

**SCIENCE AND MATH
DIVISION MEETING MINUTES
February 7, 2006**

PRESENT:

Max Simmons	Carl Hirtzel	Cassandra Meek
Dennis Anderson	Greg Holland	Charlotte Mulvihill
Marsha Austin	Gary Houlette	Charles Nunley
Brenda Breeding	Steve Kash	Dave Palkovich
Paul Puckelew	Steve Kamm	Sherry Ray
Tamara Carter	Linda Knox	Steve Shore
Sharon Coffman	Paul Lewis	Tony Stancampiano
Betty Coleman	Jay Malmstrom	Tad Thurston
Courtney Dodd	Jim McKenna	Richard Trout
Ernest Gobert	John McMurray	Mike Turegun
Ken Harrelson	Judy Mee	Cheryl Wolfe(mins)
B.J. Higgins		

GUESTS:

Jay Ramanjulu
Ed Williams

INFORMATION ITEMS

The committee looked at the program reviews and sent them back. A meeting will be set up with Max, Jim DeChenne and the primary authors of the program reviews.

Spring curriculum proposals were due to Max on February 2, 2006. They will then be going to Jim DeChenne this Thursday. This includes Physics, Chemistry, Engineering, Nanotechnology and Biotechnology.

The college's branding campaign will include a new logo, billboard, websites, stationary, business cards and sign on 74th and May Ave. Those who have websites will have to check about the change. Anyone linked to your website will be broken on July 1. Faculty are reminded to change their email addresses. This could cause a lot of problems.

"Next Steps" Technology Brown Bag Sessions: Feb. 9 & 16 12:30 - 1:30 p.m. (Jim Riha and Pat Berryhill). The amount of information given to faculty was not adequate so these sessions were set up. Please try to attend a session.

The General Council has addressed the problem of confidentiality. In the copy room, faculty are reminded not to leave mineonline sheets with ID numbers on them posting grades.

There will be a mock anthrax infestation in Oklahoma City on April 26. OCCC will be a simulated immunization site.

TODD CENTER UPDATE

The noise level is up lately due to pouring of concrete and setting forms. This should be short term. The building should be enclosed by the end of the week. So far, they are ahead of schedule. A question was raised regarding a numbering system for offices and classrooms. It was also noted that the new covering outside does not match the exiting building. This is because that color is no longer made.

GIFTED AND TALENTED SUMMER CAMP

This will be held in July after the Sci/Math camps. There should be remuneration for teaching. If you are interested, see Max.

COMMITTEE REPORTS

A task force has been created from the Retention Committee to look into a temporary textbook loan for first semester students until they receive their financial aid. This would be a 30 day loan and then they return the books.

The Benefits committee will be meeting again in a week. They are talking about co-pays to specialists and they will be concentrating on more insurance for retirees.

Richard Trout reported that the Gen. Ed. Committee is working on getting courses which come to the Curriculum Committee to go directly to the Gen. Ed. committee within 30 days.

OTHER

Tim Whisenhunt has informed Max that LCD projector bulbs are deteriorating. If this is occurring, please see Tim and bulbs will be replaced.

Students are taking "AA" batteries out of remote controls in classrooms. The division may buy batteries to keep on hand; the Science Center and Math Lab also has these available.

The re-structuring of divisions was discussed. There is a preference for a different model which would include an associate dean or strong department chair. Department chairs would not rotate. It would be an added position. There would be a redefinition of job descriptions. Strong Dept. Chairs and Deans would also teach. The Associate VP position would go away. It was expressed that this plan has not been well thought out. The strong department chair would still have to have help from faculty and would require release time. Dr. Sechrist is taking the opportunity to really look at the administration. This may take up to two years. Several concerns were voiced including this plan seems to be less efficient and the administration is going against recommendations and would it go over the 11% allowance for administration positions in the college.

Meeting adjourned.