

## SOCIAL SCIENCES DIVISION MEETING

December 5, 2006

12:30 PM-1H7

Dr. Yoder began the meeting with birthday congratulations to Mendy Barr, John Ehrhardt, Nancy Pietroforte, and Susan Tabor.

She announced that at present the division is down about 4% in enrollment for Spring. She believes some of this is due to the fact the writing requirement was added to Political Science and after a year has gone by then it will even out. She also announced there would be no access to the Internet during the week when the building is closed for Christmas and New Years as IT offices will be moving during that time.

The syllabi check list has been completed and returned to faculty members for reference. Dr. Yoder assured the faculty she is reporting numbers and percentages only and that overall everyone did a very good job with their syllabus preparation. Course competencies was the catalyst for this checklist and full time and adjunct faculty did a very good job with that and she is well satisfied. Discussion was held regarding online ADA accommodations and usually it is time limits and some faculty members believe that is unfair to their other students but they comply with the requirement.

Congratulations to SOC for being awarded the grant for the Living Sociology Series. Speakers are yet to be determined. Congratulations also to Rick Vollmer and the Political Science staff on their successful conference in November.

### COMMITTEE REPORTS:

John Hughes has a draft of the Measurement of General Education Competencies. He stated he would leave several copies in the division office and please feel free to make any recommendations. The meeting to approve this measure will be Friday so please send any comments to John by Thursday, December 7.

Chuck Carselowey stated IAPC has a recommendation for a revision of the Academic Integrity Procedure. It would be to place a hold on records and not allow a student to withdraw from the class until the matter in question is settled. The recommendation will be forwarded to administration this week.

Mendy Barr reported from the Faculty Association Executive Committee that the online site, Rate My Professor, is encouraging students to take pictures of their professors and post them on the site. She wants faculty informed this is occurring and is working with the internet site to stop this activity.

Yuthika Kim stated the Global Ed Task Force can find no external assessment tool and has sent the matter back to Gen Ed for internal assessment.

Curriculum Committee had no report but Dr. Yoder wanted to express how well Stephanie Hayes directs this committee with short streamlined meetings. It is a very efficient committee.

Randy Hopkins reported from the Search Committee for VP of Academic Affairs. Eight people were interviewed and three names were sent to the President. He is optimistic we will have someone hired by the Spring semester.

Dana Tuley Williams stated that against her wishes the 2<sup>nd</sup> floor of the library will be getting new carpet during the last week of classes. She is doing her best to see that some of the study rooms can stay open during that week.

Marcelene Rogers from Student Development says that enrollment is very busy.

#### PROGRAM REPORTS:

**SOCIOLOGY**—Dr. Yoder announced that Nancy Pietroforte will be a recipient of the new extended leave policy and will be going to New York for the Spring semester where she has an excellent scholarship to finish her doctoral studies. To accept the scholarship she is required to take classes on their campus. She will return in the Fall to OCCC. Questions were asked about the new extended leave policy and Dr. Yoder stated that the policy has been written but not finalized partly due to the long absence of Gary Lombard from the college on a medical leave, however Dr. Sechrist supports this leave in advance of the published policy.

**PSYCHOLOGY**—Richard Anglin commended Peggy Jordan and Stephanie Hayes for their work on the Program Review. If you have not submitted requested information please do so by Friday. The review will be distributed then and program faculty will meet next Tuesday.

**POLITICAL SCIENCE**—Rick Vollmer stated that he received positive comments from those in attendance at the state conference. He especially thanks Dana Glencross for her assistance.

**HISTORY**—Ray McCullar reported their Program Review has been completed.

**CHILD DEVELOPMENT**—Susan Tabor stated she will be meeting with OU faculty this week and the Articulation Agreement would be signed.

Snack day for the division will be next Tuesday, December 12. Faculty is encouraged to attend the Christmas festivities for the college on Thursday, December 14.

Dr. Yoder sent an informal form out for strategic planning. She suggests one or two initiatives. Computers have been ordered for half of the faculty. She does not know when they will arrive or when they will be installed. You may put anything down on the wish list. When HP building is completed and we are allowed more space in this area then hopefully remodeling will be on our list

especially with a permanent site for Child Development classes where they can meet and store their equipment. Dr. Yoder further stated that it is her desire to bring the Child Development Center under the Social Science Division. She believes there is support for that to happen. If you have thoughts about this please email her.

In addition to items through strategic planning there usually is money at the end of the year from our regular budget that can be used. Last year the furniture in CU 7 and IH13 were purchased in that manner.

Trish Bilcik suggested faculty check out the Instructional Resources Website. Some good information can be found there. Trish also has a website that includes workshop and seminar information with a WOW link and mission statement. The adjunct and faculty handbook is also available there.

Dr. Harrison joined the meeting and Dr. Yoder returned to her office. Dr. Harrison stated that Dr. Yoder had asked Dr. Sechrist to stay as Acting Dean for one more year as it will benefit her financially. She asked for any questions or concerns about her staying. Faculty responded positively with one statement that three years of continuity would be good. Dr. Harrison asked anyone with any concerns should email her.

Before adjournment she mentioned that the top three candidates for VP of Academic Affairs had been sent to the President. She feels confident someone will be hired by Spring semester and possibly even able to be here for Orientation. She responded that when everyone is in place there will be six deans and six directors.

Meeting Adjourned

Wanda Roepke  
Division Assistant