

Oklahoma City Community College  
Faculty Association Meeting  
April 23, 2019, 12:30 – 1:20pm

1. FA Staff Recognition – Angela Cotner, Chair-Elect, recognized Jesse Uffen, System Administrator, for his diligent work in helping faculty and staff with e-mail- and other technology-related questions and issues.
2. Special Guest – Karen Wiley, Human Resources – Ms. Wiley was unable to attend.
3. Meeting Minutes Approval – March 26, 2019  
Jennifer Allen put forth a motion, to approve the minutes as written, and Steve Shore seconded. The minutes were approved unanimously
4. Treasurer’s Report - Mary Ahonsi, Treasurer  
Association Account: \$8295.34  
Ray McCullar Scholarship Fund: \$7929.89  
Scholarship Fund: \$14149.01 (\$10,000 of this will go towards the endowment)  
73 Paid members  
Pam Stout put forth a motion to approve the report, and Jennifer Allen seconded. The Treasurer’s Report was approved unanimously
5. Chair Report:
  - a. Meeting with President Steward:
    - The Chair last met with President Steward March 28<sup>th</sup> and will meet with him on April 26<sup>th</sup> along with Chair-elect Cotner.
    - Food service vendor: President Steward was unable to provide an update to the Chair regarding this during their meeting, but assured her that he would update the entire school in a future Friday e-mail update.
    - End of Year Celebration: President Steward reminded the chair that the End of Year Celebration, which will focus on retiring employees, will be held Friday, May 3 from 2:00-3:30pm.
    - AEDs: Chair Newman asked about the apparent lack of these on campus. President Steward did not have an immediate answer as to why this is the case but indicated he will investigate and get back to the school via a Friday e-mail update.
    - Lactation Room: Chair Newman shared with President Steward the issues of one particular student who is particularly negatively impacted by the accessibility of the current lactation rooms on campus and the issue regarding lack of an appropriate lactation room in the VPAC. President Steward indicated he would look into this.
      - Related: At this time in the meeting, Chair Newman indicated she met with Vice-President for Human Resources (VPHR) Switzer about this same issue shortly after her meeting with President Steward, and VPHR Switzer indicated she would also investigate
  - b. Meeting with Vice-President for Academic Affairs (VPAA) Gardner:

-Eight Week Classes: Chair Newman shared with VPAA Gardner several of the questions she'd been asked by faculty regarding this proposed change at the school, including a request for the 10 years of data he referred to in the all-faculty meeting during Welcome Week, listening sessions, and the director's meeting, and for data from institutions other than Odessa College regarding success after an eight-week transition. Chair Newman noted to him that Odessa College's Physical Therapist Assistant Program has a retention rate of ~50%, while OCCC's program has a retention rate of 100%. VPAA Gardner indicated he will be providing more information at next week's 5<sup>th</sup> Tuesday meeting.

-At this point, it was proposed from the floor that the Faculty Association ask VPAA Gardner to address 4-5 specific concerns during the coming the 5<sup>th</sup> Tuesday meeting. Chair Newman collected suggestions in the resulting discussion and solicited members to send questions to her or their division representative after the meeting. She intends to work with the Executive Committee to review the questions so they can be sent to VPAA Gardner later this week.

c. Presidents Advisory Council (PAC): Next meeting: Friday, April 26th

d. Regents Meetings, March 15

-Sean Copeland, Oklahoma's Secretary of Commerce was in attendance

- OCCC's Deans were recognized and thanked for all they do to enhance student success.

- It was noted during the meeting that Tim Whisenhunt is currently serving as interim Vice-President of Informational and Instructional Technology Services and that Cynthia Geary is serving as interim Chief Financial Officer.

-The school's internal audit report was presented. Of note:

-1 of 60 claims were found to be delinquently processed.

-General Education Reconciliation, Procurement & Grants/Contract need be updated to be compliant with federal mandates. Last updated in 2014.

-Procurement of CardMark have required but one signature; this must be updated to be in compliance with federal mandates.

-The General Ledger reconciliation was last updated in 2011.

-The College management has acknowledged the reports' findings and has already implemented changes to be in compliance

-Facilities Committee requested \$13,403 in additional funds for the construction of the new Police headquarter building. The new anticipated opening date is June 10.

-The draft plan for college is due soon.

-A new plan regarding the refurbishment/repurposing of the former Aquatic Center will be presented to the PAC in a future meeting.

-President Steward mentioned that there is no good news regarding the Higher Education budget from the state, especially in light of the fact the Governor Stitt wants to increase the state's Rainy Day Fund by \$200 million.

-President Steward noted that mandatory costs will increase at the school.

-OCCC has committed to the new academic advising model and are working towards hiring additional staff in that area to reach the 1 advisor: 350 student ratio.

-Cost of employee benefits will increase by 5% this year. It was noted we've not had an increase the past several years.

-VPAA Gardner spoke about college readiness, noted that 10% of our student population is concurrently enrolled, and mentioned a small dip in developmental math and English student success.

-Von Allen, Chief Development Officer and Director of the OCCC Foundation, reported 4 new endowments and recognized the Faculty Association for their contributions and the soon-to-be endowed scholarship. He also indicated the OCCC Foundations has a clean audit and all accounts are up to date.

e. Executive Committee Updates:

-Faculty Representation: The Committee continuing to investigate and is still gathering information on this.

-Lunch Bunch: Chair Newman thanked members for attending and Executive Committee members for providing food. Regarding the social media presentation, she shared the “big takeaways”: 1) Don’t “friend” students on social media platforms 2) Do not text students from personal phones 3) Be sure to share with a supervisor anytime a student crosses the line towards inappropriateness.

-Faculty Resolution Draft – The Executive Committee is still working on the draft resolution regarding class size, but this will take up to next year in order to finesse the language on the resolution and provide as much up-to-date research in the proposal. Budget may impact these sorts of decisions as well.

f. FY2020 Elections

-After presenting the Faculty Association Staff Recognition Award, Chair Newman asked for a motion to alter the order of the agenda in order to hold elections before some members had to leave the meeting. Jennifer Ball put forth the motion, and several members seconded.

-Chair Newman shared the slate of nominees put forth by the Executive Committee and then opened floor for nominations for any office.

-Executive Committee Nominee Slate:

-Chair-elect: George Risinger, Professor of Biology

-Treasurer: Michelle Cole, Professor of Biology

-Secretary: Dana Tuley-Williams, Librarian

-Parliamentarian: Scott Carter, Professor of Journalism

-There were no nominations from the floor.

-Hearing none, Jay Malmstrom made a motion to approve the slate, and this was seconded by Steven Shore. The slate was approved by acclamation.

6. Announcements/ Other

a. Chair-elect Cotner presented Chair Newman with a gift to express the Faculty Association’s appreciation of her hard work over the past year.

b. Chair Newman provided gifts of appreciation to the Executive Committee officers and division representatives. She took an additional moment to recognize Reeca Young, Health Professions division representative, who is retiring this May.

c. The Sociology department was informed there will be a faculty search to replace a retiring faculty member.

d. Carlotta Anglin & Linda Robinett were recognized for her years of service to the school. Both are retiring this May.

7. Adjournment

-Adjourned by unanimous consent at 1:22pm

SEE YOU IN AUGUST!!