

Oklahoma City Community College
Faculty Association Meeting
April 17, 2018
12:30pm – 1:20pm

1. FA Staff Recognition - Chair-elect Peggy Newman recognized Brooke Dresel from Recreation and Fitness for her contribution to OCCC and the helping our campus be more healthy. Ms. Dresel gave a quick talk regarding the offerings from the Fitness Center.
2. Meeting Minutes Approval – 3.27.18
Gwin Falconer-Lippert made a motion to approve the minutes, and Jennifer Allen seconded.
The minutes were unanimously approved.
3. Treasurer’s Report – Treasurer Mary Ahonsi reported the following:
Operating Fund: \$8713.47
Ray McCullar Fund: \$8038.46
Scholarship Fund: \$10,691.00
73 Paid Members
Gwin Falconer-Lipper made a motion to approve the report, and Carlotta Anglin seconded.
The treasurer’s report was unanimously approved.
4. Chair Report:
 - a. Budget
The budge outlook has not changed much according to President Steward. It will solidify over the summer hopefully.
President Steward mentioned that he has heard rumblings that the state’s corrections officers will receive raises, and the monies for this will come from higher education funds. It was stressed that at this time, this is only a rumor. Former Senator Tom Coburn is working to create a petition to undo all of the recent tax increases to fund common education. If this petition gets enough signatures and is voted on in November, this would result in drastic changes in all state agency funding. The President stated that if this happens, staff and faculty will lose jobs as soon as the funding changes occur, which would be in January 2019 if approved by the citizens of Oklahoma in November.

Position updates
-Vice-President of Student Affairs – in process.
-CFO – Through application review process, and the hiring committee is meeting. Chair Glencross noted that Vijay Ramachandran is on this hiring committee, so the faculty is represented on this committee.
-Executive Director of External Relations – Chair Glencross reminded the group that this person’s responsibility will be to help generate funds for the school via business ventures. Lisa Blodgett, began her duties yesterday in this position.

-Executive Vice President – The President indicated miscommunication between himself and Chair Glencross regarding this position had occurred since she had previously shared with the Association that she understood from President Steward that the position would not be filled at this time. The position has been filled by former Chief of Staff Marlene Shugart. President Steward also mentioned he does intend to fill the recently vacated position of Chief of Staff. Faculty –President Steward mentioned his intention is to fill open positions, pending budget allowances. Chair Glencross recognized those members present that are retiring. Vice-President of Academic Affairs Greg Gardner mentioned to a member that he has 13 faculty members leaving this year, but that he has not been given permission to fill those empty positions at this time.

b. Permanent Pay Increase Resolution:

Chair Glencross shared this with President Steward, and he stated that he would have voted for such a measure if he was a faculty member. He continued that the stipend was the most enjoyable thing he has done as President, and stated that, if prudent, he will consider raises and budgeting for raises. Of course, this will have to wait until the budget picture is clearer.

c. Education Resolution:

Chair Glencross sent this to President Priest of the Oklahoma Education Association. She very quickly responded by thanking Chair Glencross and the Faculty Association for their support of Oklahoma's teachers for the recent common education walk-out.

d. Development Office – Campaign – The Faculty Association Scholarship has been added as an item on this year's donation campaign materials.

e. Regents Meeting

-Food Pantry – President Steward indicated that this will happen in the coming fall semester. It is being run through the Foundation, and President Steward is currently trying to identify an area that would provide some privacy if students choose to partake. The Food Bank suggested we start small with students only, but Chair Glencross strongly recommended that faculty and staff be allowed to visit the pantry soon after implementation.

-Preliminary designs for the Professional Development Institute to be housed in the area that formerly held the swimming pool were approved. This is an item of concern for the Social Science division since their classrooms will likely be impacted by construction in this area.

5. Scholarship Committee:

a. Report on recent fundraising sale – Michelle Cole, one of the scholarship committee's co-chairs, informed the members present that \$1336.42 was raised during the most recent fund raiser in March.

b. Creating endowment & administration of scholarships by the OCCC

Development Office – Chair Glencross will continue to work on this after her

time as Chair has ended. She reports being very close to having the \$10,000 in donations necessary to begin the endowment.

- c. Clarifying whether non-FA members may submit scholarship nominations – Chair Glencross spoke with the Executive Committee, who indicated they did not have major concerns about this, and that no concerns had been reported to them by members in their respective areas.
- d. Awards in the form of a check to the student – Chair Glencross met with Von Allen in the Foundation to discuss this. According to Mr. Allen, one point of concern is that if a student receives a check, that student must pay taxes on that income. Mr. Allen also mentioned that all other scholarships deposit money into bursar accounts. Mr. Allen has proposed to allow student to make the determination of check or a deposit into his/her bursar account if they receive an award from the Faculty Association.

A discussion ensued.

Chair Glencross asked the members to vote on whether they would like her to inform Mr. Allen that the group insists on giving students the option of a deposit into his/her bursar account or be provided with a check.

Results: 34 Ayes, 0 Nays, 6 abstentions.

Chair Glencross will inform Mr. Allen of the group's wishes.

6. OBAT Report: Gwin Faulconer-Lippert, Past Chair

Past Chair Gwin Faulconer-Lippert spoke to Chris Shelley to learn more about OBAT. He explained that this is a nation-wide movement in higher education and that the OCCC Behavioral Assessment Team (OBAT) is a campus-wide group of professionals responsible for identifying potentially serious behavioral concerns from students, faculty and staff. The team includes Regina Switzer, Yashonda Scruggs, Marlene Shugart, Chris Shelley, Daniel Piazza, Chris Tipton, Kim Jameson, and James Murray. He went on to explain to the past chair that no faculty members are on this team since their jobs are not of the nature to meet "at a moment's notice," as is required of the members of this team when potentially dangerous situations arise.

