

**MINUTES OF THE PRESIDENT'S ADVISORY COUNCIL MEETING**  
**FRIDAY, APRIL 23, 2010, 8:30 A.M.**  
**AL SNIPES BOARD ROOM**

Present: President Sechrist, Dianne Broyles, Terri Walker, Paul Buckelew, Michael Punches, Michael Machiorlatti, Cecilia Pittman, Akram Taghavi-Burris, Luther Trent, Darin Behara, Cheryl Stanford, Mike Reeves, Denny Myers, Lori Johnson, Virgil Teter, Jason Howard, Nicholas Webb, Lydia Rucker, Tamara Duncan, John Claybon, Tino Ceballos, Paige Landreth, Pat Berryhill, and Stu Harvey.

Absent: Joan Sublett, Sally Strebbig, and Alexandra Wilkes.

Handouts: Copy of Q & A All-Employee Email sent from President Sechrist on 4/15/2010  
Draft of the Tobacco Free Campus Policy

President Sechrist welcomed the President's Advisory Council (PAC) representatives to the meeting.

President Sechrist presented certificates of appreciation to the representatives that are rotating off the PAC this year.

President Sechrist reviewed the Q & A All-Employee Email that was sent on April 15, 2010.

President Sechrist stated that a policy for OCCC to become tobacco free is currently being reviewed by the Institutional Policies Committee. A draft copy of the Tobacco Free Campus Policy was disseminated. Two PAC representatives also serve on the Institutional Policies Committee, and they stated that the draft policy has been reviewed, several changes were requested, and another version is expected to be reviewed next week. Several PAC representatives suggested that if this policy is implemented, counseling should be made available to those individuals who use tobacco in order to assist them in adjusting to a new policy. An extensive discussion took place. President Sechrist stated that since the proposed policy would impact students, guests, and employees, the process, implementation dates, and procedures will take some time to work out, and there will be a period of time between the approval of the policy and the actual implementation date.

President Sechrist invited PAC representatives to ask questions or share comments. The following were shared:

- What is the status of the suggestions submitted by PAC representatives concerning non-monetary ways that the College might reward or recognize faculty and staff?

President Sechrist stated that the top suggestion submitted was extra days off work. President's Cabinet is looking at the possibility of adding a temporary holiday to next year's calendar.

- Can faculty paint their offices?

President Sechrist stated that this is currently being reviewed.

- Does the College have a dress code?

President Sechrist followed up on the question. Policy number 5003 is as follows:

Standards of dress should reflect the educational standards of the environment; therefore, shoes and appropriate non-offensive clothing are expected of students and campus visitors. Any person whose dress disrupts the educational process may be directed to leave campus by the Director of Student Relations or his/her appointed designated representative.

The College does not have a campus-wide policy on dress for employees. However, there are some areas where uniforms or other dress requirements are necessary, appropriate, and permissible.

- Some disruptive and loud students have been sitting outside of classrooms; asking them nicely to be more quiet has been met with hostility and has no effect. Can we post signs asking students to be respectful and not disrupt classes in the area?

President Sechrist encouraged employees to continue to respectfully request disruptive students and visitors to comply. If an employee is met with hostility by students or visitors, the employee could call security. In the case of students, the employee should file a student conduct code violation.

- It was reported that OCCC cannot do some plays because the College is late or was late in paying the royalty fees. Is there something that can be done to facilitate the payment?

President Sechrist discovered that through a clerical error, payment was in fact late for the “Odd Couple” royalties. As a result, the same company would not send us the scripts for “Uncle Vanya” until the funds were received, which was the case. The play will open on schedule. The Arts & Humanities Department is investigating the error. Once identified, steps will be taken so that it will not occur again.

- A request was made for clarification concerning some academic program options that can no longer be offered because they do not have a common core of either 9 or 18 hours.

President Sechrist discovered that it is true that some academic program options do not have the State Regents’ commonality of core courses. However, we have not stopped offering any of the options for this reason. Academic Affairs is in the process of developing a common core in all of the impacted programs. Questions by specific program faculty should be forwarded to department chairs and/or division deans.

President Sechrist thanked the PAC representatives for their input, and the meeting adjourned.