

Faculty Association Minutes

August 22, 2023

LIB 407 and Zoom

Meeting was called to order at 11:00 AM

1. Welcome
2. Approval of Minutes from April 2023 Meeting
 - a. Minutes were approved.
3. Treasurer's Report
 - a. Membership – 7 members
 - b. Balances
 - i. Endowed Scholarship Fund: \$15,091.00 (as of December 31, 2021)
 - ii. Expendable Scholarship Fund: \$8,276.20 (as of September 30, 2022)
 - iii. Checking Account: \$8,766.19 (as of June 30, 2023)
 - c. Pay dues to your division reps or Cash App \$OcccFacAssoc
 - i. Don Ross – BIT
 - ii. Doug Ball – HP
 - iii. Ginette Rollins – AEH
 - iv. Julie Rice-Rollins – SS
 - v. Lisa Buckelew – SEM
 - vi. Courtney Oliphant – LIB
 - d. Treasurer's report was approved.
4. Welcome Dr. Ortiz, VPAA
 - a. Convocation is September 26. This is the same time as the standing FA meeting for September. An alternate date for the FA meeting is being discussed.
 - b. Dr. Ortiz is excited to be here and to be an advocate for faculty to the administration.
5. Staff Award – Elenora Palen, VPAA office
6. Scholarship Committee Report
 - a. Sarah Baker is the new Chair for 2023-2024

- b. The committee is down a few members and SEM currently has no members on the committee. Please contact your reps and ask about becoming committee member.
 - c. Hope to hold the first meeting soon to set the date for the chili cookoff for this Fall, probably in October.
- 7. New Faculty introductions
 - a. Janelle in BIT
 - b. Nathan in SS
 - c. Gena in AEH
 - d. Ally in AEH
 - e. Suzanne in SEM
- 8. Chair Report:
 - a. President – no meeting yet
 - b. Dr. Earl-Wilcox reached out to ask FA to support her push for extended IT tech support in evenings and weekends. Her proposal is to extend the hours to 9PM Mon-Thu, 8 – 5 Fri, 10 – 2 Sat, and 3 – 9 Sun
 - i. This would not be for Moodle support, that would be a conversation with AA and the CLT
 - ii. Those present voted to support the initiative
 - c. VPAA – 2 meetings
 - i. Asked Dr. Ortiz to be a strong voice for faculty and to get out and go to faculty offices/divisions to meet the faculty and get to know them
 - ii. Explained problems with scheduling meetings
 - 1. Faculty and Student affairs would like a dedicated unopposed time for meetings and that the old time of 12:30 to 1:50 was the preferred option as faculty prefer to teach during the 11 AM time slot
 - iii. Mentioned that faculty would like the Academic Integrity policy mention AI specifically and not be “inferred” in the current text
 - 1. IAPC meets September 7th and the Academic Integrity policy is first up this year. Give any feedback you have to your committee reps to bring to the committee
 - iv. Explained that Wednesday start dates for semesters/terms was not ideal

1. Most likely going back to Monday starts for the 2024-2025 academic year
- v. Fiestas Patrias looks to become an annual event for OCCC
 1. FA has not been locked in to help in any way this year, but what can we do to get involved and raise some money in future events? (Assist with the paid parking for a cut of the proceeds to go to the scholarship fund?)
- vi. Dr. Ortiz would like to be involved in the fundraising events for FA. Was told about the chili cookoff, she is not a fan of spicy foods so being a judge is out but can be involved in other ways for that one.
- vii. The FA September meeting is now in conflict with Convocation
 1. The only day/time Dr. Jones is available is during that hour
 2. Possible to move the FA meeting to Sept 19 (Dr. Ortiz will be checking with the deans about this option)
 - a. LIB 407 may not be available for that time so the meeting would probably be all zoom OR the chair may send out an email update instead. Details will be coming in the next few weeks.

d. Board of Regents

- i. Dr. Jones' priority is to increase OCCC awareness statewide and globally
- ii. We are still on track to become a Hispanic Serving Institution and may achieve this status in the next couple years
- iii. Executive board has had a meeting to discuss the OCCC strategic plan
- iv. Mentioned a HuffPost article that highlighted OCCC
- v. Mentioned that DCP has been recognized as a leading program nationally
- vi. McAfee law firm is assisting IT with drawing up new cyber security policies and procedures
- vii. Looking into becoming a US Passport Acceptance Facility
 1. OCCC would get \$35 for each application processed
- viii. Foundation has raised \$670,000 so far this year which is more than was raised all of last year
- ix. Fraudulent applications over the summer affected over 700 classes
 1. Most of these were 70 and 80 year old "students" who were taking all online classes

- e. Other
 - i. FA donated \$100 to help buy refreshments for the open house that was hosted by the new Learning Hub
 - 1. The Writing Center, World Languages and Cultures Center, and Math Lab are now all housed within the Math Lab space
 - ii. FA hosted a breakfast for new Faculty during their orientation
- 9. New Business
 - a. Ben Rogers
 - i. There will be a campus wide email update over the Labor Day weekend
 - 1. It will begin on Friday and should be complete sometime Sunday evening
 - 2. May have slow delivery speeds during the update, outgoing mail may linger in the out box longer than usual
 - 3. There will be campus wide emails to all Employees and Students about the update and what to expect
 - b. Jill Lindblad and Josh Wade
 - i. Co-directors for Enterprise Systems
 - ii. Copy both on any emails and the appropriate person for that area will reply
 - c. Brian Fugate
 - i. Student password resets have been shifted to advising
 - ii. Trying to hire new help desk employees
 - 1. Voice mail has been turned off for now
 - 2. What are the next steps if there are issues with tech in classrooms and no one is answering the help desk phone?
 - a. Call your Dean, they have phone numbers to get in touch with IT staff
 - 3. The new classroom set up no longer has remotes, is there going to be a way to freeze screen?
 - a. Email the help desk and ask for a remote
 - b. Can also use the snip it tool
 - 4. Can send emails with issues to techsupport@occc.edu
 - iii. Working on self-service options for password resets

10. Announcements – None

11. Adjournment

- a. Meeting was adjourned at 11:53 AM

Respectfully Submitted

Johnny Hill

Faculty Association Secretary 2023-2024