

SOCIAL SCIENCES  
APRIL DIVISION MEETING  
April 4, 2006 – HT 1H7 – 12:30 PM

Dr. Cecelia Yoder opened the meeting with welcome and committee assignments. Volunteers were requested and the following were elected without opposition.

Faculty Association – Mendy Barr will remain  
Curriculum – Peggy Jordan  
Faculty Development – Peggy Jordan  
Global Ed – John Hughes  
PAC – Cecilia Pittman

Dr. Yoder will send current committee reports to faculty by email.

Marcelene Rogers from Student Development reported that enrollment is going well.

Dana Tuley Williams gave a presentation on a new program called CQ Researcher Archive the library is considering purchasing. This program has information going back to 1923 and probably would be used by History, Sociology and Political Science students. She would purchase this for the library if the faculty believes it is a useful tool. Several faculty members expressed interest in this program after the presentation.

Dr. Yoder distributed a handout of SII recommendations. The starred items are recommendations from the Dean's Council.

\*The instructor holds class the entire period.

\*The instructor answers questions effectively.

\*The instructor demonstrates a broad knowledge of course material.

The deans want issues on SIIs because they are used for faculty evaluations. There was discussion by faculty and they were instructed by Dr. Yoder to give their feedback by email to Sue Tabor or Nancy Pietroforte from the Faculty Development committee and that Dr. Harrison would make the final decision.

A syllabus checklist was another handout. This checklist will be used to determine that all faculty members are abiding by college procedures. For the fall all syllabi will be read to determine that course objectives or terminal objectives are present as well as other required information. A global awareness component should be present in 70% of syllabi. The checklist includes the course name but it was suggested that it would be good to also have the course number. Dr. Yoder will read the full time faculty syllabi and program faculty will read those of the adjuncts. Programs can make requirements.

Information items were presented:

- Last day to withdraw from classes, April 14
- Student Awards Ceremony, April 21
- Volunteers needed for Health Emergency exercise April 26
- Pasta with the President, May 1, 11:30 – 1:30
- Graduation, May 12
- Faculty Appreciation Luncheon, May 15
- Outstanding Adjunct Award: Shirley Smith, Adjunct Professor of Psychology

May 2<sup>nd</sup> is the date for the Make It, Bake It sale and baked goods are requested. Please package them individually for sale.

Ray McCullar asked if we could have a 'Quiet Week' the last week of school with no committees or activities to take away from finals and grading.

Dr. Yoder said the Spring, 2007 schedule would be out soon and available for faculty to choose their schedules. Interview committees are also underway. Stephanie Hayes is chair for Psychology, Dana Glencross chairs Political Science and Nancy Pietroforte chairs Sociology.

Meeting Adjourned.

Wanda Roepke  
Division Assistant