

Professional Development FY10 Activities Report

Contract Training

Community Outreach (Prep & Planning Week)		40
Microsoft Office 2007 (Prep & Planning Week)		4
Supervisor Training - Student Success Classes (Prep & Planning Week)		5
I-OPT Training (CLT)		6

Administrative Assistants Day

OCCC Administrative Professionals Networking Reception	4/22/2010	43
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Angel Training (CLT)

Introduction to ANGEL	10/5/2009	9
Introduction to ANGEL	10/8/2009	7
Adding Content in ANGEL	10/6/2009	8
Adding Content in ANGEL	10/12/2009	2
Assessing Students in ANGEL	10/6/2009	4
Assessing Students in ANGEL	10/7/2009	3
Recording grades in ANGEL	10/7/2009	5
Recording grades in ANGEL	10/12/2009	5
Grade Books in ANGEL	1/27/2010	5
Grade Books in ANGEL	1/27/2010	3
Assessing Students in ANGEL	2/3/2010	1
Designing Courses for Student Engagement	3/4/2010	1
Best Teaching & Course Design Practices: Traditional Classroom	3/9/2010	1
Agents & Tokens in ANGEL	3/26/2010	7
Best Teaching & Course Design Practices: Traditional & LMS Instruction		

	4/3/2010	3
Overview of ANGEL		
	6/25/2010	9

Division of IT, Faculty Training Classes

Inventor Training	10/2/2009	6
Visual Lisp Update	10/30/2009	4
AutoCAD Update	11/13/2009	9
Using Adobe Flash	12/4/2009	4

Employee Learning Week

Professional Development Open House		35
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Less of Me @ OCCC

Healthy Eating	1/26/2010	16
Exercise	2/2/2010	22
Benefits of Swimming	2/12/2010	11
Running	2/15/2010	14
Vitamins	2/24/2010	13
Right Shoes, Right Exercise	3/4/2010	13
Everyday Chores and Weight Lose	3/8/2010	11
Plateau/Burnout	3/25/2010	14
Healthy Lifestyles	3/31/2010	5
Cholesterol	4/8/2010	9
Fad Diets	4/15/2010	5
Healthy Me @ OCCC	4/20/2010	6
Diabetes Presentation	4/27/2010	9

Manager's Meetings

	9/3/2009	75
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1/27/2010	73
6/22/2010	55

New Employee Academy

7/10/2009	6
8/7/2009	2
9/4/2009	4
10/2/2009	3
11/6/2009	16
12/4/2009	9
1/8/2010	3
2/5/2010	8
3/5/2010	4
5/7/2010	4
6/4/2010	4

Professional Development Sessions and Training

Ad Astra (Events Training)

04/06/10 (8:30am)	11
04/06/10 (11:30am)	6
04/06/10 (1:30pm)	11
04/07/10 (8:30)	7
04/07/10 (11:30am)	3
04/07/10 (1:30pm)	7
4/15/2010	8
05/10/10 (9am)	5
05/11/10 (9am)	8
5/13/2010 (1:30pm)	4
05/14/10 (1:30pm)	5
5/20/2010 (10am)	7

Adult Student Retention (WEBINAR)

3/10/2010	5
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Anatomy of an Email

6/8/2010	2
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Blood Borne Pathogens

9/17/2009	10
9/15/2009	6

Campus Emergency Notifications

5/5/2010	8
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Consortium for Student Retention Data Exchange (CSRDE WEBINAR)

12/9/2009	2
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Coping with Alzheimer's	1/27/2010	13
Customer Service Series for TRiO	10/14/2009	1
	11/4/2009	3
	11/11/2009	3
Datatel Colleague New User Interface	11/3/2009	3
	11/13/2009	3
	11/17/2009	1
	11/19/2009	9
	12/2/2009	6
	12/3/2009	16
	12/7/2009	7
	2/4/2010	9
	3/11/2010	3
	(Financial Aid only) 05/14/10	8
Defensive Driver Training	10/20/2009	13
	10/24/2009	6
	11/3/2009	20
Drugs of Abuse (Safety Training)	4/22/2010	35
Effective Presentations	11/12/09 - 11/13/09	2
	12/10/09 - 12/11/09	4
Eight Deadly Sins of Email	6/14/2010	2
Email for the Prison Bound	6/22/2010	1
Emotional Email	6/16/2010	2
Excel 2007 Training (Spring 2010)	2/25/2010	1
	3/4/2010	2
	3/24/2010	1
	4/1/2010	1

