

**SCIENCE AND MATH
DIVISION MEETING MINUTES
December 5, 2006**

PRESENT:

Max Simmons	Julian Hilliard	Charles Nunley
Dennis Anderson	Carl Hirtzel	Dave Palkovich
Marsha Austin	Greg Holland	Raul Ramirez
Kristy Bailey	Gary Houlette	Sherry Ray
Brenda Breeding	Virginia Hovda	Steve Shore
Lisa Buckelew	Steve Kash	Tony Stancampiano
Paul Buckelew	Steve Kamm	Tad Thurston
Tamara Carter	Linda Knox	Richard Trout
Roger Choate	Jay Malmstrom	Mike Turegun
Betty Coleman	Jim McKenna	David Wiggins
Courtney Dodd	Judy Mee	Changjiang Zhu
Ernest Gobert	Cassandra Meek	Cheryl Wolfe(mins)
Ken Harrelson	Janet Mitchell	
B.J. Higgins	Charlotte Mulvihill	

GUESTS:

TUITION FEE WAIVERS

There are fewer than in the past - they are due late tomorrow, December 6.

TODD CENTER UPDATE

Summer/Fall Schedule - Fall will be the first time in the SEM Center. There are 8-10 new classrooms and new lab space. We will be able to change class times - be sure to communicate with department chairs. The numbering on classrooms will be the same as on the first floor except with a 2 in front. The Greenhouse is going up - the frame is nearly complete. The Math Lab is being painted - millwork is in with more storage. Carpet is on campus. Construction is not complete by December. Electrical work is the hold-up. It looks like February is the new completion date. If it's any later than that, it will be difficult to schedule classes in there for fall.

COMMITTEE REPORTS

Changes in the general education requirements for the catalog are due today. The Benefits committee will meet next week. Email Roger with any items you want to be discussed this year. Any comments for the Faculty Development committee need to be sent to Jay.

CENTURY OF TECHNOLOGY

This is a centennial year for Oklahoma. Displays will be set up, one in the SEM Center, maybe antique equipment such as microscopes, calculators, etc... This could be turned into a recruiting tool.

OTHER

The all college banquet will be held on Thursday, December 14. This is a free event and all faculty are encouraged to attend.

Gary had an incident of email fraud with a student. There was an incident in the Testing Center of a student taking a test and changing the name on the test. It was suggested to have pictures of students on enrollment sheets to help with fraud.

Steve Kamm reported that the Vice President for Academic Affairs candidates have been narrowed to three. There should be an announcement before Christmas break.

Student INBre internship application deadline is early February. Faculty are encouraged to keep sending students. There will also be some faculty externships available in Biotechnology research.

Meeting adjourned.