

HEALTH PROFESSION DIVISION MEETING

October 3, 2006
Tentative Agenda
12:30 pm., 1N1

PRESENT: EMS: Leageay Barnes, Bruce Farris, Brent
Stafford, Harvey Conner
NUR: Linda Cowan, Jackie Frock, Carol Heitkamper, Monica Holland,
Mary Holter, Rosemary Klepper, Connie Kuebeck, Valerie
McCartney, Robin McMurry, Cindy Neely, Terri Walker, Susan
Mann, Gina Edwards, Kay Wetmore, Debbie Myers
OTA: Reeca Young, Tom Kraft
PTA:
STAFF: Dr. Jo Ann Cobble, Mary Ann Gundlach, Debby Martinez
COUNSELOR: Claire Echols
LIBRARIAN: Linda Boatright
ABSENT: Judy Martin, Beverly Schaefer, Vicky Davidson
Held office open: Lloyd Kingsbury

Jo Ann welcomed everyone to the meeting. She announced that there will not be many extra copies of the agenda made since they are being sent by e-mail now.

1. Celebration!

Cindy Neely, 3rd
Carol Heitkamper, 9th
Linda Cowan, 9th

The division wished the above a happy birthday. Cindy Neely had received a musical balloon bouquet that was worth seeing and Carol and Linda were sharing a birthday this month.

2. Sexual Harassment Prevention Training – reminder

Jo Ann Cobble reminded the division that this training was required and also added that it is federal mandate and is tracked. Everyone needs to have this done by the end of the semester.

3. Position Update

Nursing

The people who served on the nursing search committee was called on to stand up. Terri Walker, Linda Cowan, Rosemary Klepper and Carol Heitkamper stood. Jo Ann Cobble mentioned that Susan Taber had

also been on the committee. The committee has successfully filled the two remaining nursing faculty vacancies after numerous advertisings and interviews. The new nursing faculty are Diana Spencer and Michele Cole and they will begin on October 30th. Jo Ann Cobble thanked the committee members.

Clerical

Shelly Tevis was recognized as being a big help in the interviewing process for this position. There were 28 applicants, six were slated for interviews and five were actually interviewed. A decision should be made by the end of this week for the new clerical person.

PTA Director

Vicky Davidson is at a conference this week. We now have approval for the PTA Program Director job description. The PTA Director will be a ten month position and at this time this position does not exist in our system so it will have to be created. Once this happens they should be able to advertise for the opening.

4. Assessment Report update

Everyone in the Health Division was on time with their reports which most have been reviewed and are going forward. The deadline for the five year plans is October 23rd.

5. Program Updates

Jo Ann announced that PTA has all their classes covered for the fall.

OTA has twenty three students for the fall. They are preparing the camp for the OK Foundation for the Disabled which is usually held in October but will be November 10th and 11th of this year. Tom Kraft commented that some graduates have been challenged as students by their home environment and overcome these challenges is true success. They had such a student that is now a successful practicing person in Arkansas. He also relayed how some students had come into the program with a felony past, had paid their debt to society, and have been given the green light to be employable. Tom and Reeca are going to attend the State Licensure Board meeting on Thursday to speak on behalf of such a student and Tom concluded that this is truly rewarding as an instructor to see this change and success. Jo Ann Cobble then went on to say that during the curriculum review with OTA they are planning to add a second evening part time degree that would last for three years instead of two and this would add sixteen more students. It is still in the discussion stages.

EMS had nothing to report at this time due to Leaugeay's absence to attend a conference.

NURSING announced the new Baccalaureate to ADN pathway will begin in June. Rosemary Klepper also talked about the collaboration agreement with OU to offer junior level major courses for the nursing at OCCC taught by our faculty. As of this semester there were 309 students involved in the nursing programs on campus. New signs will be posted shortly that will change the name of the Mini Hospital to

the Nursing Campus Clinical Lab. Rosemary also welcomed Claire Echols and applauded her efforts. Jo Ann added that Claire's calendar has been busy since her move.

Claire Echols shared that Liz Largent was the new Dean of the Student Development which is a combination of Student Life and Student Development. Claire also shared that she had attended a conference at the OU Health Science Center and after asking several questions had brought back information on several of their programs.

