

SOCIAL SCIENCES DIVISION MEETING  
January 18, 2007  
HT Bldg. – Room 1H7 – 12:30 PM

Dr. Yoder welcomed the faculty back for the new semester. Geoff Kingsley was welcomed as a guest to the meeting. Geoff is a History adjunct.

Dr. Yoder stated that enrollment seems to be going very well. Our 2<sup>nd</sup> eight week classes sometimes have even more enrollment than early eight week classes. The drop is yet to come for those owing more than \$50.

Committee Reports

- Stephanie Hayes is chair of the Curriculum Committee, so one more member from our division could be added. There were no volunteers.
- Marcelene from Student Development was absent and no report.
- Dana Tuley Williams said if any faculty needs a book on reserve in the library to please let her know.

Dr. Yoder is working on the Strategic Plan. She is considering Geography and History requests. We will have no replacement positions this year. The deans will meet next week and determine what faculty members can be added.

The new computers for approximately half the faculty have arrived on campus and Joey Ware will be supervising the transfer of data from your old computer to the new one and the new computers should be in place within a week or so.

A Social Sciences Display Case was included in the strategic plan. If this does not gain approval then it perhaps can be ordered at the end of the year as will new furniture for CU7. The new HP Building is underway so talks are beginning on remodel of the HT Building to be used by our division and Recreation Services.

Please turn in copies of your syllabi to Mary and update your contact information. Sexual Harassment training is available during orientation week and it would be good to get that training completed for the division.

Opening Day will be Saturday. It was very successful in the Fall with booths and displays from each division. Dr. Yoder will be here from 1:00 – 4:00 PM and if anyone can assist they should email her. John Hughes asked about campus tours and Cecelia said she would check on that.

Health and Safety Training must be done quarterly. The Sexual Harassment workshop qualifies. John Hughes also mentioned that Dave Anderson does a how to session on the new telephones in the classroom that would be worthwhile training.

Handouts regarding evaluations were distributed. There will be a sign up sheet in the office. Turn in your materials two days prior to your appointment.

Evaluations will be from February 2 – March 1. Please provide good documentation. New faculty members should speak to their mentors and/or their department chairs for information about the process.

Jessica Sheetz Nguyen, former faculty member here and now at UCO has arranged for a Fulbright Scholar to be on our campus February 12, 13. This is a joint venture with UCO. He will speak at a public lecture and be available to speak for some classes. His name is Ilham Uzgel and he is Associate Professor, Deputy Head of Department of International Relations, Faculty of Political Science, Ankara University.

Barbara King has arranged for an Oklahoma author, Rilla Askew to be here on February 19 for a public lecture and it will be a tie in to Black Focus Week with her book Fire in Beulah about the Tulsa race riots.

Assessment will be in April. Students need copies of the assessment statement. If you do not have this statement in your syllabus then please provide it to your students in a handout.

A new campus wide telephone/voicemail system will be installed soon across the campus. It will be the same phone system used in the classrooms and will be capable of giving emergency alerts.

- Catherine Kinyon is the new Director of Curriculum Assessment

The HT Building will be remodeled in about 18 months when the HP Building is completed. We will remain tied with RCS and Dr. Yoder asked for ideas how the building might serve both departments. She would like to turn in a first proposal this summer. Initial thoughts are that the OT rooms could be made into a permanent home for Child Development with an office for the Scholars Program. Also, 1H8 could be split into two classrooms. RCS will be attempting to add Leisure classes. Rick Vollmer asked for a copy of the current floor plan. The on going ceiling leaks were discussed as it seems trash cans to catch the water and new tiles constantly being replaced were the only remedies. This gives a very bad impression to our students.

Dr. Felix Aquino, newly hired Vice President for Academic Affairs, joined the meeting along with Dr. Brenda Harrison, Associate Vice President of Academic Affairs. Dr. Aquino addressed the faculty giving an overview of his academic career and telling about his family. Student retention will be a specific goal for him with small increases expected each year. He is very interested in global education and has studied and lived abroad. He believes our students should think beyond our borders.

Trish Bilcik brought copies of a power point presentation for anyone unable to attend the Gen Y presentation. She commented on the new furniture across campus that keeps students upright in chairs instead of lying on couches. After

the orientation this week, a website will be available for adjuncts information with links to the handbook, etc. Kathy Nix will be setting that up.

Peggy Jordan announced a Faculty Advising Webinar will be held on our campus in room 407A of the Library on February 22 from 1:00 to 2:20 PM. It will be a live, internet-broadcast event that will deal with institutional commitment to faculty advising, components of a successful faculty advisor development program, and the incentives and "rewards" important in acknowledging and promoting excellence in advising. All are encouraged to attend but it will be particularly useful for deans, directors, department chairs, program directors, faculty advisors and professional advisors.

John Hughes thanked the division members for their kind responses to him in the recent loss of his wife, Margaret.

Meeting Adjourned to Department Meetings

Wanda Roepke  
Division Assistant  
Social Sciences