

SOCIAL SCIENCES DIVISION MEETING MINUTES

JANUARY 13, 2010

ATTENDEES:

PRESENT:

MELINDA BARR, TRISH BILCIK, JEFF CARLISLE, CHUCK CARSELOWEY, BRUCE COOK, DANA GLENCROSS, STEPHANIE HAYES, RANDY HOPKINS, PEGGY JORDAN, YUTHIKA KIM, DAWN LADISKI, JERRY LUDLOW, RAY MCCULLAR, GREG PARKS, CECILIA PITTMAN, JULIE RICE-ROLLINS, JENNIFER M'LOU SMITH, SUSAN TABOR, DANA TULEY-WILLIAMS, LAURIE THORNTON, RICK VOLLMER.

ABSENT:

JOHN EHRHARDT, LOIS GANICK, RON GRAY, MARKUS SMITH.

GUESTS:

GREG GARDNER

LIBRARY:

DAN TULEY-WILLIAMS NOTED SEVERAL PIECES OF INFORMATION FROM THE LIBRARY. FIRST, THERE WILL BE A BOOK SCREENING OF *THE MALTESE FALCON* ON FEBRUARY 18TH, THEN A FILM SCREENING ON FEBRUARY 23RD (TIMES AND LOCATIONS ARE LISTED BELOW). SECOND, SHE MENTIONED THAT THE LIBRARY WEBSITE NOW CONTAINS ONLINE STUDENT TUTORIALS WHICH MAY BE HELPFUL FOR ONLINE COURSES. THERE ARE ALSO ADDED BUTTONS ON THE LIBRARY WEBSITE, INCLUDING ONE FOR LIVE CHAT WITH A LIBRARIAN. STUDENTS MAY ALSO NOW SEND TEXT MESSAGES TO A LIBRARIAN. THIRD, WHEN SENDING OVER A CLASS UNACCOMPANIED, PLEASE CALL IN ADVANCE TO NOTIFY SOMEONE IN THE LIBRARY. ALSO, WHEN BRINGING A CLASS OVER FOR ORIENTATION, PLEASE REMIND STUDENTS TO HAVE THEIR MINEONLINE LOGINS HANDY. FOURTH, MANY OF THE LIBRARY'S VIDEOS ARE NOW AVAILABLE ON THEIR YOUTUBE WEBSITE: WWW.YOUTUBE.COM/OCCCLIBRARY. FINALLY, SHE LET EVERYONE KNOW THERE ARE FREE DOCUMENTARIES ONLINE AT WWW.FREEDOCUMENTARIES.COM.

COMMITTEES:

CHUCK CARSELOWEY NOTED THAT THE IAPC COMMITTEE IS REVIEWING COLLEGE POLICY #4016 REGARDING ACADEMIC INTEGRITY. IF YOU HAVE ANY QUESTIONS, COMMENTS OR SUGGESTIONS IN REGARDS TO THIS PROCEDURE, PLEASE CONTACT HIM AT EXTENSION 7327 OR CCARSELOWEY@OCCC.EDU.

GUEST:

GREG GARDNER VISITED WITH THE GROUP AND WELCOMED EVERYONE BACK FROM THE HOLIDAY BREAK. HE NOTED THAT ENROLLMENT HAS INCREASED 15% OVER THE PREVIOUS SPRING SEMESTER AND REMINDED EVERYONE THAT HIS DOOR IS ALWAYS OPEN.

REMINDERS/DATES/DEADLINES:

HIGHER EDUCATION CONFERENCE ON ENROLLMENT MANAGEMENT –
JANUARY 29TH AT OCCC
OACC – FEBRUARY 25TH & 26TH
OPENING DAY – JANUARY 16TH 1-4PM
LEADERSHIP OCCC CLASS III – APPLICATION DEADLINE FEBRUARY 15TH
OCCC EXTENDED PROFESSIONAL DEVELOPMENT PROGRAM FOR FY11 –
APPLICATION DEADLINE FEBRUARY 19TH
INITIAL ATTENDANCE – NOW COMPLETED THROUGH MINEONLINE

DISCUSSION:

DR. TABOR NOTED THAT SEARCHES WILL STILL MOVE FORWARD THIS SPRING SEMESTER. IF ANYONE IS INTERESTED IN SERVING ON EITHER THE POLITICAL SCIENCE OR PSYCHOLOGY SEARCH, PLEASE LET DR. TABOR KNOW AS SOON AS POSSIBLE.

DR. TABOR EXPLAINED THAT SEXUAL HARASSMENT TRAINING IS ONLY REQUIRED EVERY TWO YEARS IN THE SECOND QUARTER (DURING EVEN NUMBERED FISCAL YEARS). BLOODBORNE PATHOGENS TRAINING WILL BE REQUIRED DURING EVERY FIRST QUARTER AND HAZARDOUS COMMUNICATIONS EVERY THIRD QUARTER. EVERY EMPLOYEE MUST COMPLETE FOUR TRAINING SESSIONS PER YEAR. IF YOU HAVE ANY QUESTIONS REGARDING COMPLETION OF HEALTH AND SAFETY TRAINING, PLEASE CONTACT MARY BARR AT 682-7573 OR MKBARR@OCCC.EDU.

JANUARY 22ND WILL BE THE FIRST DAY TO BEGIN SIGNING UP FOR FACULTY APPRAISALS. THEY WILL RUN FROM THE FIRST MONDAY IN FEBRUARY TO THE FIRST WEDNESDAY IN MARCH. DR. TABOR REMINDED EVERYONE TO APPLY FOR MERIT PAY IF THEY FEEL THEY SO DESERVE IT EVEN THOUGH IT MAY NOT BE AVAILABLE THIS YEAR.

DR. TABOR EXTENDED THANKS TO JULIE RICE-ROLLINS FOR PREPARING THE GEOGRAPHY BULLETIN BOARD IN THE SOCIAL SCIENCES CENTER HALLWAY.

DR. TABOR ALSO REMINDED EVERYONE TO MAKE SURE THEIR SYLLABI ARE TURNED IN TO THE DIVISION. SYLLABUS CHECKS WILL BEGIN THIS SEMESTER IN PREPARATION FOR ACCREDITATION.

DR. TABOR ANNOUNCED THE CREATION AND PURPOSE OF THE GRADE REPORT TASK FORCE AND ASKED FOR ANY VOLUNTEERS TO SERVE ON IT. RAY McCULLAR NOMINATED DANA GLENCROSS AND SHE ACCEPTED. DISCUSSION REGARDING THE GRADE REPORTS FOLLOWED.

DR. TABOR REMINDED EVERYONE THAT TRAVEL MONEY IS STILL AVAILABLE FOR TRAVEL BEFORE JUNE 30, 2010.

DR. TABOR ANNOUNCED THAT THE SOCIAL SCIENCES DIVISION IS NEXT IN LINE TO HAVE A NEW BUILDING. A PRELIMINARY MEETING IS SCHEDULED FOR THURSDAY OF NEXT WEEK.

RESPECTFULLY SUBMITTED,
LAURIE THORNTON
SOCIAL SCIENCES DIVISION ASSISTANT