

**SCIENCE AND MATH
DIVISION MEETING MINUTES
Feb. 3, 2009**

PRESENT:

Dennis Anderson	Julian Hilliard	Raul Ramirez
Marsha Austin	Carl Hirtzel	Sherry Ray
Bruce Bailey	Gary Houlette	Frank Rexach
Kristy Bailey	Fabiola JaniakSpens	Ron Scribner
Daniel Benton	Steve Kamm	Steve Shore
Brenda Breeding	Steve Kash	Max Simmons
Lisa Buckelew	Linda Knox	Tony Stancampiano
Paul Buckelew	Kim Kyker	Tad Thurston
Tamara Carter	Gail Malmstrom	Mike Turegun
Roger Choate	Jay Malmstrom	David Wiggins
Sharon Coffman	John McMurray	Sonya Williams
Betty Coleman	Cassandra Meek	Changjiang Zhu
Courtney Dodd	Janet Mitchell	Cheryl Wolfe(mins)
Ken Harrelson	Charles Nunley	
B.J. Higgins	Chris Oehrlein	

GUESTS:

Jay Ramanulu
Ed Williams

INFORMATION ITEMS

Max encouraged faculty to sign up for faculty appraisals, Feb. 1-28. Non-teaching professionals, Feb. 1-Mar. 6; Hourly staff, Feb. 1-Mar. 13.

Possible new literal on online courses: "This course may require proctored testing."

Emergency drill - sometime between March 24-26; one time during the day and one time during the evening. It could be a tornado, fire or shelter in place drill.

The Visual and Performing Arts Center dedication is February 26th at 2:00 pm. Max encouraged faculty to attend.

The ice storm made meeting M and MW classes difficult. Faculty should make sure adjuncts are handling the make up sessions okay.

JACK CAIN MEMORIAL SCHOLARSHIP

Eligibility criteria:

1. Must have completed a minimum of 12 credit hours at Oklahoma City Community College.
2. Must have completed or be enrolled in Math 2104, Calculus and Analytic Geometry I.
3. Must have minimum GPA of 3.25.
4. Must be intent on completing an Associate Degree at OCCC.
5. Must be a returning student to OCCC either in the summer semester of the next fall semester.

As part of the application material, a brief essay is required. Applications are available in the Math Lab located in 2G6 of the SEM Center.

Deadline for submitting the scholarship application in the Math Lab is Feb. 27, 2009.

GENERAL EDUCATION CALL FOR ARTIFACTS - Due Feb. 16

Writing - multi-paragraph essays or reports from college-level courses across the disciplines. To participate, send John Inglett the Written Assignment; the Name of the course(s) and section number(s) for the Spring 2009 semester. Max stated this division should have a lot to submit.

FY10 BUDGET OUTLOOK

The outlook is not good although compared to other states, we're ok. There should be no huge cuts, but there will be no new money, no new positions. He does not know about raises or if tuition will go up. The question was raised about health benefits going up. The committee will be meeting regarding a possible switch.

COMMITTEE REPORTS

The Faculty Association Make it Bake it Sale is February 24. Tad asked for volunteers to make something and also to donate their time.

Gateway Classes Committee: Steve Shore reported they are just in the preliminary stages.

Institutional Policy Committee: FMLA time is now 12 weeks and Reserve and Guard Military leave is 24 weeks.

The Health Professions club will be meeting on Thursday at 12:30. On February 12, reps from the Health Sciences Center will be coming.

OTHER

The Inbre Scholarship applications are due on February 15.

Jay Ramanjulu reported an email survey will be going out regarding the Library. Also, audio books will be arriving in the Library.

Gary reported he has 90 geology students this year so 2 field trips will be needed, April 18 and 25. He needs drivers.

Earth Day t-shirts will be ordered again this year. Gary will be sending out an email regarding this.

Linda reported mini-lectures will be offered in the Math Lab. There will be 30 lectures each week over Developmental Math.

A week from Thursday, Tammy Burnett has representatives from the OU Career and Transfer services coming to speak to Engineering students. 12:30 pm in 1R3.

Jay Malmstrom asked that tables and chairs not be taken out of classrooms.

Meeting adjourned.