

Professional Development FY11 Activities Report

Angel Training (CLT)

Overview of ANGEL	7/9/2010	9
Setting Up ANGEL Grade Book & Attendance for On-Campus Classes	7/9/2010	8

Contract Training

Anger Management (Career Transitions)	8/10/2010	14
Goal Setting (Student Life)	9/8/2010	10
New Teacher Training (Prep & Planning Week)	8/11/2010	12
Confidentiality Training (Student Support Services)	8/18/2010	13
OUCH! That Stereotype Hurts (Career Transitions)	9/17/2010	12

Environmental, Health & Safety Training

Abestos Awareness Training	7/20/2010	31
	7/21/2010	30
Bike Safety	7/8/2010	21
Skin Cancer Awareness	7/22/2010	8
Made in Oklahoma	8/3/2010	12

Manager's Meetings

	9/30/2010	54
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New Employee Academy

	7/2/2010	5
	8/6/2010	1
	9/3/2010	7
	10/1/2010	6

Professional Development Sessions and Training

Anatomy of an Email		
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Budget Reports & Requisition Training	7/8/2010	1
Eight Deadly Sins of Email	9/23/2010	6
Email for the Prison Bound	7/15/2010	1
In a Rut? Tips to Get Out	7/22/2010	2
It's Money in Your Pocket! (Policy 2302)	7/6/2010	3
Six Essential Types of Email	8/24/2010	4
Travel Requisition Training	8/26/2010	2
Writing Perfect Email	7/12/2010	4
	9/14/2010	10
	7/21/2010	1

Sexual Harassment Prevention Training

As of 10/13/10 368

Supervisors Academy

Communication	9/15/2010	10
Successful Supervision	10/13/2010	11

Technology Training

Getting to Know Outlook	8/17/2010	11
Datatel Colleague Web UI 4.1 Interface	8/9/2010	3
PowerPoint 2007	7/23/2010	1
	7/28/2010	1
	8/14/2010	1
Access 2007	8/10/2010	2
	8/11/2010	1
	8/13/2010	1
	8/26/2010	1
	8/27/2010	1

Webinars

The Human Factor: "Sustainable Organizations Through Sustained People"

	7/15/2010	3
Community College Emergency Preparation: Comprehensive Planning for the Community College		

	9/29/2010	4
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Web Time Entry For Employees

	8/18/2010	2
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TOTAL		708
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TOTAL Minus SHPT (Sexual Harassment Prevention training)		340
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Data from previous years:

Total enrollment FY06		1254
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Total enrollment FY07		982
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Total enrollment FY08		416
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Total enrollment FY09		1560
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Total enrollment FY10		1846
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TOTAL
TOTAL Minus SHPT

7814
7814

Data from previous years:

Total enrollment FY06	1254
Total enrollment FY07	982
Total enrollment FY08	416
Total enrollment FY09	1560
Total enrollment FY10	1886