

# CyberCorps Scholarship For Service (SFS) Application



OKLAHOMA CITY COMMUNITY COLLEGE





## CyberCorps®: Scholarship for Service Application

### OVERVIEW

This document contains the application form for the National Science Foundation CyberCorps®: Scholarship for Service program ([sfs.opm.gov](https://sfs.opm.gov)) for students at Oklahoma City Community College (OCCC). Grant is funded by Whatcom Community College's NSF grant.

### Eligibility Requirements:

- United States citizen or lawful permanent resident
- Have a bachelor degree in any discipline or be a veteran of the U.S. Armed Forces
- Have a minimum 3.0 GPA for all courses
- Currently enrolled in, or applied for admission/transfer to, a cybersecurity-related program at OCCC:
  - Associate of Applied Science – transfer degree in cyber security (AAS- CIS in cyber security)
  - Other approved program of study (must be approved by Professor Haifeng Ji, Program Navigator or John Claybon, Dean of Business and IT).
- Meet selection criteria for federal employment, including obtaining a security clearance

### Scholarship recipients shall:

- Maintain full-time student status in a cybersecurity-related program at OCCC without pursuing or holding any outside employment
- Participate in all OCCC CyberCorps® program activities (e.g., job fairs, professional development, etc.)
- Maintain a minimum 3.2 GPA for all courses
- Complete the degree/program requirements successfully
- Maintain a lifestyle that is compatible with federal agency requirements to maintain a security clearance
- Receive full tuition support as well as an allowance for related expenses such as textbooks, fees, professional certifications, and travel
- Receive an annual stipend of \$25,000
- Participate in a C3P/SFS approved summer internship in government agency at the end of their first year of support\*
- Work for a C3P/SFS approved local/state/federal agency in qualifying positions, upon completing academic degree requirements (length of service depends on length of scholarship support – one year of service for one year of support)\*
- Be willing to relocate to fulfill internship and/or employment requirements\*



\*Students can apply for any position in information assurance at an C3P/SFS approved federal, state, local or tribal government organization, independent agency, government corporation, commission, or quasi-official agency. Positions may be secured to meet obligations at a national laboratory, a federally funded research development center, or other approved organization on a limited basis. If a student is unsure if a particular position meets program requirement they should contact the SFS program office at [sfs@opm.gov](mailto:sfs@opm.gov) for verification.

- Federal agencies: <https://www.usa.gov/federal-agencies/>
- Federally funded research and development centers: <https://www.nsf.gov/statistics/ffrdclist/>

### **Application instructions**

To apply for the Scholarship for Service (SFS) scholarship, please submit the following materials:

- Completed application form (see page 3 of this packet)
- Personal statement (see instructions on page 5 of this packet)
- Resume or curriculum vitae
- Official transcripts from any previous post-secondary schools
- Two (2) letters of recommendation (professional and academic) highlighting technical and scholarly skills and experience, as well as form (see page 6 of this packet)

Applications and all related materials should be sent to:

Scholarship for Service Program  
c/o John Claybon  
Division of Business and Information Technology  
Oklahoma City Community College  
7777 S. May Ave.  
Oklahoma City, OK 73159

Applicant must meet with John Claybon prior to submitting application. Arrange appointment by contacting [jclaybon@occc.edu](mailto:jclaybon@occc.edu) or (405) 682-7888.



## CyberCorps®: Scholarship for Service

### APPLICATION FORM

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#### Applicant personal information

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ M.I.: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Daytime ph.: \_\_\_\_\_ Evening ph.: \_\_\_\_\_ Mobile ph.: \_\_\_\_\_

Citizenship / resident status (check one):

U.S. natural born citizen      U.S. naturalized citizen      Naturalization Date: \_\_\_\_\_

U.S. lawful permanent resident

Note: You must be a United States citizen or lawful permanent resident to be eligible to apply for the CyberCorps® Scholarship for Service.

Current veteran status and higher education attainment (check one or both):

Veteran of the U.S. Armed Forces (with honorable discharge)

Attained a bachelor degree in any discipline from a regionally accredited university or college

Note: You must be a veteran or have a bachelor degree to be eligible to apply for the CyberCorps® Scholarship for Service.

