

OKLAHOMA CITY COMMUNITY COLLEGE

Social Sciences
Minutes of Meeting
October 7, 2003

Present:

Richard Anglin
Mendy Bergin
Trish Bilcik
Patti Buxton
Jane Carney
Chuck Carselowey
Martha George
Ron Gray
John Hughes
Thomas Jones

Peggy Jordan
Ray McCullar
Nancy Pietroforte
Jessica Sheetz-Nguyen
Jerry Stewart
Gloria Stewart
Sue Tabor
Dana Tuley-Williams
Rick Vollmer
Cecelia Yoder

Absent:

Dana Glencross

Dr. Buxton welcomed everyone to the meeting and acknowledged how she enjoyed the individual meetings with them.

Faculty received invitations to the open house of the Center for Learning and Teaching on October 16. Dr. Sechrist will be there.

Committee Reports:

Nancy – The Curriculum Committee will have their first meeting on November 9.

Mendy – President's Advisory Committee will meet Friday.

Jessica – The General Ed Committee is working on a statement on what the courses mean to students.

Trish – The College Benefits committee has not met yet.

Jane – Due to the weather, the coke wagon the Faculty Scholarship Committee sponsors at the Arts Festival, did not do too well. Faculty need to pay their dues.

John – The Global Education Committee is planning on having speakers during the Spring orientation week. He said Global Education Week would be the third week of November, and asked everyone to wear their buttons if they still had them.

Martha – The Outcomes Assessment Steering Committee is working on forms.

Chuck – The IAPC meeting was canceled. They will meet the first Thursday of November. Let him know if you have any issues you would like the Committee to discuss.

Mendy is the chair of the Thanksgiving Dinner Committee. The dinner will be November 20.

Don't forget the Textbook Orders are due on or before October 22.

Student Outcomes Assessment Plans are due October 27. There was a short discussion on this, and it was asked if faculty would be able to view other programs' plans. Dr. Buxton will make a copy of all the plans and keep it outside her office.

Program/Department Developmental Grants requests are due November 14. However, the forms are not available yet.

Budget requests for Strategic Planning are due October 22. If you have needs for your program, please let Dr. Buxton know.

Dr. Buxton asked faculty to let her know if any of the multimedia rooms are missing any equipment.

Academic Profile Testing will be done again. This is a test given to upper class students to determine how they do on general ed classes. The same classes that were used before will be used again, plus adding some. This will take place between mid-October and mid-November.

Money is available for training for the No Child Left Behind-Paraprofessional Education. Dr. Buxton is writing a grant for the College and Oklahoma City Public Schools regarding this. A new program in paraprofessional education is being looked at. A discussion was held on this.

Dr. Buxton would like to host a breakfast for the division since we do not have a fall break, but no date yet.

Faculty were asked to e-mail Dr. Buxton if they had any additional items to discuss.

The meeting closed with Cecelia handing out a performance appraisal survey for faculty to complete.