

OKLAHOMA CITY COMMUNITY COLLEGE

Social Sciences
Minutes of Meeting
December 2, 2003

Present:

Richard Anglin
Mendy Bergin
Trish Bilcik
Patti Buxton
Jane Carney
Chuck Carselowey
Martha George
Dana Glencross
Ron Gray
John Hughes

Thomas Jones
Nancy Pietroforte
Jessica Sheetz-Nguyen
Jerry Steward
Gloria Stewart
Sue Tabor
Dana Tuley-Williams
Rick Vollmer
Cecelia Yoder

Absent:

Peggy Jordan
Ray McCullar

Dr. Buxton thanked Mendy and her crew for the excellent Thanksgiving dinner. Everything was great.

The College-wide Christmas luncheon is Tuesday, December 16th. Tickets can be purchased in the Bursar's office. The division munchie day is Thursday, December 18th.

Tuition Fee Waivers are due to Wanda by 5:00pm Wednesday, December 3rd.

Everyone has to post grades online. It's not an option. The due date for posting grades online is 12:00 noon on Tuesday, December 23rd. Dr. Buxton suggested faculty have everything ready for posting on Monday, December 22nd. This should make it go easier.

Dr. Buxton stated there will be classes thru the 19th. She also asked faculty to remind students it's too late to drop a class..

Dr. Buxton recommended faculty ask their students to put away their cell phones during class. Students could inappropriately use the ones that take pictures.

The College will be closed Friday, January 2nd.

Committee Reports:

Martha – Assessment Committee – All of the plans have now been reviewed and the ones from our division had only minor changes suggested. There will be an Assessment Day on Tuesday of January orientation week when program faculty will prepare plans for assessing remaining Student Learning Outcomes and program Outputs with a timeline such that they will be scheduled to be assessed over a five year period.

Nancy – Curriculum Committee – Cecelia said the Psychology changes went to the Curriculum Committee. Psychological Statistics was approved. They are looking at changes to the selection of courses on the matrix.

Cecelia – Faculty Development Committee – Martha said the outcome of a recent retreat was a set of recommendations forwarded to Dr. Sechrist including creating a Task Force to examine SIIs, completely separating faculty development plans from the appraisal process and further refinement of the application for merit.

Mendy – PAC Committee – Concerns were submitted. The last meeting consisted of a video on the overview of the vision of the College. They will meet again this month.

Jessica – General Ed Committee – They are still discussing the five general areas of the General Ed Statement.

John – Global Ed Committee – On January 14 in the morning they will have a presentation by the University of Texas and presentations from the award winners at the Global Conference in the afternoon.

Martha – Retention Committee – There will be a Student Panel discussion during the January orientation week where students who are approaching graduation speak about the ways that faculty members and others at the College were helpful to them as they continued to completion of their degree program. She requested names of students who would be good candidates for the panel, explaining it would be about a 3 ½ hour time commitment for them and that they would be compensated.

Dr. Buxton announced a new committee she and Mendy serve on. It's the Pathways Advisory Committee. They will be trying to get the Pathways students ready for college by letting them attend college-level classes, and/or have instructors visit their classes so the students can get an idea of what it will be like when they are ready for college.

Travel requests were due in September. Funds were awarded to all those requesting travel monies. No additional travel funds will be awarded this year.

Cecelia said she would be doing a letter to faculty on a Career Explorations class we are offering with Student Development. She asked faculty to tell students about it. It's a one-credit hour course.

Dr. Buxton's Christmas gift to the division was the decoration of the office. There were ooohh's and aaaahhhh's and thanks and compliments all around.

Dr. Buxton thanked John and Rick for suggesting the Board Room for the meeting. This is where we will meet in the Spring.

The division meeting on Wednesday morning of orientation week will be in the Board Room.

Dana Tuley-Williams asked faculty to let her know if they had any textbook changes they would like for her to get and put on reserve.

Merry Christmas!