

**SCIENCE AND MATH
DIVISION MEETING MINUTES
Nov. 4, 2008**

PRESENT:

Marsha Austin	Julian Hilliard	Chris Oehrlein
Bruce Bailey	Greg Holland	Raul Ramirez
Kristy Bailey	Gary Houlette	Sherry Ray
Daniel Benton	Virginia Hovda	Frank Rexach
Brenda Breeding	Fabiola JaniakSpens	Ron Scribner
Lisa Buckelew	Steve Kamm	Steve Shore
Paul Buckelew	Steve Kash	Max Simmons
Tamara Carter	Linda Knox	Tony Stancampiano
Roger Choate	Kim Kyker	Tad Thurston
Sharon Coffman	Gail Malmstrom	Mike Turegun
Betty Coleman	Jay Malmstrom	David Wiggins
Courtney Dodd	John McMurray	Sonya Williams
Dale Duke	Cassandra Meek	Changjiang Zhu
Ken Harrelson	Janet Mitchell	Cheryl Wolfe(mins)
B.J. Higgins	Charles Nunley	

GUESTS:

Jay Ramanjulu
Ed Williams

INFORMATION ITEMS

Program Assessment Reports were due last month. There are still a couple missing - please turn them in to Max as soon as possible.

Program Assessment Plans were due yesterday.

Faculty Development grants are due the first Friday in November. Contact Anita Rhea.

The Holiday Luncheon will be at the next Division meeting. Look for a sign-up sheet in the division office workroom.

The College Holiday Reception will be December 11.

SII timeline: There was a mistake on the original forms so look for SII packets between November 7 and December 6.

CEATE UPDATE

Construction is progressing. There was a problem locating the sewer line. Walls are up and painting, plumbing, flooring is continuing. Carpet and casework is scheduled for December 1.

FY 10

The new fiscal year budget building is starting NOW. Please talk to Department Directors and/or Max about ideas and needs for Fall 09/Spring 10. Personnel outlook is gloomy. One time projects can be discussed. A possibility for movement back to OCCC campus for HR and Purchasing is that the Child Development Center would be moved to John Glenn Elementary school if it is purchased and HR and Purchasing would move into the old Child Development Center. Paul announced that money from the last 3 months was put into the wrong school account if you have money with TIAA Cref. He urged faculty to please check their accounts.

COMMITTEE REPORTS

Gen. Ed: They will be talking about recommendations which need to be made next month. Gail reported she has not heard about any changes. Kristy reported on outcomes to General Education. They gave suggestions and have some assignments in Chemistry and Biology.

Benefits: Brenda Breeding reported they will be soliciting other companies for bids. If faculty have any concerns, see Brenda.

Institutional Policies and Procedures: Steve Kash stated they will be discussing tobacco use in the college and ground. They are striving for campus wide tobacco free grounds. It was reported that nursing students are smoking outside the new entry in the engineering area and leaving butts on the ground.

Achieving the Dream: Online teachers will be contacted to be on focus groups.

OTHER

The textbook order form book is going around. The bookstore left the old forms from fall in the book and didn't update. Sonya urged faculty to look at and initial pages.

The Clinical Research curriculum program is on track.

The Geology field trip is a week from Saturday.

Max is working on getting approval to purchase 15 passenger vans.

A week ago Saturday, the college foundation purchased a rock collection for \$2500

Meeting adjourned.