

**SOCIAL SCIENCES
DIVISION MEETING
February 1, 2005
12:30 PM – Board Room**

In Attendance:

Richard Anglin	Mendy Bergin	Trish Bilcik
Patti Buxton	Jeff Carlisle	Jane Carney
Chuck Carselowe	Martha George	Dana Glencross
Ron Gray	Stephanie Hayes	John Hughes
Thomas Jones	Peggy Jordan	Ray McCullar
Nancy Pietroforte	Wanda Roepke	Jerry Steward
Jessica Sheetz-Nguyen	Susan Tabor	Rick Vollmer
Dana Tuley-Williams	Cecelia Yoder	

Dr. Buxton stated she is enjoying visiting with the faculty as she conducts the appraisal conferences.

Retention/Advisement

Ray McCullar reported that at his last department meeting retention was discussed and several suggestions were made:

- a writing requirement for POLSC 1113
- change in math classes (students report difficulties passing college algebra here but not at other area colleges)
- track students – have a pizza party for program majors and get new addresses as they transfer to OU/OSU/UCO, etc.
- have Saturday intense meeting on retention, serve lunch, pay \$100

Additional Retention Recommendations

- each teacher reach out to at least some students
- require all new students to enroll in the orientation class, these students must then complete, no drop option
- students need help in understanding that dropping a class means going through the physical process of dropping

Statistics and Contemporary Math are options but the Contemporary Math may be more difficult than Algebra.

Online courses may offer more retention opportunities since the professor is emailing students at least weekly and has the opportunity for more individual interaction.

In response to Dr. Sechrist's request for faculty to contact students, Jane Carney compiled her advisement list and found their addresses on MineOnLine and then mailed a general welcome letter to those students. Some students have called her or come by her office since receiving her letter. Also, she discovered that the students on her list who had graduated actually were back on campus taking various classes. She also

believes that when students go to a faculty member that is out of their major that the faculty member should be visiting with the student but not signing off on their courses.

The question was asked about late enrolling students. Do we know their success rate? Ray McCullar stated that he once conducted a survey in his classes which indicated 80% of late enrolling students did not pass. Even though there is a 'last day of late enrollment', faculty still decide how late is too late. Some faculty believe students who enroll late perhaps often also have other issues that will keep them from being successful. Early enrolling students seem to function much better.

Peggy Jordan distributed registration forms for the NACAD conference on March 3-5 and encouraged attendance. She says this is the premier association in the nation and there will be two excellent keynote speakers, Ann Dapice and Teresa Miller.

Dana Tuley-Williams stated that she has \$20,000 in her budget for library books and would like to be able to use some for our department but needs help with the selections especially in the Psychology discipline.

WOW Activity for multi-media rooms will explain how to use equipment in the different classrooms. Tim and Mike report they are always getting questions on the use of the equipment. Adjuncts especially need this information.

OACC meeting on March 3 and 4th. Today is last day for pre-registration. Everyone is encouraged to attend.

Reported by Chuck Carselowey - the IAPC Committee has been charged by Dr. Sechrist with the responsibility of providing input on a college-wide statement on academic integrity. There is currently a procedure for dishonesty which also needs revision. The question of the faculty having the option or the mandate to report dishonesty was discussed. The options: should, will, must were discussed. Chuck Carselowey has emailed faculty the information for their consideration before responding.