Linda Boatright offered the nursing staff a years worth of several journals. The hard copies will be available for the taking. They have all been put on microfiche and are available to the students in the library. Tom Kraft thanked Linda Boatright for the books, Milestones in Public Health; that she had furnished all the faculty and adjuncts. Jo Ann Cobble mentioned that the boxes we had left were to be used by Susan Mann in the Spring for the new nursing class. Linda Boatright also brought a poster of Daniel Boatright and introduced his upcoming presentation of the Pandemic Influenza and encouraged everyone to come. Linda Boatright also encouraged the faculty to bring their students over for orientation at the library.

6. Committee Updates

Gina Edwards gave a report on the Faculty Development Committee. She said that she and Reeca Young had attended the last meeting. The plan is to look at the form that the faculty fills out and collect input and comments on any changes and convey them via e-mail.

The New Student Orientation Committee is meeting to look at putting together some kind of new student, first time on campus, orientation course that would be in line with Dr. Sechrist's request for such a course. Tom Kraft also added that it would count for one to three credit hours.

Student Retention Committee reviewed the more than twenty new student orientations as a success. Linda Cowan also reported that opening day was also very successful and should lead into greater student success. They expressed the concerns that enrollment is down. Jo Ann Cobble further reported that enrollment was down campus wide with the exception of the Health Professions Division. She also added that most of the other colleges such as OU, OSU and Rose State had reported a decrease in their enrollment.

The Academic Outcomes Committee was attended by Jo Ann Cobble. They discussed an assessment day & assessment time with a college wide promotion of the assessment. There is still a problem assessing general education requirements. They have in the past used a test that was given in class and also in the testing center with a very small turnout. They are re-thinking the process and have pulled in someone that use to work here, Gus Pacares, who is the part-time assessment guru who will be organizing the project. He will probably start soon after Spring break with the numbers being calculated in April.

7. As May Occur

Any changes or updates on the curriculum proposals are due to Jo Ann Cobble on October 5th. John Boyd is doing Curriculum Committee duties now that Jim DeChenne has retired. The due dates and deadlines are stricter so try to make them.

The Deans received a draft about a month ago regarding the changes in MineOnline. At that time it was for adjuncts only. As of today it affects all faculty with the changes being implemented on the 9th of October. The login ID will be different and the directions are in the handout so read through and any questions or concerns e-mail or call John Richardson.

Bruce Farris added that there was a Datatel update recently also.

Dr. Cobble confessed, and was taped, that she had broken the office rule of printing more than ten copies on the office copier in order to provide the MineOnline changes to faculty at this meeting.

Mary Holter inquired about the new Datatel password as to where it comes from and who she needs to contact if she does not get it. Jo Ann Cobble said that John Richardson would be helpful. Shelly Tevis added that Connie Drummond is taking care of this now. Mary Gundlach confirmed that Connie Drummond does the Datatel passwords and Jo Ann Cobble confirmed that the MineOnline was being handled by John Richardson according to the handout.

The new building update is out for bids. They had waited to send the bid until the Arts Education Center bid was ready also. The bids are suppose to close in another ten days, when it will then go to the Board of Regents, which is two weeks from now on the 16th. They will select a bid and break ground at an undetermined time. The original ground breaking was to be August. Carol Heitkamper suggested we have a celebration when they do break ground.

Jo Ann Cobble reported that she does not have a couple of syllabi, and most of what she has received have been reviewed. Nine out of twenty (45 or 50 sections) have all the requirements with the main offender being the office location and office hours which will be easily remedied. There were eleven out of the twenty that have global activities or objectives with plans to increase these. This process started out looking at competency based education and objectives and those were all okay. Rosemary Klepper asked since the syllabi are prepared ahead of time and all the clinicals have not been arranged will it be acceptable to post them some place. Jo Ann Cobble replied not at this time; however they can be stapled to the syllabi or handed out separately to the students. The Arts and Humanities Division has their office hours, office location and instructors name on a separate sheet of paper that the students are given along with the syllabus.

Jo Ann asked if there were any concerns or issues and without a response she adjourned the meeting.

Ended 1:12pm