

**Oklahoma City Community College**

**Faculty Association Meeting**

**September 24, 2019, 12:30 p.m. – 1:20 p.m.**

Chair Angela Cotner called the meeting to order at 12:31 p.m.

1. Jennifer Ball presented the Staff Recognition Award to Cindy Milam from Health Professions.
2. Chair Cotner announced that the Soup/Bake sale fundraiser for Faculty Association scholarships would be held Tuesday, October 22<sup>nd</sup> (the same time as our next Faculty Association meeting.) There will be no silent auction.
3. The minutes of the August 27<sup>th</sup>, 2019 meeting were approved.
4. The Treasurer's report was presented and approved. Account balances are:
  - a. **Ray McCullar Endowed Scholarship** (as of 9/19/2019) has \$18.48, plus the \$10,000 endowment which is awaiting approval.
  - b. **Faculty Association Scholarship** (as of 9/19/2019) has \$4054.76 plus the \$10,000 endowment which has been approved.
  - c. **Midfirst Operating Fund** has \$8800.09 (as of 9/21/2019).
  - d. There are 54 paid members.
5. Angela Cotner gave the Chair Report.
  - a. She met with President Steward on August 29th. President Steward was concerned after hearing that not all divisions are following the Workload Policy. IAPC is currently reviewing the policy. Chair Cotner also asked President Steward if hiring committees could be informed when a final action was taken. Members work hard, frequently when they are not on contract, and usually do not receive any information on the final outcome. President Steward told Chair Cotner that he thought that was reasonable and he would follow up.
  - b. Chair Cotner met with VPAA Gardner on September 23<sup>rd</sup>. She inquired about a marketing campaign for the 8-week courses, and offered that if someone created it, she would be willing to include something in Moodle for her current students. She also inquired about the allowable costs to students for OER materials. VPAA Gardner said free material is preferred but low-cost options will be considered. He didn't specify an amount. Chair Cotner asked Jennifer Ball to report on the IAPC Committee. Ball reported that the IAPC committee is looking at two policies, Copyright and Workload. The Copyright Policy will be finished first and a draft is available for review now. The Workload Policy is being updated to reflect the change in contact hours with the new 8 week terms. They will also address concerns about caps for online sections.
  - c. Chair Cotner reported on the "Faculty Association Closet" where items donated for the Faculty Association garage sale are stored. The bulk of the materials in the closet come from the Campus Lost and Found, administered by Campus Police. The Faculty Association Executive Board had previously voted to no longer accept donations from the Lost and Found, since there were no plans to have a garage sale. A motion was made and approved to allow faculty in Art and Theater to review the items to see if they

- will be of use to their programs. The Executive Board will then form an ad hoc group to dispense with the remainder of the items.
- d. LiErin Probasco spoke about the need to clarify the definition of a Master Course and what a Master Course entails. HLC uses Master Courses as a measure of quality control, but the college only has practice, not policy, in creating Master Courses. Faculty are encouraged to send LiErin information if they have departmental/division policies on creating/defining Master Courses, or other feedback, as LiErin is the chair of the Instructional Learning Committee and they will be reviewing this.
  - 6. Chair Cotner announced that Donald Hackler, formerly Chief of Staff, is now the Director of Employment and Employee Relations. Concerns were raised that the same person oversees employee discipline and grievances.

The meeting adjourned at 1:20 p.m.

Respectfully submitted,

Dana Tuley-Williams, Faculty Association Secretary