

DIVISION OF HEALTH PROFESSIONS

DIVISION MEETING

November 1, 2005, 12:30 p.m.

PRESENT: EMS: Leaugeay Barnes, Harvey Conner, Bruce Farris, Brent Stafford
 NUR: Nancy Cook, Linda Cowan, Gina Edwards, Carol Heitkamper, Monica Holland, Rosemary Klepper, Connie Kuebeck, Susan Mann, Judy Martin, Valerie McCartney, Beverly Schaeffer, Debbie Myers, Terri Walker
 OTA: Reeca Young, Tom Kraft
 PTA: Peggy Newman, Vicky Davidson
 STAFF: Jo Ann Cobble, Lloyd Kingbury, Shelly Tevis
 LIBRARY: Linda Boatwright

Held office open: Mary Ann Gundlach
Absent: Cene' Gibson, Claire Echols

I. Update: Investigative Background Check Procedures

In order to be more consistent with materials distributed to students the "Process for Student/Faculty Investigative Background Checks" has changed. Instead of a combined "Process", the form will be split - one for the students, and one for faculty. The new processes, still in draft form, were dispersed.

II. Strategic Planning Process

Strategic Planning is going forward. Jo Ann advised and encouraged all to look at the goals as well as budget when placing a request for the strategic plan. There are two general fund components: state funds and student technology funds.

III. College Vans, new requirement

Anyone needing or planning to check out a college van will be required to complete a driving course first.

IV. Planning Document on Academic Affairs Reorganization

Everyone should have received a copy of the planning document on Academic Affairs Reorganization that listed several ways to reorganize college. Tom Kraft is on a subcommittee chaired by Jon Inglett. They are researching short term options for improvement. The recommendation of the committee is to split the Arts/ Humanities and Science/Math Divisions. Each suggestion has its ups and downs. Once a decision has been made you will be notified.

V. SII's

SII's have been put in faculty mail boxes. Jo Ann urged faculty to encourage students to properly fill out the forms, including the course and section number. Reminder: If you would like to include additional questions, Jo Ann needs a copy prior to dispersing SII's.

VI. December Meeting

Sign in sheet will be on Jo Ann's door for the December meeting. The group voted and we will be having a potluck.

VII. Committee Reports

- **President Advisory Committee – Vicky Davidson**

Anyone who has comments, questions, or suggestions, please forward to Vicky in advance.

- **Student with Disabilities – Nancy Cook**

There has been no change to the handicapped parking behind the pool.

- **Instructional Administrative Procedure Committee – Tom Kraft**

Committee is discussing how to best maintain history of documents. The group will meet Thursday and welcomes suggestions.

- **Faculty Association – Vicky Davidson**

On November 29, 2005, Dr. Sechrist will be discussing competency based issues. The meeting will be held at 12:30, the location has yet to be decided.

- **Benefits Committee – Jo Ann Cobble**

This is a newly formed committee. Jane Carney, Professor of Sociology, has been elected as committee chair. The committee's purpose is to advise the President and Vice President of Human Resources and Support Services on the College's benefits, making recommendations concerning new or existing programs as deemed appropriate. If you have ideas or suggestions please let Jo Ann know.

- **Recognition of Dr. Todd Sechrist – Tom Kraft**

This newly created committee is researching ways to recognize Dr. Todd and his contributions. Celebrity Event will be held February 17, 2006 at the Cowboy Hall of Fame. Tom Kraft will have more information.

- **Curriculum Committee – Beverly Schaffer**

Committee recently voted to approve two new history courses and delete two African American courses. Some child development courses may be cross listed as a psych course.

- **Faculty Development - Peggy Newman**

Group is in the process of developing a grid to determine when someone should be submitted for merit in order to decrease subjectivity.

- **Global Education – Jo Ann Cobble**

- A recent survey of faculty showed more than 70% of the courses, campus-wide, believe their section has a global component. This is not an official number.

-

As May Occurs

Jo Ann reminder: please fill out leave forms anytime you are out. This applies to both sick leave and personal time.

Meeting adjourned 1:30 p.m.

Next meeting: December 13, 2005 at 12:30.