

OKLAHOMA CITY COMMUNITY COLLEGE

Social Sciences
Minutes of Meeting
September 2, 2003

Present:

Richard Anglin
Mendy Bergin
Trish Bilcik
Patti Buxton
Jane Carney
Chuck Carselowey
Martha George
Dana Glencross
Ron Gray
John Hughes

Thomas Jones
Peggy Jordan
Ray McCullar
Nancy Pietroforte
Jessica Sheetz-Nguyen
Jerry Steward
Gloria Stewart
Sue Tabor
Rick Vollmer
Cecelia Yoder

Absent:

Dana Tuley-Williams

Dr. Buxton welcomed everyone to the meeting in the new location, the Business & Finance Conference Room.

Alice Tillinghast, Communications Lab Supervisor, attended the meeting and spoke about the lab. She talked about the functions of it and some of the things they do for students. If you have questions or need their assistance, please call her.

Mendy will be the division's representative again on the President's Advisory Council.

The Disney representatives will be on campus September 9th at 12:30. Trish has attended their meetings previously and explained how the program works.

Applications for the Professors Academy are due September 5th.

Anyone wishing to do any traveling this year should turn in their requests to Dr. Buxton by September 22nd.

The Student Assessment Outcomes Report from last year is due October 1st. Anyone needing help can call Dr. Buxton. Martha will get with each member of the division regarding the report forms.

Dr. Buxton thanked everyone for their assistance last week. She was appreciative of the leadership shown.

The Oklahoma Global Education Committee will meet at Redlands October 2nd & 3rd.

Faculty were reminded to do their quarterly safety training.

Martha will replace Dana Glencross on the Faculty Association Scholarship Committee.

Martha announced the Faculty Development Committee chair will not be the director of the CLT. Instead a chair will be elected from among the other faculty members of the committee. This year the chair will be Vicki Davidson. At its organizational meeting the Committee agreed to review the current faculty performance evaluation system. If anyone has questions or concerns, let Rick or Cecelia know. They are on the Committee.

Jessica said the General Education Committee is going to meet and look at objectives of the College.

Mendy reported there are changes on the Honors contract. It needs to be signed by the fourth week.

Chuck said the IAPC has not met yet.

Dr. Buxton said the division office is starting a courtesy fund to buy cards, flowers, etc. when needed. You don't have to contribute if you don't want to, but if you do give the money to Wanda. It was suggested it just be a card fund and that was pretty agreeable to everyone.

Dr. Buxton is wanting to meet with each faculty individually. She will place a sheet with times on the table outside her office. Please sign up.