

# Voice

Faculty Association Bulletin      February 2016      Oklahoma City Community College

Oklahoma City Community College  
**Faculty Association General Meeting**  
Tuesday, February 23, 2015 3N0 Main Bldg.  
12:30 - 1:15 pm

- 12:30-12:45      1. Welcome  
                         2. Approval of Minutes from January 2016 Meeting  
                         3. Treasurer's Report (Jeff Carlisle)  
                         4. Chair's Report  
                         5. Old Business/Update  
                            A. Title III Discussion Panel:  
                            B. FASC: (Tricia Sweany/Ann Raia) Garage Sale (April 5-7)
- 12:45-1:20      1. New Business  
                         2. Adjourn

**Executive Committee members:**

Brent Noel, Arts; Jenean Jones, Business; George Risinger, Chemistry and Biological Sciences; Angela Cotner, English and Humanities; Reeca Young, Health Professions; Al Heitkamper, Information Technology; Tricia Sweany, Library; Tad Thurston, Mathematics, Engineering, and Physical Sciences; John Ehrhardt, Social Sciences; Ginnett Rollins Chair; Gwin Faulconer-Lippert, Chair-Elect; Fabiola Janiak-Spens, Secretary; Jeff Carlisle, Treasurer; Jay Malmstrom, Parliamentarian; Nate Vanden Brook, Past-Chair

## **Treasurer's Report (as of February 22, 2016)**

Scholarship Account: \$4019.60      General Operating account: \$8246.24

Ray McCullar Scholarship: \$4265.74

## **Minutes Faculty Association Meeting January 26, 2016**

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The meeting was called to order at 12:33 p.m.

The **minutes** from the November 24<sup>th</sup> meeting were approved.

The **Treasurer's report** was updated and approved.

The **Chair's Report** can be read in the January 2016 Voice.

### **Old Business was presented and discussed:**

- A. **FASC:** Faculty was urged to announce the following upcoming fundraisers at their division meetings: Chili-Cook-off on Wed, Feb 3, and Garage Sale on April 5-7.
- B. **Regent's Round Table:** President Steward is making arrangements for the Round Table on Monday, Feb 15 right after regular Regent's Meeting (12:30-1:30 pm). Sign-up sheet was passed around, email will follow to invite faculty to attend.
- C. **Regents invited to classes:** A list indicating faculty inviting Regents to specific classes (and at specific dates/times) has been set up by Ginnett. If you are still interested, contact Ginnett.
- D. **Guns on Campus:** Several bills regarding guns on campus are in legislative committees, still not known which one(s) will make it out of committee. Contact your legislator regarding your stand on any bills.

- E. **Higher Education Day is Tuesday, Feb 16:** Shuttles will be available between campus and Capitol. Faculty is urged to participate, to speak with their representative, and to voice their opinion.
- F. **Moodle:** The campus-wide implementation to have faculty use Moodle's gradebook and record attendance is moving forward as planned. Discussion regarding this implementation ensued, specifically regarding "Master Course Designers". Faculty stated that adjunct should be required to attend training/be responsible for using the gradebook and attendance in Moodle.

Faculty need to report any problems with Moodle to their Online Learning Committee reps.

**LMS systems:** President Steward may advocate for a state-wide use of the same LMS system at the next community college presidents' meeting.

**Title III grant:** Implementation of the Title III grant was discussed, specifically several faculty stated that it appears that every course will look the same (same assignment, same teaching, same grading, too much standardization). Other faculty stated that a general standardized format was needed in multi-section general education courses, such as Intro to Psych, to guarantee core content and concepts are covered. In this manner, course outcome is assured, although individual instructor delivery may be different. It was stated that the Title III grant included training for adjunct faculty, but it was also reported that adjunct faculty does not attend this training. Faculty wants to have clarification as to what is expected of them and their classes as part of Title III. The Faculty Association Executive Committee will discuss the Title III grant further and try to identify who to invite to talk to the Faculty Association about Title III.

The meeting adjourned 1:20 p.m.

Respectfully submitted,

Fabiola Janiak-Spens -- Secretary

## **Chair's Report**

In a climate of funding shortages, President Steward has solicited ideas to improve faculty morale, at little or no cost. Consequently on February 11, the Executive Committee discussed the following ideas to IMPROVE FACULTY MORALE:

- 1) Dean/Faculty relationship improvement;
- 2) Withdrawal of the requirement for all faculty to use the Moodle gradebook and/or attendance tools;
- 3) greater faculty involvement as advisors in OCCC decision-making committees, in particular, those who make decisions that directly affect faculty (reinstate popular courses such as African American literature, Native American Literature, Advocates of Peace, Folklore);
- 4) Increased parking for faculty/staff.

EXTRA PARKING: I sent a message to Marlene Shugart on Tuesday, February 16, requesting a reply to the Faculty Association's request for additional parking for faculty/staff in parking areas C and D, prior to our February 23 meeting.

TITLE PANEL DISCUSSION: If possible, the February FA meeting will include a panel composed of faculty members who have participated in, or are currently involved in, the Title III redesign of courses.

BUDGET MATTER: The financial future is looking bleaker. At the Board of Regents meeting on February 15, President Steward announced that the **FY2017 higher education budget will likely be about 19 percent smaller than the current FY2016 budget.**

ENDOWMENT SEARCH: On February 16, I sent President Steward a request for a report on the results achieved by the consultant contracted to solicit endowments and grants for the College.

REGENTS ROUNDTABLE: Postponed until the fall 2016/spring 2017. I will work with the academic year 2016-17 FA Chair, Gwin Faulconer-Lippert to

coordinate this event.

REGENTS' CLASS VISITS: Fourteen (14) full-time and adjunct faculty members volunteered for visits by OCCC Regents this spring. President's Office will coordinate these visits, contacting professors prior to the visits. Thank you to those who volunteered!

POLICY 5040 – LATE WITHDRAWAL FROM A COURSE: In response to the question from the November 23, 2015 FA meeting regarding a loophole that allows student withdrawal from a course after the 12<sup>th</sup> week of class, Tammy Madden, Director of Advising, provided the following clarification: Currently, our policy provides a procedure for a student to withdraw after the fourth quarter:

Emergency Drop/Late Withdrawal:

4.1 Students may petition to withdraw after the add/drop or withdrawal deadline if an emergency situation exists.

4.2 An emergency is defined as an extraordinary and unforeseen event (such as an illness requiring hospitalization, work transfer to another state) that occurred after the add/drop or withdrawal deadline and/or prevented the student from withdrawing by the deadline.

4.3 To be considered for an Emergency Drop/Late Withdrawal the student must submit a written appeal (forms available in the Office of Records and Graduation Services) along with supporting documentation to the Office of Records and Graduation Services.

4.4 The appeal will be reviewed by the Late Withdrawal Appeal committee and the committee's decision will be final.

4.5 The appeal must be filed within 90 days of the end of the semester in question.

We [Advising] do not have anything in writing providing for instructor signature to withdraw a student after the fourth quarter, so our interpretation, is that we cannot withdraw students beyond the fourth quarter of the term unless the student appeals.

Very respectfully submitted  
E. Ginnett Rollins  
Chair