

HEALTH PROFESSIONS DIVISION MEETING
Minutes, October 7, 2008, 12:30 p.m.
HPC Building, Room 223

PRESENT:

EMS: Leageay Barnes, Harvey Conner, Bruce Farris, Brent Stafford

NUR: Sarah Brown, Michael Cole, Linda Cowan, Gina Edwards, Jen Halpin, Carol Heitkamper, Monica Holland, Peg Holleyman, Mary Holter, Karen Jordan, Rosemary Klepper, Judith Martin, Valerie McCartney, Robin McMurry, Debbie Myers, Cindy Neely, Beverly Schaeffer, Terri Walker, Stephanie Wallace, Kay Wetmore, Cindy Williams

OTA: Tom, Kraft, Reeca Young, Fonda Scott

PTA: Jennifer Ball, Vicky Davidson

STAFF: Dr. Jo Ann Cobble, Martie Collin, Sherri Givens, Shelly Tevis, Mary Gundlach

LIBRARIAN: Linda Boatright

ABSENT: Claire Echols, Karla Schenk, Jackie Frock

Held office open: Debby Martinez

Jo Ann Cobble called the meeting to order at 12:35 pm

1. Celebrations!

Everyone acknowledged the birthdays for this month with applause.

Cindy Neely, 3rd
Carol Heitkamper, 9th
Linda Cowan, 9th

Cindy Williams is back!

2. Online Print Shop Update

They will be putting in a computer work station on-site. This will allow the user who wishes to hand deliver the item for reproduction to fill out the online production order form there, with the assistance of Print Shop staff, if necessary. No hard copy order will be turned away.

The Print Shop has high speed scanners. During the slow period they will scan hard copies and email it back to the user so it may be used again in the future.

It is possible that a copier may be placed outside the Print Shop for emergency use. Funds are being sought to cover the cost.

3. Special Erasers, Pilot Project, HPC

This is a pilot project. The erasers are never to be placed in the tray.

4. Center for Learning and Teaching

a. Faculty Survey

Jo Ann handed out the Center for Learning and Teaching Faculty Surveys for all to fill out. They were given to Reeca Young to deliver.

b. Online Journal

Jo Ann sent out an email regarding the online journal that the Center for Learning and Teaching is working on. They are hoping to send out the first one in November. They are looking for writers.

5. HPC Dedication, October 21st, 2:00

Please join us if you are not in class or lab. They are looking at using Room 215 for the ceremony and maybe Room 224 as an over flow room to project what is occurring in Room 215. There will be refreshments and snacks provided. The CEO from Integris Baptist will be speaking and tours to follow. We need volunteers to stand by the elevator and stairs to direct people downstairs for the tours. Will also be looking for tour guides.

6. Theater Name – The Bruce Owen Theater

The current theater will be named after deceased Bruce Owen, former Vice President for Academic Affairs.

7. Committee and Program Updates

General Education Committee – Jennifer Ball

The committee is currently working on general education assessments. Jennifer's assignments are on the public speaking end of the committee. They are needing sample writing or formal presentation assignments. They are particularly looking for capstone classes.

Faculty Association – Vicky Davidson

Vicky encouraged more faculty from HP to join the association as we only have three currently from our division. The dues are only \$10.00.

IT Academic Advisory Committee – Debbie Myers

Dr. Riha instructed anyone who is still having problems with their email needs to continue calling for assistance. He reported that there are still 51 people using the old Groupwise system.

The Thin Client has been approved and will be installed this semester in our HPC building, Arts and Humanities and the John Massey Center.

As of the 1st of October the students may now apply for admission to OCCC online through the State Regents portal.

If anyone would like their class to have access to Angel there is an online form you may fill out requesting access. It is located on the employee website under employee forms. Starting this October there are various WOW sessions scheduled regarding ANGEL such as various ways to use it for pod casting, blogs, etc. If anyone needs more training on Outlook you may contact Penny Hampton. They are looking at developing committee sites on Angel where you may communicate with other members using ANGEL rather than by phone. They are looking at the survey section of ANGEL. They will be doing piloting on this in the spring. We will be converting to ANGEL 7.3 in the spring. Any student status changes made in Datatel will not be reflected in ANGEL for 24 to 48 hours.

Curriculum Committee – Leaugeay Barnes

The committee will be discussing Health Professions on October 23rd. PTA has some changes to submit.

OTA held their camp for the disabled this last weekend.

8. As May Occur

Just a reminder that the Faculty Development Grants, which also include the Student Success Grants, are due to Academic Affairs the first Friday in November

Our new Health Professions Lab Assistant, Valerie Frederick has accepted the position and will start work Monday, October 13th.

Anyone who has revisions on their Development Plan needs to turn them in immediately as they are past due.

Academic Affairs bought the divisions new scanners. The requisitions were changed by IITS. This means that we basically received the same kind of scanner that we already have in the division. It only scans one page at a time. It may be possible that we can hook up our copier to the network so that it has scanning capabilities. This would require network cables which now cost \$175.00, Academic Affairs would probably cover the cost.

Library – Linda Boatright. Linda reminded faculty about the Faculty Garage Sale which will occur on October 16th and 17th. They are still taking/needng donations.

Jo Ann adjourned the meeting at 1:20pm.