

Faculty Association Meeting Minutes

Tuesday, Oct. 24, 2017

12:30pm – 1:30pm – 3N0 (M)

1. Call to Order at 12:31pm – Dana Glencross, Chair, opened the meeting by first asking paid members to fill out a paper for the door prize drawing, and then asked members to sign thank you card(s) to John Smith, a former OCCC student who donated \$1500 to the Foundation. She will send the cards to Mr. Smith to express our gratitude.
2. Recognitions: Staff nomination/selection – Chair-elect Peggy Newman thanked Debbie Hefner, library acquisition assistant, for her service to the students and faculty and presented her with the Faculty Association Staff Recognition Award.
3. Meeting Minutes Approval – 9.26.17 – George Risinger, Secretary. A motion to approve the minutes without amendment was put forth by Reeca Young and was seconded by Mary White. The minutes were approved unanimously.
4. Treasurer's Report – Acceptance – Mary Ahonsi, Treasurer
 - Scholarship Fund: \$4559.34
 - Operating Fund: \$8553.47
 - Ray McCullar Fund: \$7873.45
 - Paid members: 56 (soon to be 64 after recently collected dues are deposited)

The treasurer noted that the Ray McCullar and Scholarship funds have not been updated for approximately one month due to change in staffing in the Foundation office. Approval of the report was motioned by Peggy Newman, and seconded by Lisa Mason-Adkins. The report was approved unanimously.

5. Copyright Presentation – Angela Cotner presented on intellectual copyright laws potentially pertaining to faculty and staff. At this time, the presentation slides will be made available directly from Professor Cotner, and interested members may feel free to contact her (acotner@occc.edu). In the near future, Professor Cotner will make the slides with annotations available from a public website.

Chair Glencross remarked that she was asked by Vice-President of Academic Affairs (VPAA) Greg Gardner if the group would like a 5th Tuesday presentation regarding copyright. Members made additional suggestions: a presentation during Prep and Planning/Welcome Week or no presentation at all. The majority of members present voted for a Prep and Planning/Welcome Week meeting.

A member mentioned that it would be most useful to have an official copyright policy in place prior to the presentation, and then have the speaker specifically address the policy and its impact on faculty and staff at this presentation.

6. Chair Report
 - Board of Regents Policy Amendment – Section IV – 4: Chair Glencross asked President Steward about the policy, and he informed her that the Board of Regents requested the policy and created it. He also mentioned he would not speak any further on the matter. Members are asked to contact

Chair Glencross to express how they might be interested to move forward with exploring the implications of the policy.

- Vacant Position Updates

Director of Curriculum and Assessment – The search process is nearing an end.

Dean of Arts, English & Humanities – The search process is underway.

- Uniformity of Leave Policy – Chair Glencross informed President Steward and VPAA Gardner that leave policies are not being applied uniformly across the divisions. Both will follow-up with the Chair at a later date.
- Oklahoma Room Remodel – Cost \$250,000 and was paid for out of Section 13 offset monies. The room had not been remodeled in many years, and President Steward has been and plans to continue to use the room to entertain donors that visit the OCCC campus.
- Development Office Positions – There are four new staff members in the Development Office, and President Steward has informed the Chair that all four staff members are from other areas and not new hires. These positions are aimed at helping the school with its new mission to become less dependent on state funding for support.
- New General Counsel – OCCC is in the process of hiring a new general counsel. The job has been posted on the employment website.
- Elimination of Programs – The programs recently removed from OCCC were determined not to be mission-critical. President Steward has personal final authority to undo or enforce any faculty or staff member in line for job reduction.
- Competency-based Education – VPAA Gardner informed the Chair that Competency-based Education will be phased out and replaced with Prior Learning Assessment, which is more in line with Western Governors University and Federal Financial Aid guidelines. This change will allow tech center hours to be counted as credit for some students. VPAA Gardner is willing to speak to the group regarding this change.
- Advisees List – Faculty should anticipate a “cleaned up” and streamlined list of advisees this November.
- Old Mineonline/Search Courses Interface – Recently, this access was removed from the OCCC Homepage, and while there are a few links left to these interfaces, these will be completely phased out soon. Chair Glencross has been assured that the older style of course search/listings will be made available via the Portal soon.
- Class Assignments – It was brought to the Chair’s attention that in one division, faculty members were removed from their sections for spring without explanation. VPAA Gardner will look into the rationale and by which authority this type of change occurred.