Members questioned whether or not the OBAT meeting "at a moment's notice" without a posted agenda is a violation of the Open Meetings Act.

Members also questioned the serious oversight of not having any licensed mental health professionals on the OBAT.

Chair-elect Peggy Newman will work to follow up on these questions.

7. ACTION: Resolution - Uniformity of requirements of application for leave. See the final pages of the minutes for the verbiage of this resolution.

A motion to discuss this resolution was put forth by Jeremy Fineman, and seconded by Pam Stout.

Discussion ensued.

Chair Glencross asked members to vote on this resolution.

The resolution was approved unanimously.

8. ACTION: Resolution – Faculty Association Budget Priorities

See the final pages of the minutes for the verbiage of this resolution.

Motion to discuss put forth by Peggy Newman, and this was seconded by Carlotta Anglin.

Discussion ensued.

A friendly amendment to remove “Director for External Relations” verbiage was recommended.

Chair Glencross asked members to vote on this resolution.

Aye: 30; Nay 5; Abstain 0.

The motion to approve the resolution passed, and Chair Glencross will share it with President Steward.

9. Elections:

- a. Parliamentarian – Nominee: Scott Carter
- b. Secretary – Nominee: George Risinger
- c. Treasurer – Nominee: Mary Ahonsi

Chair Glencross asked for a motion to approve these nominees as a slate. Jennifer Allen put forth such a motion, and Jennifer Ball seconded.

The slate of nominees was unanimously approved.

d. Chair-Elect

Angela Cotner volunteered to run for this position, and Raul Ramirez was nominated at this time by an association member. These two members left the room, and the members present voted.

Results: Angela Cotner was elected to serve as Chair-elect.

10. Other:

-Chair Glencross thanked the Faculty Association for showing support during her recent loss.

-She also thanked the current Treasurer, Secretary and the Scholarship Committee for their contributions and hard work during this academic year.

11. Adjournment –

The meeting was adjourned by unanimous consent at 1:24pm.

Next meeting – August 2018

The FACULTY ASSOCIATION of Oklahoma City Community College
Resolution Recommending Guidelines for a
Uniform Policy for Faculty Applications for Sick and Personal Leave

WHEREAS, the faculty of Oklahoma City Community College have experienced disparate treatment regarding the application for and awarding of sick and personal leave for many years, and

WHEREAS, disparate treatment of faculty regarding the application for and awarding of sick and personal leave results in inconsistent applications of policy, which could be construed as favoritism or discrimination, and which negatively affects morale, and

WHEREAS, there is no current policy in effect to ensure that all faculty applications for sick and personal leave are treated equitably regarding the awarding of sick and personal leave, then

LET IT BE RESOLVED that the Faculty Association, on behalf of the faculty of Oklahoma City Community College, strongly recommends that an equitable and uniform policy for the application and awarding of sick and personal leave requests be created and implemented, *with opportunity for faculty input and review before said policy becomes effective*, and

LET IT BE FURTHER RESOLVED that academic deans and/or supervisors adhere to the following guidelines regarding the awarding of leave:

1. Requests for sick leave will be granted according to the actual number of hours or parts of hours that a faculty member is responsible for working that day, up to a maximum of 8 total hours, to include scheduled on campus class time and/or lab and scheduled office hours missed (whether on campus or online), and
2. Requests for personal leave will be granted according to the actual number of hours or parts of hours that a faculty member is responsible for working that day, up to a maximum of 8 total hours, to include scheduled on campus class and/or lab time and/or scheduled office hours missed (whether on campus or online), and
3. Absences during committee meetings and/or special request assignments which do not fall within a faculty member's scheduled office hours (whether on campus or online) will not require an application for leave, and
4. By negotiated agreement between the faculty member and their immediate supervisor prior to the absence, faculty may be granted the opportunity to make up missed hours or parts of hours if the absence is during office hours or committee meetings, without a requirement for an application for leave, and

LET IT BE FURTHER RESOLVED that nothing in this resolution be construed as affecting current College policy regarding the accrual of sick and/or personal leave.

Respectfully submitted,

Dana K. Glencross
Chair
Action:

Date

The FACULTY ASSOCIATION
of Oklahoma City Community College
Budget Priorities Resolution – 2018

WHEREAS, the faculty of Oklahoma City Community College are first and foremost committed to improving the lives and futures of all students, empowering them to be lifelong learners, and

WHEREAS, the faculty of Oklahoma City Community College anticipate additional budget reductions and/or reductions in faculty, staff, and academic programs in the FY 2019 budget, and

WHEREAS, the faculty of Oklahoma City Community College maintain high academic integrity and success despite increased class size limits and workload conditions which exceed established best practices and standards, and

WHEREAS, the faculty of Oklahoma City Community College continue to lose experienced faculty to better-paying employment conditions elsewhere, then

LET IT BE RESOLVED that the Faculty Association of Oklahoma City Community College, on behalf of the faculty of Oklahoma City Community College, strongly recommends the following budget priorities be implemented for the FY 2019 budget before reductions to academic programs are considered or implemented:

1. No administrative positions which are currently vacant, or which are not in existence presently, with the exception of the Vice President for Student Services, the Chief Financial Officer, and the Executive Director for External Relations, be filled temporarily or permanently without a majority vote of the Faculty Association, and
2. All current faculty positions which will be or are vacant as the result of attrition or retirement be replaced before the fall semester, with the exception of faculty in programs which have been eliminated in FY 2018, and
3. No new consulting contracts which affect Academic Affairs be approved without a majority vote of the Faculty Association.

Respectfully submitted,

Dana K. Glencross
Chair
Action:

Date