

Faculty Association Minutes

February 28, 2023

MB 2N5 and Zoom

Meeting was called to order at 11:06 AM

1. Chair welcomed everyone and explained about the technical difficulties that delayed the start time.
2. Approval of Minutes from January 2023 Meeting
 - a. Minutes were approved.
3. Treasurer's Report
 - a. Membership – 69 members
 - b. Balances
 - i. Endowed Scholarship Fund: \$15,091.00 (as of December 31, 2021)
 - ii. Expendable Scholarship Fund: \$8,276.20 (as of September 30, 2022)
 - iii. Checking Account: \$8,827.44 (as of February 28, 2023)
 - c. Pay dues to your division reps or Cash App \$Occctreasurer
 - d. Chair found that not all money deposited with the Foundation last year was credited and had a receipt for it. Also discovered that we are not informed of money coming in that is earmarked for the FA. Shanna sent hand written thank you notes to donors that were identified: Gus Pekara, Ann Raia, and Thomas Horne
4. Introduction of New Faculty – None
5. Two Minute Share – Angela Cotner and Jennifer Allen
 - a. Faculty Handbook Committee has been formed. It includes representatives from each division and two deans.
 - b. Basically throwing out the old handbook and starting over from scratch.
 - c. One serious issue is that when we went from having no contracts, we inadvertently lost a general full-time faculty job description. Our first task is to write a new job description that covers the basic job of all faculty on campus.
 - d. Input from faculty is critical. Please provide your input to you division reps. We are looking for information about pre-covid expectations of faculty like office hours, required time on campus, etc.

6. Staff Award

- a. The staff award was given to TC Coleman of BIT and Emily Wheatley of AEH for their amazing support of the SS division while they were without office staff. TC was given the trophy for January and Emily will have it for February.

7. Proposed change to the Faculty Association constitution: Article II: Section 1
Membership Eligibility

- a. Current Article II: Section 1 and proposed amendment are attached as Appendix A
- b. Process to amend the constitution is attached as Appendix B
- c. Chair read the proposed amendment and asked the Parliamentarian to address the process to amend
- d. Floor was opened for discussion
 - i. What constitutes “teaching responsibilities”
 - ii. Is it problematic that this is targeted toward HP very specifically
 - iii. Is there an option to table the amendment
 - 1. Discussion of rules regarding tabling the amendment and how it can be used
 - iv. Point that HP is targeted here because it is the only division that has these types of positions that have no teaching responsibilities
 - 1. This is a specific exclusion issue because they are specifically included.
 - v. Reasoning behind bringing the issue to the FA at this time
 - vi. Faculty vs administrative roles
- e. Motion was made and seconded to approve amendment as written.
- f. Motion was made and seconded to table the amendment.
- g. Discussion about how those votes were to be handled now.
- h. Discussion about reason to table the amendment and for how long
- i. Parliamentarian consulted Robert’s Rules and decided the motion to table would be first vote. And if it failed, the vote on the amendment would proceed.
- j. Request for private ballots was made.
- k. Vote on the motion to table the amendment for one month failed: 28 no votes, 10 yes votes.
- l. Vote on the amendment passed
 - i. 47 members were present (17 in person, 30 online) Quorum is 21 members
 - ii. 41 members voted (15 in person, 26 online) 2/3 majority of voting members required to pass (total of 28 yes votes needed)

1. 34 yes votes, 5 no votes, 2 abstain votes.
8. Chair Report:
 - a. Due to the discussion and vote on the amendment of the constitution. The chair will send out an email to the division reps recounting the meeting with the Provost. There was no meeting with the President.
9. New Business – None
10. Announcements
 - a. Morgan Felty in the CLT will be leaving at the end of the week to take a new job with the Pioneer Library System.
11. Adjournment
 - a. Meeting was adjourned at 12:03 PM

Respectfully Submitted

Johnny Hill

Faculty Association Secretary 2022-2023

Appendix A: Amendment to the Faculty Association Constitution regarding regular membership

Current Article II: Section 1

Eligibility for Regular membership in the Faculty Association shall be limited to full-time faculty persons and full-time professional librarians, academic department chairs, and Health Professions program directors.

Proposed Amendment for Article II: Section 1 (changes in red)

Eligibility for Regular membership in the Faculty Association shall be limited to full-time faculty persons and full-time professional librarians, academic department chairs, and Health Professions program directors **with teaching responsibilities**.

Appendix B: Process for Amending the Constitution

ARTICLE V AMENDMENTS TO CONSTITUTION AND BYLAWS

Proposed amendments to the Constitution or Bylaws are to be submitted in writing to the Executive Committee two (2) weeks prior to such vote and notice of such proposed amendment or amendments shall have been given to the FA membership at least five (5) working days in advance of such vote. The Constitution shall be amended by a two-thirds (2/3) majority vote of the FA who cast their ballots at the next meeting. Amendments to the Bylaws require only a simple majority vote of those casting their ballots at the next meeting of the FA. The total number of ballots cast in either event must equal at least 30 percent of the total voting members of the FA.