

# Voice

Faculty Association Bulletin      November 2013      Oklahoma City Community College

Oklahoma City Community College  
**Faculty Association General Meeting**  
12:30-1:15 p.m. Tuesday, November 26, 2013

## AGENDA

- 12:30-12:45 pm    1. Welcome  
2. Approval of Minutes of October 22, 2013 meeting  
3. Accept the Treasurer's Report -- Lisa Mason-Adkins  
4. Chair's Report -- Rachel Butler  
    Updates: FA website up  
    Faculty survey –class roster  
    Don't schedule meetings on top of FA!  
    "Never attended" issues  
    Accommodations letter / Disability Services  
    Health insurance clarifications
- 12:45-1:00 pm      5. Faculty Light Bulb  
6. Old Business  
    Bigger picture/News from outside...  
        OSHRE Faculty Advisory Council - Al Heitcamper  
    Advising recommendations – Gwin Faulconer-Lippert  
    FA Scholarship Committee - Michael Machiorlatti  
    Campus Committee updates
- 1:00-1:15 pm      7. New Business  
    Humanities Month—Tricia Sweany  
    Faculty/Board of Regents Roundtable... Feb. 17, 2014  
    Other
- 1:15 pm              8. Adjourn!

### **Executive Committee members:**

Brent Noel, Arts; Jenean Jones, Business; Fabiola Janiak-Spens, Chemistry and Biological Sciences; Pam Stout, English and Humanities; Reeca Young, Health Professions; Al Heitkamper, Information Technology; Dana Tuley-Williams, Library; Tad Thurston, Mathematics, Engineering, and Physical Sciences; Cecilia Pittman, Social Sciences; Rachel Butler, Chair; Nate Vanden Brook, Chair-Elect; Jon Inglett, Secretary; Lisa Mason-Adkins, Treasurer; Jay Malmstrom, Parliamentarian; Julie Corff, Past-Chair

## **Treasurer's Report**

Operating Fund, \$8,511.31; Scholarship Fund, \$3,068.41. Membership 52, as of Nov. 19, 2013.

--Lisa Mason-Adkins, Treasurer

## **Faculty Association Meeting Minutes**

Tuesday, October 22, 2013

The meeting was called to order at 12:30 pm.

The minutes of the September meeting were approved.

Faculty Association Executive Committee provided prizes for a drawing. FA members in attendance enjoyed this appreciation of their becoming FA members.

Lisa Adkins reported that the Faculty Association account has \$8451.31 in the Operating fund and \$3036.10 in the Scholarship fund. The Treasurer's Report was accepted.

The Chair discussed recent attendance at the Board of Regents meeting. An overall decline in student numbers is mostly related to fewer OCCC students in the 25-34 year old adult population. Also, 70 percent of the students do not receive family contributions to attend OCCC. Finally, about 50 percent of the students receive some financial assistance.

The Faculty Association now has a website containing information related to the Faculty Association, such as its purpose, its constitution, agenda, minutes, and a questions/concern box. Faculty can provide anonymous information in the questions/concern box and submit the material online. The Faculty Association thanked the people involved in producing the website.

The Chair provided a copy of the MineOnline Class Roster Survey results. Fifty-two full-time faculty members ranked the importance of fields in the class roster display. The survey suggested that Concurrent Students and Student's Major fields should be included in the class roster. The Chair will forward the survey results to the appropriate college area.

There have been discussions of extending OCCC Library building hours on Sunday. This idea is currently under review.

Ad hoc Advising subcommittee of the Faculty Association reported. Student Academic Advising has already addressed many concerns, but a remaining concern is students who reach the appropriate faculty advisor late in that student's program, perhaps not having received the most accurate or up-to-date information about transfer expectation. The committee will also seek information about future directions in Academic Advising and report back to Faculty Association.

Faculty Association Scholarship Committee is planning a garage sale in CU 1, 2, and 3 for Wednesday through Friday (October 30-November 1) to raise money for Faculty Association student scholarships.

It was reported that the Spring Break Days are listed incorrectly in the printed class schedules. The days are correct on the OCCC website. Spring Break is March 17-23, 2014.

Carpet around campus that was water damaged in summer storms will be replaced, probably during the upcoming holidays.

It is important that faculty participate in the Higher Education State Regents Survey of priorities, which is due by October 28. Faculty input from across the state will inform the OSHRE Faculty Advisory Council November 2 meeting and Regents' discussions.

Faculty would like more information on what is being discussed and decided at the Institutional Policies Committee. Recently that committee approved a new policy for not having faculty children (or minors) on campus.

New business focused on the OCCC healthcare insurance discussion. There is still major confusion on communication, making sure a faculty member is in compliance, and healthcare screenings. How do the faculty know whether or not they need a particular test in time to complete the healthcare screenings? The Chair reported she will get further clarification.

Finally, fourth Tuesday meetings should provide all faculty the opportunity to attend the Faculty Association. Some areas of the college have scheduled meetings during this time period. The Chair has and will continue to address this issue.

A motion and second were made to adjourn the meeting. Meeting was adjourned.

--Respectfully submitted,  
**Jon Inglett, secretary**