

MINUTES OF THE PRESIDENT'S ADVISORY COUNCIL MEETING
FRIDAY, SEPTEMBER 18, 2009, 8:30 A.M.
AL SNIPES BOARD ROOM

Present: President Sechrist, Dianne Broyles, Michael Machiorlatti, Michael Punches, Darin Behara, Molly Henderson, Cheryl Stanford, Mike Reeves, Denny Myers, Joan Sublett, Lori Johnson, Sally Strebis, Virgil Teter, Eddie Noble, Eddie Connally, Nicholas Webb, Lydia Rucker, Tamara Duncan, Paige Landreth, John Claybon, Alexandra Wilkes, Tino Ceballos, Pat Berryhill, and Stu Harvey.

Absent: Terri Walker, Akram Taghavi-Burris, and Jason Howard.

Handouts: Fine Art Auction of Estate Paintings Event Flyer
President's Advisory Council (PAC) Membership List 2009-2010
PAC Agenda

President Sechrist welcomed the President's Advisory Council (PAC) representatives to the meeting, which was followed by a time of self-introductions.

President Sechrist reviewed the purpose of the PAC. He stated that PAC representatives should feel free to email him directly, or to email Paige Landreth if they have questions. He stated that, during the year, he might ask for input and advice from PAC representatives concerning various decisions and changes on campus. He stated that his expectation is that PAC representatives inform him of important issues that he should be aware of, and they should ask questions and make suggestions from an employee perspective.

President Sechrist discussed the budget. He stated that the College is a state institution, and there is a continuing shortfall of revenue from the state. The state is reporting a 20% shortfall in revenue in terms of what they anticipated receiving for the months of July and August, and, in turn, they have reduced monthly allocations to OCCC by 5% for the month of August. The state has announced that they will reduce allocations again to OCCC by 5% for the month of September. If this continues for the remainder of the year, OCCC's projected budget will have a shortfall of approximately \$1.3 million. The College receives approximately 50% of its Educational and General (E&G) budget from the state, and the money is used as the primary operating budget for faculty and staff salaries and equipment. The College relies heavily on state appropriations, and what happens financially at the state level impacts OCCC. The second source of income for the College is student tuition, which provides approximately a third of the cost of the E&G budget. The remaining portion of the E&G budget comes from a variety of other sources. Enrollment is up, so the College will receive more tuition revenue, but additional instructors have been hired to teach the additional classes. Dr. Sechrist anticipates that tuition revenue will cover all of the expenses of the additional faculty, and the College might possibly have some money left over. Dr. Sechrist and President's Cabinet have been and will continue to watch College expenses and discuss courses of action in the event of a continued budget shortfall.

President Sechrist discussed the H1N1 flu virus. He explained that the College has had only a few cases where employees and students have reported being ill with the flu. The College is

monitoring employee and student absences due to illness. So far, employee and student absence levels do not appear to be significantly higher than normal. To help make appropriate decisions based on factual data, OCCC will temporarily implement an absence-reporting system called FluWatch to monitor employee absences. Employees who are ill or caring for sick family members should notify their supervisors prior to the time they are scheduled to begin work. Supervisors will login to the FluWatch database and record staff absences on a daily basis. Employees with flu-like illness are asked to isolate themselves from other people and stay away from campus or their work site for at least 24 hours after they are free of fever without the assistance of fever-reducing medication. Supervisors have been encouraged to not require a doctor's statement for employees to validate that they are sick with the flu. Faculty has also been encouraged to relax their attendance policy for students, provide ways for students to make up assignments, and to waive requirements for doctor's statements. This is only for a short time, and, at some point, normal attendance policies will be back in place. Dr. Sechrist also stated that OCCC has a signed agreement with the County Health Department to be one of the sites that would serve Oklahoma County in case of a health pandemic where a mass vaccination is needed. OCCC conducted a mock drill for this a few years ago. OCCC may be a site where the H1N1 vaccine would be administered to the priority populations. OCCC also may be a site for distribution of the seasonal flu vaccine to the community. If and when these arrangements are finalized, you will be provided detailed information regarding date, location, and eligibility.

President Sechrist invited PAC representatives to ask questions or share comments. The following were shared:

- Is it true that people infected with the H1N1 virus are still contagious until symptom free as well as fever free?

President Sechrist stated that there has been some indication that this particular strain of flu may remain contagious beyond the time that the infected person is fever free. The College will modify its policy if the recommendations from the Center for Disease Control (CDC) change.

- Describe what will happen if OCCC becomes a vaccination site?

President Sechrist stated that the County Health Department would administer free vaccinations to the community by taking over a part of the campus, such as the gymnasium. They would bring their own employees to manage the operation, but they would ask the College to assist with volunteers in terms of crowd control, security, parking, directions, and signs.

- Why do we have so much training concerning blood-borne pathogens and very little training on other issues?

President Sechrist stated that training in blood-borne pathogens is a requirement for all state employees. The College wants to stay compliant with this requirement so that

employees know what to do in cases where blood-borne pathogens might be present. This training is a protection to employees and everyone around them.

- Can something be done to help students receive books before their financial aid comes in? Also, what can be done to help the students that do not receive financial aid?

President Sechrist stated that students can take their financial award letter to the bookstore, and the College will loan them the money to buy the books until their financial aid comes in. He stated that he will keep looking at ways for students that do not receive financial aid to obtain books. Maybe a solution is to provide a campus location where students may borrow books. E-books might also be a solution.

- When can faculty see the approved space allocation procedure?

President Sechrist stated that it is his understanding that Dr. Jerry Steward has met with President's Cabinet members individually and discussed each area's space requests and is formulating a recommendation that will be presented to President's Cabinet in the next week or two. Dr. Sechrist believes that there will be a resolution to all the various requests in less than one month.

- Did OCCC get included in the MAPS 3 project?

President Sechrist stated that OCCC was not specifically listed in the project, but health and wellness aquatic centers for senior citizens were included as a proposed MAPS 3 project in the amount of \$50 million. In order to obtain a portion of the money, the College will have to submit a proposal and explain how improvements to the OCCC aquatic center would benefit senior citizens. The OCCC aquatic center is in need of some significant repairs and expansion, and President Sechrist is hopeful that OCCC will receive money to do the needed upgrades if the MAPS 3 initiative is passed.

- An employee from Student Financial Support Services gave an update. As of September 17, the College has received \$6.3 million in loans and \$6.1 million in PELL, which is a 38% increase from last year.
- A PAC representative announced that the Oklahoma Association of Community Colleges (OACC) Support Conference is October 9, 2009, at the Moore Norman Technology Center.

President Sechrist thanked the PAC representatives for their input this year, and the meeting adjourned.