7. Old Business – None.

8. New Business

- Thank you notes to donor – See Call to Order above.
- Vote: Salary Stipend – The Chair and the Faculty Association expressed gratitude regarding today's announcement regarding a stipend from President Steward. This resolution will be tabled in its current form for now, but will be revisited by the Executive Committee in the future.
- Vote: Development Plan – Motion to approve by Julie Corff, and seconded by Abra Figueroa. The members present unanimously approved the resolution. The resolution follows these minutes.
- Vote: Print Approval Process – Shanna Padgham motioned to approve the resolution and was seconded by Raul Ramirez. The members present unanimously approved the resolution. The resolution follows these minutes.
- Door Prize Drawings for Members followed.

9. Other

- One of the co-chairs of Faculty Association Scholarship Committee announced the upcoming Soup and Bake Sale (Tuesday, November 14) and solicited for volunteers to help with sale and for soups. Chair Glencross noted that a small silent auction will be held in conjunction with the sale.
- Shanna Padgham is working with a university to study the course redesign process, and she will be sending out a survey soon to gather input from OCCC faculty members. She urged members to take the time to reply to the survey.

10. Adjournment – Motioned by Julie Corff, and seconded by Lisa Mason-Adkins. Meeting adjourned at 1:21pm.

The FACULTY ASSOCIATION
of Oklahoma City Community College
Faculty Resolution: Faculty Development Plans – 2017

WHEREAS, the faculty of Oklahoma City Community College are first and foremost committed to improving the lives and futures of all students, enabling them to be lifelong learners, and

WHEREAS, faculty take their professional responsibility to remain current in their academic discipline as well as to remain current in the pedagogy of teaching very seriously, often attending professional conferences and/or webinars through travel opportunities provided at the expense of the College and/or at their personal expense, and

WHEREAS, many academic disciplines require the completion of continuing education hours yearly for licensure renewal, and

WHEREAS, faculty find the need for the requirement of yearly professional development plans to be unnecessary to ensure that faculty remain current in their discipline and teaching pedagogy, and

WHEREAS, faculty find this additional administrative requirement burdensome and duplicative, especially given austere budget conditions where no merit raises have been awarded in many years, therefore,

LET IT BE RESOLVED that the Faculty Association of Oklahoma City Community College, on behalf of the faculty of Oklahoma City Community College, strongly recommends that the requirement of professional development plans be eliminated for all faculty for FY 2018 and henceforth.

Respectfully,

Dana K. Glencross

Chair

Action:

Date

The FACULTY ASSOCIATION
of Oklahoma City Community College
Faculty Resolution: Print Request Pre-Approval – 2017

WHEREAS, the faculty and librarians of Oklahoma City Community College are first and foremost committed to improving the lives and futures of all students, enabling them to be lifelong learners, and

WHEREAS, the need for the requirement of prior approval of print requests by academic division Deans, directors, or supervisors no longer appears to be necessary for the collection of data regarding printing budgets, and

WHEREAS, faculty find this additional administrative step in the printing process burdensome, delaying the print delivery time of key instructional materials, therefore,

LET IT BE RESOLVED that the Faculty Association of Oklahoma City Community College, on behalf of the faculty of Oklahoma City Community College, strongly recommends that the requirement of prior approval of print requests by academic division Deans, Directors, or supervisors be eliminated, as expeditiously as possible.

Respectfully,

Dana K. Glencross

Chair

Action:

Date