

HEALTH PROFESSIONS DIVISION MEETING MINUTES
September 4, 2007, 12:30 p.m., 1N1-1N2

Present: EMS: Harvey Conner, Brent Stafford, Bruce Farris,
Leaugeay Barnes

NUR: Linda Cowan, Jackie Frock, Carol Heitkamper,
Monica Holland, Valerie McCartney, Robin McMurry,
Cindy Neely, Terri Walker, Susan Mann, Gina Edwards,
Kay Wetmore, Debbie Myers, Beverly Schaeffer, Karen
Jordan, Judy Martin, Cindy Williams, Stephanie Wallace,
Rosemary Klepper, Michaele Cole, Chris Young,
Susan Huffstutler, Reeca Young

OTA: Tom Kraft

PTA: Vicky Davidson, Jennifer Ball

STAFF: Dr. Jo Ann Cobble, Shelly Tevis, Martie Collin
Sherri Givens, Debby Martinez

ABSENT: Claire Echols, Mary Gundlach, Judy Martin

Held office open: Lloyd Kingsbury

Jo Ann Cobble called the meeting to order. She welcomed everyone and introduced the newest faculty, Susan Huffstutler.

1. Celebration!

Everyone acknowledged the birthdays for this month with applause.

Vicky Davidson, 7th
Leaugeay Barnes, 15th
Harvey Conner, 25th
Stephanie Wallace, 28th

2. Students in Distress, Kari Workman

Dr. Cobble introduced Kari Workman to the Division. Ms. Workman is the new Mental Health Counselor on campus. She passed out a booklet titled "Students in Distress". If a student is in need of assistance they can take her name and make an appointment or they can put the student on the phone to her at that time. In case of an emergency or crisis she will walk over to the students location or the faculty member can take them to her office.

3. Trish Bilcik, Director of the CLT

Trish Bilcik was introduced and talked about the WOW sessions. The schedule for the sessions is now online and will be updated monthly. The new resource room is now open in the new SEM Center. There is a conference room that can be used for meetings. It seats ten easily. At this time it does not have a media setup but a multi media cart could be used. If we want to use the room 2E2 we are to contact Trish directly.

4. Updates

Division enrollment

As of Wednesday of this week there has been a 13-14% increase in enrollment in our division.

College enrollment, up just over 1%

New building

The concrete floor has been poured and as of this week they are only 37 days behind.

New office space

There will be five new offices in 1V7 and seven offices and the new nursing campus clinical lab in the area of the old math lab.

Reminder – cubicle culture/privacy (or lack there of)

Jo Ann reminded the division of the need for confidentiality when hearing personal comments in regards to either faculty or students. These are to not be repeated or commented on.

Professional/collegial respect

Jo Ann congratulated us on the professionalism that we project. The efforts are noticeable to those in other areas and asked that we keep up the good work.

5. As May Occur

Jo Ann Cobble reminded the division that the travel requests were due to the Program Directors today.

The IRB has been approval and is up and running. Expedited Review is one possibility. They are going to meet every month as long as there is something to review.

Jo Ann Cobble advised that the developmental plan meeting sign up sheets are on her door. Copies of the documents must be turned in at least 48 hours prior to their meeting to Dr. Cobble and their Program Director.

Jo Ann thanked Debbie Myers, Reeca Young and Cindy Neely for being representatives at Opening Day. Jo Ann also thanked Debby Martinez for gathering all the material for opening day. Debbie Myers added that most of the other Division had something to give away and they had more traffic. Jo Ann advised them that Foundations monies could be used to purchase the giveaways.

Jo Ann reminded everyone of the Global Educational Conference.

There were no committee reports.

Susan Mann reminded everyone of the upcoming garage sale and Health Fair on October 18 and 19th. They will gladly accept books and furniture. They will not accept box springs unless they are accompanied with the mattress.

Jo Ann reminded the new faculty that their drafts are due September 5th.

Linda Boatright said the deadline for the reserves in the Library was September 1st.

Cindy Neely asked when the restrooms in the division would be functioning and Debby Martinez reported that Facilities Management was to have them fixed the end of the week or first of next week.

Tom Kraft said the employee ID's need to be validated since Security is really being diligent about it.

The meeting was then adjourned.