

# INFORMATION TECHNOLOGY DIVISION MEETING

March 03, 2009

Room 407B

Meeting Minutes

Those in attendance:

Tom Ashby	MaryGrace Berkowitz	TC Coleman	Kathy Cupp
Gary Dominguez	Heather Erwin	Tim Green	Doug Gregory
Al Heitkamper	John Helton	Haifeng Ji	Sara Mathew
George Maxwell	Anita Philipp	Akram Taghavi-Burris	
Mary Williams			

Those not in attendance:

Mike Reeves

Dean Ashby started off the meeting by informing everyone that if they have an online class for which they require proctored tests, their literal must now use the wording: "Supervised Tests Required." He explained that this was decided upon by the Dean's Council for the sake of campus-wide consistency.

Dean Ashby mentioned that the Student Award Ceremony would be held April 17<sup>th</sup> and everyone had received an email from Dr. Sechrist with details. The list of students was included with the agenda, and Dean Ashby asked that everyone look it over and select one student per discipline to award. He added that the selections needed to be made quickly because the names have to be turned in before Spring Break.

Dean Ashby announced that the Department Chairs had met to discuss the Adjunct Award and would like to recommend Todd Fagin for his work developing the GIS program on his own.

Dean Ashby then stated that if no one had any objections, the Division would be volunteering to be the test pilot for the Online Text Book Adoption System this spring.

Dean Ashby informed everyone that Career Day was Friday, April 3<sup>rd</sup>, and that Professor Cupp had been organizing the event and contacting/inviting the appropriate people. Professor Cupp then presented some information regarding the event, starting with a tentative schedule. She explained that the times and locations of certain events may need to be adjusted depending on the number of attendees. She gave more details about the specific events and the special guests she was inviting.

Dean Ashby reminded everyone that contacting Advisees was an on-going thing and that the February and March lists had been sent out. He asked that everyone call their people and send their results back in to the Division Office.

Dean Ashby announced that this is the time of the year when committees begin changing members. He needs to know if you've chosen to remain on your committee for another term or if you'll be leaving and he'll need to find a replacement.

## **Committee Meeting Reports**

Professor Gregory reported that the General Education Committee has now moved into evaluating the artifacts they have collected.

Professor Helton reported that the College Benefit Committee met and interviewed four different health insurance vendors and based on what they've seen, the Committee has come to the conclusion that there are some different options available to consider.

Professor Ji reported that the Gateway Course Success ATD Implementation Team is designed to identify the teaching methods of faculty successful in teaching Gateway courses: identified as English 1113, Math 1513, Political Science 1113, History 1483, and Psychology 1113. They will hold a student focus group and ask questions to identify how faculty have made these students successful, how faculty have made things difficult for the student, what could help improve the professor's teaching method, etc.

Professor Mathew reported that the Instructional Administrative Procedures Committee discussed the students' displeasure in the grade appeal process. She said the students felt that they needed a third party to evaluate grade appeals because the school's committee was too biased and would always support the faculty whether they were wrong or not.

Professor Philipp reported that the ATD Online Success team is taking all the data they gathered from their various surveys, throughout the last couple of years, and will be analyzing the data. They will then make their recommendations by April 15<sup>th</sup>.

Professor Taghavi-Burris reported that the Global Education Committee has joined with the Pioneer in publishing an international series of articles in the school paper entitled "It's A Small World," which will consist of an interview with an international student and some interesting information about their home country. She also mentioned an International Student Awareness event at the state capitol building that is primarily for international students to educate them about Oklahoma and give them more information about what they can do here and what it's like to be an American.

In Other: Dean Ashby informed everyone that there would be upcoming budgeting issues due to the ailing economy. However, much of what will be affected by spending cutbacks is currently unclear. They are waiting to find out how the stimulus package will affect higher education. Dean Ashby promised to pass along any information as it came about.

Professor Cupp announced that the OU School of Engineering was now only accepting students with a 3.0 GPA average if they have no transfer degree but if they do have an OCCC transfer degree they need only have a 2.0 GPA average.

Professor Taghavi-Burris reminded everyone that the Electronic Game Expo was scheduled for Saturday, April 11<sup>th</sup>. She said that although the name says "Electronic Game Expo", this is actually an event for all kinds of computer art, such as graphic design, web design, 3D Modeling, Multimedia, and more.

Dean Ashby reminded everyone that March 24-26 were the days scheduled for our fire, tornado, or shelter-in-place drills.

The meeting was then adjourned.