

**SCIENCE AND MATH  
DIVISION MEETING MINUTES  
Mar. 2, 2010**

PRESENT:

Bruce Bailey	Greg Holland	Raul Ramirez
Kristy Bailey	Gary Houlette	Sherry Ray
Daniel Benton	Virginia Hovda	Frank Rexach
Lisa Buckelew	Fabiola Spens	Ron Scribner
Paul Buckelew	Steve Kamm	Steve Shore
Tamara Carter	Steve Kash	Max Simmons
Roger Choate	Linda Knox	Tony Stancampiano
Betty Coleman	Kim Kyker	Tad Thurston
Courtney Dodd	Gail Malmstrom	Richard Trout
Dale Duke	Jay Malmstrom	Mike Turegun
Ernest Gobert	John McMurray	Changjiang Zhu
Ken Harrelson	Janet Mitchell	Sonya Williams
B.J. Higgins	Charles Nunley	Cheryl Wolfe (mins)
Julian Hilliard	Chris Oehrlein	
Carl Hirtzel	Christine Peck	

GUESTS:

Jay Ramanjulu  
Ed Williams

**INFORMATION ITEMS**

President's Award for Excellence - deadline is the 4<sup>th</sup> Friday in March. The form is on the Academic Affairs webpage under Faculty Forms.

Fall Awards are under the Employee Homepage, HR Forms: Robert Todd Leadership Award, Elven Gray Award, Employee of the Year Award 2010.

The Faculty Association Scholarship "Make It Bake It" sale is April 6<sup>th</sup>.

The Faculty Recognition Luncheon is May 17<sup>th</sup>.

**SHELTER-IN-PLACE INCIDENT**

Max explained the circumstances of the incident on Friday. There was an FBI warning stating the possibility existed of a shooting. This translated from a student worker to people on the 3<sup>rd</sup> and 4<sup>th</sup> floor of the library and then to Security that there was a shooting on campus. The Fire Alarm went off and everyone was sent outside.

Unidentified people stated it was safe to go into the building. The phones then say "shelter in place". Dr. Sechrist has started an investigation into the events. Any concerns should be directed to him. Problems occurring that day included the fire alarm mistakenly going off; anyone can say it's safe to go back in; people/students on their cell phones; people knocking on doors and not identifying themselves.

#### **COURSE COMPLETION REPORTS PROCESS COMMITTEE**

Ernest and Max are on this committee and handed out a draft procedure. This will be ready for the April meetings.

**LAST DAY OF ATTENDANCE REPORTED FOR F's AND U's BEGINNING IN FALL 2010** - on the final grade reports.

#### **SUMMER FACULTY ADVISING PROGRAM**

This is due April 1. Steve Kamm stated he has worked in Advising and it was a good experience. Faculty are to see Max if interested.

#### **TEXTBOOK DEADLINE CHANGES**

Fall/Mid-Fall Textbook Orders: 3<sup>rd</sup> Monday of February (Beginning 2011)

Summer, May, & August Intersession Orders: 3<sup>rd</sup> Monday of February (2011)

\*Spring/Mid-Spring & January Intersession Orders: 2<sup>nd</sup> Monday of September (2010)

#### **COMMITTEE REPORTS**

Steve Shore reported on the Chemistry changes for the Curriculum Committee. Students need a "C" in pre-requisites. OU will not take any grade less than a "C".

#### **OTHER**

Fabiola reported on the NSF Bridge to UCO program. There is a note in faculty mailboxes. Students will receive a \$500 stipend.

Meeting Adjourned.