

**INFORMATION TECHNOLOGY
DIVISION MEETING MINUTES**

October 3, 2006

Room 407A

Those in attendance:

Vicki Gibson	Tom Ashby	Tim Green	Doug Gregory
Al Heitkamper	John Helton	Haifeng Ji	Sara Mathew
Anita Philipp	Brett Weber	Mary Williams	Gary Dominguez
Mike Reeves	George Maxwell	John Inglett	MaryGrace Berkowitz
TC Coleman			

1) General Education Assessment

Professor Inglett handed out the “Statistical Map Version for General Education Writing Assessment” and explained their research of English writing competency. This research was conducted with comparing English Composition 1 & 2 and 2000 level of general education.

2) OCCC Career Day with DELL

a) **November 28, CU 1 and 2, 12:30**

Dean Gibson was reminding faculty and suggested giving extra points to attend. Mission being, to get students there to show them the opportunities with Dell.

3) Course Equivalency meetings

Professor Williams shared that their group was far ahead of every other group in first to form course descriptions. The part that affected us was taking Beginning Programming off the grid due to it was a category with a language of Pascal which we no longer use, so she took it off. UCO took their programming off as well, but put it on under Java. After the meeting, Dr Tritton from OU approached Professor Williams and asked for OCCC to develop an articulation agreement for Computer Science at OU. Professor Philipp requested that if anybody has something from an individual area that they want on the grid, please notify her.

4) OK Global Education Conference, Oct. 6-7 Anita and Haifeng

Reminded everyone that the Global Education Conference would be Oct 6 & 7 and that Professor Ji and Professor Philipp would be attending.

5) January Intersession and Spring 07 Textbook Requests

Textbook adoption forms have come in and are due to Kay by Oct 25th.

Update on Professor Cupp is that she is doing well and starting on her second phase of Chemo.

The group was provided MineOnline change documentation. This will only affect MineOnline account and any other public wireless networks. Groupwise and Datatel will still be the same. This change will take effect on Oct 9th.

10 year-plan that we discussed at the last Division Meeting has turned to Student Success Initiative Plan, because we didn't dream big enough.

We have approved the funding for \$27,000 that will allow us to hire more tutors, in which will be divided by five divisions.

We have been given \$13,000 to go towards recruitment with high schools.

As well as having "High School Day" to bring students to our campus, we will need to go out to some high schools that do not have transportation to show what we have to offer in our area.

6) Committee Reports

Professor Green reported from his first Benefit Committee Meeting. Professor Williams suggested that the committee look into us having the state insurance program to help out the cost for retirees.

Professor Gregory reported from the General Education Committee Meeting. He discussed the topic with the student orientation, which is moving ahead pretty quickly and still the general discussion being with what elements need to be there and what audience needs to be there. Professor Gregory did research from other institutions that have one hour orientation that was taught by technical faculty. And he was asking the input if he should pursue more about this. Since this would be one hour class that would be involved all of us.

Professor Mathew reported from the Academic Outcomes Assessment Committee and Instructional Administrative Procedures Committee. She discussed the revisions to be made to the student assessment brochure, and the possibility of adding a statement on assessment to syllabi. IAPC looked into the proposal for the research integrity and proposed that the college have a task force will be initiated the research conduct.

Professor Philipp mentioned that Global Education Committee will be sometimes in November.

Professor Weber asked everyone for any comments and suggestions how they want to do for the Faculty Development Committee.

Dean Gibson reminded the upcoming events and the deadlines on the agenda, and asked everyone to work on 5-year plan which is due on the end of this month, and then the meeting was adjourned.