

SOCIAL SCIENCES DIVISION MEETING MINUTES

AUGUST 19, 2009

ATTENDEES:

MELINDA BARR	RANDY HOPKINS	M'LOU SMITH
TRISH BILCIK	PEGGY JORDAN	SUSAN TABOR
JEFF CARLISLE	YUTHIKA KIM	LAURIE THORNTON
CHUCK CARSELOWEY	DAWN LADISKI	DANA TULEY-WILLIAMS
BRUCE COOK	JERRY LUDLOW	RICK VOLLMER
JOHN EHRHARDT	RAY McCULLAR	
LOIS GANICK	GREG PARKS	<u>GUESTS</u>
DANA GLENCROSS	CECILIA PITTMAN	FELIX AQUINO
RON GRAY	JULIE RICE-ROLLINS	GREG GARDNER
STEPHANIE HAYES	MARKUS SMITH	GINELLE GORDON - TRIO

DR. TABOR OPENED THE MEETING BY WELCOMING FACULTY BACK FROM THEIR SUMMER BREAKS AND INTRODUCING MS. JULIE RICE ROLLINS AS THE DIVISION'S NEW FULL-TIME GEOGRAPHY PROFESSOR.

THANKS & RECOGNITION:

DR. TABOR ISSUED THANKS AND RECOGNITION TO MELINDA BARR, DANA GLENCROSS, PEGGY JORDAN, RAY McCULLAR, CECILIA PITTMAN, CHUCK CARSELOWEY, BRUCE COOK, AND MEMBERS OF THE SEARCH COMMITTEES FOR THEIR ASSISTANCE IN VARIOUS DIFFERENT TASKS THROUGHOUT THE SUMMER.

LIBRARY:

DANA TULEY-WILLIAMS ANNOUNCED THE LIBRARY WEBSITE NOW HAS INFORMATION FOR STUDENTS ON PLAGIARISM AND COPYRIGHT LAWS. THE NEW HISTORY VIDEO DATABASE IS NOW UP AND RUNNING, AS WELL AS AN ART DATABASE NAMED CAMEO. SHE ALSO NOTED THAT LOGGING IN TO LIBRARY RESOURCES WILL NOW FOLLOW THE SAME FORMAT FOR STUDENTS AS THEIR MINEONLINE LOGINS.

ADVISING:

LOIS GANICK MENTIONED THAT THE EVALUATIONS USED BY ADVISING ARE DIFFERENT FROM THE ONES FACULTY PRINT USING MINEONLINE. PLEASE FEEL FREE TO SEND HER ANY QUESTIONS YOU MAY HAVE REGARDING ADVISING.

ANNOUNCEMENTS/REMINDERS:

ELECTRONIC RETENTION ALERT SYSTEM TRAINING – 10:45AM AUGUST
19TH HPC 215 A&B

GENERATION NEXT COMES TO COLLEGE – 1 TO 4PM AUGUST 20TH

FALL SECURITY DRILLS – SEPT. 1ST 9:10AM TO 9:20AM; 7:50PM-8PM
“DREAM NO LITTLE DREAM: THE LEGACY OF ROBERT S. KERR – SEPT.
24TH

WELCOME WEEK VOLUNTEERS ARE NEEDED. CONTACT MARCY ROLL
MENTORING NEW ADJUNCTS – COMPLETE FORMS AS REQUIRED.
ACADEMIC AFFAIRS FORMS WILL NOW BE POSTED ON THEIR WEBSITE.
BORROWING TEXTBOOKS – PLEASE SEE DR. TABOR BEFORE BORROWING
BOOKS FROM THE BOOKSTORE.

GUESTS – DR. FELIX AQUINO AND GREG GARDNER

DR. AQUINO ANNOUNCED THAT ENROLLMENT HAS BEEN HOVERING AT 24%
ABOVE LAST YEAR’S NUMBERS CONSISTENTLY THROUGHOUT THE SUMMER. GREG
GARDNER MENTIONED THAT THE CLT HAS GONE THROUGH SEVERAL CHANGES
AND WILL BE GOING INTO THE FALL SEMESTER SHORT-STAFFED. HE REMINDED
EVERYONE TO KEEP THAT IN MIND AS THEY SEEK ASSISTANCE WITH ONLINE
COURSES.

COMMITTEE APPOINTMENTS:

GEN ED COMMITTEE: NEEDED
DISABILITIES ACCOMMODATIONS COMMITTEE: NEEDED
FACULTY ASSOCIATION: TRISH BILCIK VOLUNTEERED

DISCUSSION:

LATE REGISTRATION/INCOMPLETES/GRADE CHANGES: DR. TABOR
REMINDED EVERYONE THAT STUDENTS NEED TO HAVE ASSIGNMENTS COMPLETED
BY THE END OF THE SEMESTER. IF ALL ASSIGNMENTS HAVE NOT BEEN SUBMITTED,
IT IS UP TO THE INSTRUCTOR TO SUBMIT EITHER AN “F” OR AN “I” FOR
INCOMPLETE, IN WHICH CASE THE STUDENT NEEDS TO HAVE ALL COURSEWORK
COMPLETED BY A CERTAIN DATE DETERMINED BY THE INSTRUCTOR.

IRB AND CLASSROOM ASSIGNMENTS: FOR ANY ASSIGNMENTS WHICH
REQUIRE STUDENTS TO INTERVIEW OTHER INDIVIDUALS PLEASE BE SURE THEY
KNOW THEY CANNOT INTERVIEW ANYONE UNDER 18 YEARS OF AGE AND/OR ANY
STUDENTS ENROLLED IN THE PATHWAYS PROGRAM.

SCHEDULING/SPRING ONLINE CLASSES: FOR THE SPRING ONLINE
SECTIONS, DR. TABOR ASKS THAT FULL-TIME FACULTY LIMIT THEMSELVES TO NO
MORE THAN THREE ONLINE SECTIONS AS PART OF YOUR FULL-TIME WORKLOAD OF
FIVE SECTIONS. IN OTHER WORDS, FULL-TIME FACULTY WOULD NEED TO HAVE AT
LEAST TWO ON-CAMPUS SECTIONS IN THE SPRING.

GUESTS – TRIO

GINELLE GORDON AND SEVERAL TRIO PERSONNEL SHARED INFORMATION
REGARDING THEIR PROGRAMS. TO QUALIFY FOR TRIO STUDENT SUPPORT
PROGRAMS, STUDENTS MUST BE ENROLLED AT OCCC AND HAVE DOCUMENTED
ACADEMIC NEED, BE A FIRST-GENERATION STUDENT, HAVE FINANCIAL NEED, OR
HAVE A PHYSICAL OR LEARNING DISABILITY. MENTORS AND TUTORING ARE
AVAILABLE. TRIO OFFICES ARE OPEN MONDAY THROUGH FRIDAY 8AM TO 5PM.

DR. TABOR CLOSED THE MEETING BY READING A NOTE SENT TO SOCIAL SCIENCES BY THE FAMILY OF DR. JOHN HUGHES. THE NOTE THANKED THE DIVISION FOR CONTRIBUTING TO THE FRENCH CAMP ACADEMY IN DR. HUGHES' NAME.

RESPECTFULLY SUBMITTED,
LAURIE THORNTON, SOCIAL SCIENCES DIVISION ASSISTANT