

HEALTH PROFESSIONS DIVISION MEETING

October 6, 2009, 12:30pm, HPC 223

MINUTES

- Present: EMS:** Leaugeay Barnes and Bruce Farris
- NUR:** Traci Boren, Sarah Brown, Michaele Cole, Linda Cowan, Gina Edwards, Jackie Frock, Jen Halpin, Carol Heitkamper, Peg Holleyman, Mary Holter, Karen Jordan, Rosemary Klepper, Valerie McCartney, Robin McMurry, Debbie Myers, Cindy Neely, Beverly Schaeffer, Karla Schenk, Terri Walker, Stephanie Wallace, Kay Wetmore, Cindy Williams,.
- OTA:** Tom Kraft, Reeca Young
- PTA:** Jennifer Ball, Vicky Davidson
- STAFF:** Dr. Jo Ann Cobble, Martie Collin, Claire Echols, Sherri Givens, Mary Gundlach, Debbie Martinez
- OTHER:** Linda Boatright
- ABSENT:** Harvey Conner, Brent Stafford, Shelly Tevis, Monica Holland and Judith Martin,
- Held office open:** Jennifer Dodson

Jo Ann Cobble called the meeting to order at 12:40pm

1. Celebration

Jo Ann congratulated the following members on their upcoming birthdays.

Cindy Neely, 3rd

Carol Heitkamper 9th

Linda Cowan 9th

The members joined Jo Ann in congratulating the members on their birthdays.

2. Updates:

Jo Ann informed the members of the following staff changes:

Rodney Johnson is the new HP Lab Assistant

Shelly Tevis, Clinical Affiliation Compliance Administrator

Martie Collin, HP Division Program Support Assistant

Jennifer Dodson, Division Secretary

Jo Ann also stated that they will be advertising soon to fill the fourth position in the Division office.

3. Enrollment Update: College and Division

Jo Ann informed the members that enrollments are up 18.2% college wide. The Health Professions Division has 2128 students enrolled. Sections have been added in Overview of Nursing, Pharmacology for Nursing Practice and in Medical Terminology.

4. Health and Safety Training

Jo Ann asked the members to review the handout which should make the requirements for Health and Safety training more easily understood. Every employee will need to complete this training in the times required.

5. Draft “Best Practices for Online Learning Experiences at Oklahoma City Community College”

Jo Ann asked the members to review the handout on the topic. Tom Kraft asked about the “ADA Standards.” Jo Ann explained that it is a statement. She also noted that disability accommodations are to be by student request only.

6. Fall Break: October 15th and 16th.

Jo Ann reminded the members that Fall Break is scheduled for Thursday and Friday October 15th and 16th. She also informed the members that the flu vaccination clinic scheduled for October 15th has been cancelled.

7. Program Updates/Committee Reports

- Jennifer Ball reported on behalf of the Faculty Association Scholarship Committee. They currently have the Garage Sale scheduled for October 27th and 28th from 8am to 5pm. They need volunteers. The money earned will go for student scholarships. The leftovers will be donated to Habitat for Humanity.
- Robin McMurry reported that the Gen Ed Committee needs examples of student work especially math examples.
- Debby Myers reported that the Green Task Force is planning on having a plastic bag recycle bin available for those who wish to recycle plastic bags. They are looking at activities, bulletin boards, speakers, website and an environmental club to promote green awareness.
- Reeca Young reported that the Global Education Committee has set the following goal: to hold an OCCC sponsored conference in 2010. They are looking for speakers. Reeca asked the members to send her ideas.
- Debbie Myers reported that the Barbara Bancroft Conference was a huge success. They sold out the 250 seat capacity. She also stated that the conference was great exposure for the college.

- Leaugeay Barnes reported that the EMS site visit is over and they are awaiting the final report. The inspectors had good things to say and were overall very positive in assessing the program and facility. She has also turned in the Department of Labor grant on time. If received, the grant would fund a stand along lab and help with tuition and fees. Jo Ann added that there will also be grant funds used to fund the Speech Pathologist Assistant Program tuition and fees.
- Jennifer Ball asked the members to keep an eye out for equipment that is missing from the PTA lab. In specific, wheelchair brake and leg rests. She asked the members to let her know if they see the items.
- Rosemary Klepper reported that the Oklahoma Board of Nursing site visit is scheduled to visit the Nursing Program on October 26th and 27th.
- Beverly Schaeffer reported that the Outcome Assessment Committee is getting organized and plans an additional meeting on October 23rd.
- Debbie Myers reported that the Lifesaver 5K held by the Nursing Student Association was a success. There were 186 entries which is a large turnout for an inaugural race event. A lot of preparation was involved. Fifty to sixty student volunteers as well as assistance from Recreation and Fitness and numerous faculty helped make the event a success. Of the \$6100.00 the event took in, approximately \$3600 will go to student scholarships.