	4/15/2010	1
Excel 2007 Training for Bookstore staff		
	7/13/2009	5
	7/14/2009	5
	7/15/2009	5
	7/16/2009	5
Beginning Grant Writing		
	10/28/2009	9
	11/3/2009	7
	11/5/2009	8
Helping Students Develop Clinical Reasoning Skills Efficiently: Some Much Needed Changes (NLN Webinar)		
	11/12/2009	21
Helping Veteran Students Readjust to College Life		
	9/25/2009	9
In a Rut? Tips to Get Out!		
	6/3/2010	2
Lunch N' Learn - Healthy Eating (Portion Control) Karen Massey RD/LD		
	10/26/2009	10
New Academic Lab Rules (Webinar)		
	5/18/2010	7
NIMS Training		
	5/13/2010	4
	5/14/2010	4
	6/7/2010	4
	6/8/2010	3
	6/17/2010	3
OCCC Web Time Entry Information Sessions		
	07/01/2009 (2 pm)	24
	07/01/09 (4 pm)	6
	7/7/2009	19
	7/13/2009	13
	7/15/2009	5
	7/16/2009	8
	7/21/2009	5
	7/23/2009	10
	7/28/2009	18

7/30/2009 14

OCCC Web Time Entry Live Training Sessions
Employees

8/10/2009 (10am) 11
08/10/2009 (1pm) 13
08/10/2009 (3pm) 8
08/11/2009 (10am) 18
8/11/2009 (1pm) 12
08/11/2009 (3pm) 6
08/12/2009 (10am) 4
08/12/2009 (1pm) 3
08/12/2009 (3pm) 1
08/13/2009 (10am) 1
08/13/2009 (1pm) 4
08/14/09 (10am) 4
08/14/2009 (1pm) 2
08/17/2009 (10am) 1
08/17/2009 (1pm) 3
08/18/2009 (1pm) 3
8/19/2009 (1pm) 5
08/19/09 (3pm) 2
08/20/09 (1pm) 3
08/20/09 (3pm) 2
10/23/2009 1
2/22/2010 1

Supervisors

8/10/2009 (08:30am) 10
08/11/2009 (08:30am) 5
08/12/2009 (08:30am) 11
08/13/2009 (08:30am) 1
08/14/2009 (08:30am) 1
08/17/2009 (3pm) 2
08/18/2009 (3pm) 6
08/19/2009 (10am) 5
8/20/2009 (10am) 5

Perfect Email, The

6/24/2010 1

Performance Appraisal Training
Employee

1/21/2010 6

Supervisor		
	1/19/2010	6
	1/27/2010	11
<i>Ouch! (Student Success classes)</i>		
Study Skills Class 8am		15
Study Skills Class 9am		16
English comp class		16
Amy Wilson's Classes 11/16/09		14
Amy Wilson's Classes 11/17/09		17
Amy Wilson's Classes 12/03/09		20
Greg Gardner's Classes 11/16/09		13
Student Life Brown Bag		25
Student Life Student Employees		5
<i>Outlook 2007</i>		
	Calendars (Library Staff) 10/6/2009	7
	(Science and Math) 5/26/2010	3
Microsoft Office		
	8/18/2009	4
Supervisor Training - Student Success Classes		
	8/19/2010	5
Ouch! That Stereotype Hurts		
	8/20/2009	5
Records Management		
	11/17/2009	7
<i>Sexual Harassment Prevention Training - SHPT (H&S Quarterly)</i>		
	Online through the end of the quarter	1125
	President's Cabinet 11/9/09	11
	In Class Session 10/30/09	11
	In Class Session 10/29/09	9
	In Class Session 10/27/09	7
	In Class Session 10/15/09	3
	In Class Session 10/14/09	13
<i>Sexual Harassment Prevention Training</i>		
	Prep & Planning 8/19/09	39
	Prep & Planning 1/15/2010	7
Six Essential Types of Email		
	6/10/2010	1
Student Tracking System Training (Spring Prep & Planning)		

	1/13/2010	11
Successful Supervisors Acadmey		
	1/20/2010	16
	2/17/2010	20
	3/24/2010	24
	4/14/2010	16
	5/19/2010	9
Surviving an Active Shooter Event		
	8/27/2009	17
	8/25/2009	11
Teaching Unprepared Students		
	4/1/2010	10
Team Bulding (Admissions & Advising)		
	7/9/2009	20
Test BluePrints (Webinar with NurseTim)		
	2/10/2010	12
Write from Wrong: Strategies for Addressing Student Plagiarism (Faculty Webinar)		
	11/10/2009	7
Word 2007 Training (Spring 2010)		
	3/10/2010	1
	3/23/2010	3
	4/8/2010	3
Working with PTSD and Combat Stress		
	8/21/2009	48
TOTAL		2971
TOTAL Minus SHPT (Sexual Harassment Prevention training)		1846
Data from previous years:		
Total enrollment FY06		1254
Total enrollment FY07		982
Total enrollment FY08		416
Total enrollment FY09		1560