

**SCIENCE AND MATH  
DIVISION MEETING MINUTES  
Oct. 7, 2008**

PRESENT:

Dennis Anderson	Ken Harrelson	John McMurray
Marsha Austin	B.J. Higgins	Cassandra Meek
Bruce Bailey	Julian Hilliard	Janet Mitchell
Kristy Bailey	Carl Hirtzel	Chris Oehrlein
Daniel Benton	Greg Holland	Raul Ramirez
Brenda Breeding	Gary Houlette	Sherry Ray
Lisa Buckelew	Virginia Hovda	Frank Rexach
Paul Buckelew	Fabiola JaniakSpens	Ron Scribner
Tamara Carter	Steve Kamm	Steve Shore
Roger Choate	Steve Kash	Tony Stancampiano
Betty Coleman	Linda Knox	Mike Turegun
Courtney Dodd	Kim Kyker	David Wiggins
Dale Duke	Gail Malmstrom	Sonya Williams
Ernest Gobert	Jay Malmstrom	Cheryl Wolfe(mins)

GUESTS:

Jay Ramanjulu  
Ed Williams

**INFORMATION ITEMS**

Program Assessment Reports were due October 6. Max has Biotechnology and Chemistry.

Program Assessment Plans are due November 3.

Curriculum changes will be heard by the curriculum committee on Oct. 16. Biotechnology has submitted a Certificate and AAS degree plan for Clinical Research Program.

Women in Higher Education Conference is at UCE on November 21. We will cover the cost of registration. We need to have information to Academic Affairs by Oct. 31.

Assessment week is the first week in April, 2009.

Faculty Development grants are due the first Friday in November. Contact Anita Rhea.

The Bruce Owen Theatre recommendation has been forwarded to Dr. Sechrist. Bruce Owen is one of the founding fathers of the college.

## **CEATE UPDATE**

The teardown has begun. The sheetrock is here and the carpet has been removed.

## **PRINTSHOP ISSUES**

A procedures email was sent out this last week. A suggestion was that a high capacity printer may be put outside of the printshop for faculty use. Problems discussed included who would be taking care of that printer. Would the money come out of the division funds? Problems with the online printing requests continue, especially with the formatting. There was also discussion about whether emailing the tests back to instructors was secure.

## **COMMITTEE REPORTS**

Tad reported on the Faculty Association garage sale. Faculty may sign up to help set up and to also work the garage sale. The sale will be Thursday, Friday and Saturday. Please have donations to the College Union by Wednesday.

Janet reported on the Faculty Development Committee. There is a survey being passed around to fill out for CLT. Please fill out and return to Janet or Raul's mailbox.

Gen. Ed: They are meeting once a month and making progress.

Ron Scribner is on the Nursing Advisory Board. Nurses from the metropolitan area are meeting to discuss curriculum changes. Math for Health Careers is out and Chemistry is in. Micro for Infectious Disease is out and Microbiology is in. There has been no descending voice regarding these changes.

## **OTHER**

The Massey Center has been purchased by Chesapeake. It is a good deal for the college. We can maintain occupancy rent free for 2 years so offices can be moved. This will take awhile to get fully approved. We may lose our classroom on the 4<sup>th</sup> floor of the library due to this, but HR and Purchasing will be moving back.

CLT has a new website up: <http://journal.occc.edu> Please share this site with other faculty.

There is a new grant proposal with ECU Bridge to Baccalaureate program with minority students. It's a 1.5 million dollar grant, with \$104,000 of it going to OCCC. There is a similar deal working with UCO. We are the partner of choice with other state institutions.

OU will be having a library book sale on Oct. 17 on the porch outside of the library. Hardback books will be \$2; Paperback \$1; Magazines \$.50

Registration for spring has begun for returning students this week and next week for all students.

Gary and Greg found a mineral collection and will be purchasing for the college. A sabertooth cat skull was also found with this collection. This whole collection is worth \$30,000-\$40,000 but are accepting \$5,000.

Kim Kyker discussed the Clinical Research curriculum being submitted. She asked faculty to send students her way. She is willing to talk to classes. Requirements for the program include the reading, writing and math assessment; computer skills - Intro to Computers; CPR every 2 years and a background check. Courses include CHEM 1121, BIO 1314, BIO 1414, MATH 2013, 18 hours of General Ed classes, new classes including Database, Clinical Research Protocol, Business Management, Vital Signs, etc... totaling 69 hours. Starting salary for this job field is approximately \$28,000. A bachelor's degree with certificate would begin in the mid \$30,000. They are working on scholarship offering to pay tuition, fees and books. Internships for \$3,000.

Meeting adjourned.