

**SCIENCE AND MATH  
DIVISION MEETING MINUTES  
Mar. 3, 2009**

PRESENT:

Dennis Anderson	Julian Hilliard	Raul Ramirez
Marsha Austin	Carl Hirtzel	Sherry Ray
Bruce Bailey	Greg Holland	Frank Rexach
Kristy Bailey	Gary Houlette	Ron Scribner
Daniel Benton	Fabiola JaniakSpens	Steve Shore
Lisa Buckelew	Steve Kamm	Max Simmons
Paul Buckelew	Steve Kash	Tony Stancampiano
Tamara Carter	Linda Knox	Tad Thurston
Roger Choate	Kim Kyker	David Wiggins
Betty Coleman	Gail Malmstrom	Sonya Williams
Courtney Dodd	Jay Malmstrom	Changjiang Zhu
Dale Duke	John McMurray	Cheryl Wolfe(mins)
Ken Harrelson	Janet Mitchell	
B.J. Higgins	Charles Nunley	

GUESTS:

Ed Williams

**INFORMATION ITEMS**

We are still recovering from the snow days at the beginning of the semester. Max encouraged faculty to keep tabs on adjuncts.

Appraisal meetings: Faculty, Feb 1-28; Non-teaching professionals, Feb 1-Mar.6; Hourly staff, Feb 1-Mar. 13

Emergency drill: sometime between March 24-26. One during the day and one during the evening - Max made the recommendation that it be done later in the week.

**GENERAL EDUCATION CALL FOR ARTIFACTS**

Continuing. Send information to Jon Inglett. There's been a good response from Math.

## **COMPUTER PROFICIENCY**

Proposed requirements for new additions to the list in the catalog.

*The computer proficiency requirement for graduation from OCCC should assess student competency in computer concepts and vocabulary, computer security, email, the internet, file management, word processing and presentation software.*

*Computer proficiency can be met by passing an assessment or successfully completing a course that has been identified through the curriculum process as evaluating at least 70% of these competencies.*

This is the current proposal. This is not a general ed. requirement or a state requirement, but it is a graduation requirement.

Suggestions include specifying what computer skills. It seems to be ill-defined.

## **FY 10 BUDGET OUTLOOK**

We are \$600 million behind for the state. We are ok for the rest of this year. There will be no new money - we're most concerned about FY11. The initiatives from Science and Math got a lot of attention. There is no talk of raises.

## **STUDENT AWARD NOMINATIONS DEADLINE**

The deadline is March 11 (see email from Paul on February 24)

## **COMMITTEE REPORTS**

Max reported on the HLC Criteria One

## **OTHER**

Raul and Dave announced the Division Golf Tournament which will be on May 15.

Meeting adjourned.