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#### Degree plan information

OCCC degree program where you will use the scholarship, if awarded (check)

AAS-CIS in cybersecurity

Other approved program of study (must be approved by program director):

\_\_\_\_\_

Anticipated graduation (MM/YYYY): \_\_\_\_\_

Current status at OCCC; are or have you (check one):

Applied to OCCC and enrolled in CIS/cybersecurity-related class(es)

Applied to OCCC and enrolled in classes, but not enrolled in any CIS/cybersecurity-related classes

Applied to OCCC, but not enrolled in any classes

Have not applied to OCCC

Math and English placement results (if any):

Math: \_\_\_\_\_ English: \_\_\_\_\_

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**Current and previous post-secondary school(s) attended other than WCC (send official transcripts):**

School: \_\_\_\_\_ Major: \_\_\_\_\_ Years attended: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Degree awarded (if any) and year: \_\_\_\_\_ GPA: \_\_\_\_\_

School: \_\_\_\_\_ Major: \_\_\_\_\_ Years attended: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Degree awarded (if any) and year: \_\_\_\_\_ GPA: \_\_\_\_\_

School: \_\_\_\_\_ Major: \_\_\_\_\_ Years attended: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Degree awarded (if any) and year: \_\_\_\_\_ GPA: \_\_\_\_\_

**Recommenders**

Provide each recommender with a scholarship recommendation form.

Name: \_\_\_\_\_  
Organization: \_\_\_\_\_ Job title: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_  
Organization: \_\_\_\_\_ Job title: \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant's name: \_\_\_\_\_

By signing below, I acknowledge that:

- 1) I am a U.S. Citizen or lawful permanent resident.
- 2) I am a veteran of the United States Armed Services and/or have a bachelor degree.
- 3) The information provided on this form is, to the best of my knowledge, accurate and complete.

\_\_\_\_\_  
*Signature of applicant*

\_\_\_\_\_  
*Date*



## CyberCorps®: Scholarship for Service

### PERSONAL STATEMENT

In a separate document, with your name on each page, please write a personal statement (minimum one page, maximum three) that describes:

- Any awards, academic recognition, honors, or distinctions you have received
- Any unique reasons that make you an exceptional candidate for this scholarship and help set you apart from any other applicants; some areas to consider (but not required) include:
  - Why you are interested in the field of cybersecurity or information assurance
  - Knowledge of the techniques of the information security discipline, including encryption, access control, physical security, training, threat analysis, and authentication
  - Knowledge of the human factors in information security, including human computer interaction, design, training, sabotage, human error prevention and identification, personal use policies, and monitoring
  - Ability to identify and analyze problems, distinguish between relevant and irrelevant information to make logical decisions, and provide solutions to individual and organizational problems
  - Ability to consider and respond appropriately to the needs, feelings, and capabilities of different people in different situations; be tactful, compassionate and sensitive, and treat others with respect
  - Ability to make clear and convincing oral presentations to individuals or groups; listen effectively and clarify information as needed; facilitate an open exchange of ideas and foster an atmosphere of open communication
  - Ability to express facts and ideas in writing in clear, convincing and organized manners appropriate to the audience and occasion



## CyberCorps®: Scholarship for Service

### SCHOLARSHIP RECOMMENDATION FORM

#### Applicant information (to be completed by the applicant):

Candidate's name: \_\_\_\_\_

Recommender's name: \_\_\_\_\_

Recommender's relationship to applicant: \_\_\_\_\_

#### Evaluation of applicant (to be completed and submitted by the recommender):

Rate the applicant on the following traits compared to his or her peers:	Exceptional	Above average	Average	Below average	No information
Intellectual ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching/Leadership ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic preparation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Research aptitude	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Willingness to learn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsibility/Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Loyalty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Promptness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attention to detail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Honesty and integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### Overall evaluation

Compared to other students, employees, and/or colleagues at the same level, I would rank this candidate in the top:

1%     5%     10%     25%     50%



Candidate's name: \_\_\_\_\_

**Comments (may attach separate letter)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Recommender information**

Recommender's name: \_\_\_\_\_

Place of employment: \_\_\_\_\_ Title: \_\_\_\_\_

Email address: \_\_\_\_\_ Daytime phone: \_\_\_\_\_

\_\_\_\_\_  
*Signature of recommender*

\_\_\_\_\_  
*Date*

Recommender: Please mail completed form and letter (if applicable) to:

Scholarship for Service Program  
c/o John Claybon  
Division of Business and Information Technology  
Oklahoma City Community College  
7777 S. May Ave.  
Oklahoma City, OK 73159

\*\*\*Sign the outside seal of the envelop.\*\*\*

Questions? Contact John Claybon at [jclaybon@occc.edu](mailto:jclaybon@occc.edu) or (405) 682-7888