

SOCIAL SCIENCES DIVISION MEETING

October 3, 2006

1H7 – HTC 12:30 PM

Dr. Yoder opened the meeting with happy October birthday to Jeff Carlisle, Peggy Jordan and Dana Tuley-Williams. She expressed her thanks that everyone got their reports in on time.

Committee reports are attached. Yuthika Kim said that the #1 item on the Gen Ed Task Force was really the main topic discussed. Nancy stated that the Faculty Development Committee was looking at the Faculty Handbook and the Development Plan for any changes that might be needed.

No report from the Library. Marcelene Rogers reported that online students begin enrolling on Monday and all others on the 16th. Dr. Yoder says the Spring schedule is ready and she has heard no predictions of enrollment expectations. Fall enrollment seems to be down less than 4%.

Program reports

- CD – Many curriculum changes, changing 1000 level courses to 2000 level.
- HIST – Working on Outcomes Assessment. John Ehrhardt is making curriculum upgrades. Professor Barr and Professor Carlisle are writing an instruction manual for American Realities, the supplementary book.
- POLSC – Working toward completion of plans for the conference that will be held on our campus in November.
- PSY – Peggy Jordan chairs the Oklahoma Association of Academic Advising Association. At their recent meeting they heard an excellent motivational speaker who comes from a two year college background.

Dr. Yoder called attention to upcoming Sexual Harassment workshops. Everyone must attend a session before the end of the year.

Five year plans are due to Dr. Yoder by October 23. You can use program outcomes as a part of this plan.

Spring textbook orders are due by October 27. Flash drives have arrived and are available in the Division Office. Computers will be ordered for half of the faculty in the near future. The other half will be upgraded next year.

Program Reviews deadline will be early December. Dana Tuley-Williams will add the library resources material for History. Additional guidelines can be found in the yellow handbook provided by John Boyd.

Syllabi Checklist should have been completed in September but there have been many other items that took priority. As stated previously, Dr. Yoder will read the full time faculty syllabi and the department chairs will distribute the adjunct syllabi among the programs. The chairs and faculty members can read and make their judgments according to the checklist beginning tomorrow and/or during the department meetings on October 17. The checklists should all be completed that day as Dr. Yoder will need to take a report the following day to the Deans and Directors Council.

Faculty should use a broad interpretation of global awareness for this checklist item. See if it is present in any way and it need not be in every syllabus. The bench mark is that 70% of syllabi have a global awareness component. Perhaps the component can be within the program and not in every course. You will attach the checklist to the syllabus and this will be returned to the adjunct for corrections and those would be made in their Spring syllabi. You may highlight changes that need to be made. Copies will be retained in the office as well.

Dr. Yoder asked that anyone interested in going with her on a Saturday for a few hours to Bricktown to work on the Mosaic Project should please let her know and a time will be scheduled to go as a group and your children could be included.

A get well card for Gwin Faulkner-Lippert is at Mary's desk in the Division Office. You may also wish to make a contribution to the basket being prepared by her division office.

Dr. Yoder regretfully announced that our Initiative suggested by Professor McCullar to bring adjuncts together on a Saturday for a Round Table Discussion for Student Success was not funded.

Wanda Roepke
Division Assistant
Social Sciences