

**HEALTH PROFESSIONS DIVISION MEETING**  
**Division Minutes**  
**September 2<sup>nd</sup>, 2008 12:30 p.m. 1N1 – 1N2**

**Present: EMS:** Harvey Conner, Leaugeay Barnes

**NUR:** Linda Cowan, Michaele Cole, Gina Edwards, Jackie Frock, Carol Heitkamper, Mary Holter, Karen Jordan, Judith Martin, Robin McMurry, Valerie McCartney, Deborah Myers, Cindy Neely, Beverly Schaeffer, Terri Walker, Karla Schenk, Stephanie Wallace, Kay Wetmore, Rosemary Klepper, Monica Holland, Peggy Holleyman, Sarah Brown, Jen Halpin

**OTA:** Reeca Young, Fonda Scott

**PTA:** Jennifer Ball, Vickie Davidson

**STAFF:** Dr. Jo Ann Cobble,  
Sherri Givens, Debby Martinez

**ADVISOR:**

**LIBRARIAN:**

**ABSENT:** Shelly Tevis, Claire Echols, Linda Boatright, Tom Kraft, Bruce Farris, Brent Stafford, Mary Gundlach

**Held office open:** Martie Collin

Jo Ann updated the Division on Cindy Williams. A note was passed around for everyone to sign their well wishes.

**1. Celebration!**

**Vicky Davidson, 7<sup>th</sup>**  
**Leaugeay Barnes, 15<sup>th</sup>**  
**Harvey Conner, 25<sup>th</sup>**  
**Stephanie Wallace, 28<sup>th</sup>**

Birthday wishes was given from the Division to the birthdays of the month.

**2. OK Global Education Conference**

**October 2 – 3, Tulsa Community College**

Jo Ann will find out at Dean's Council if the college will be paying for travel to the OK Global Education Conference this year.

**3. HPC update**

The fire, sanitation, and elevator inspections are scheduled for this week, then the Board will meet on Monday night to approve the new building. Possibility we will be able to start our move on the 11<sup>th</sup>. The dedication for the new building will be on Tuesday, October 21<sup>st</sup> at 2:00pm

**4. Travel reminder – requests due to Program Directors by 9/5/08**

A reminder was given to all that wanted to request travel for this coming year to do so by 9/5/08.

**5. Tuition waiver update, HP was able to award 170 credits equivalent to \$10,293.50**

This amount will be given in fall and again in spring.

**6. Faculty Development Plans, has everyone signed up?**

**Reminder, copies go to your program director and to Jo Ann 48 hours, two working days prior to the scheduled meeting.**

Jo Ann said there were not very many openings left so if there were special times someone needed to please contact her. The new faculty will have a meeting on September 9<sup>th</sup> and at that time they can set up an appointment with Jo Ann to review their Development Plan.

**7. Committee Reports/Program Updates**

Jo Ann had informed the group that enrollment was up but the figures that were given were not correct. Jennifer Ball reported on the General Education Committee that in the fall John Inglitt and three deans will help development outcomes assessment blueprints.

There were no other committees to report.

Jo Ann called for program updates.

Leaugeay Barnes, EMS Program Director commented on the new PC I online class that had been approved by the State. They are getting much interest in it across the state. They are beginning an OCFD mentor program which the OCFD were doing individual fitness programs along with support of the OCCC Wellness Program.

Rosemary Klepper, Nursing Program Director stated that the Nursing Program had been busy but challenging. The Workforce Center – Education Training was very successful and the evaluation was positive. This year they are working on a two day conference, May 19<sup>th</sup> through 20<sup>th</sup> or 20<sup>th</sup> ending the 21<sup>st</sup> at another site. They would be giving out a website for resources for the simulators.

Jennifer Ball, PTA Program Director, commented that they were preparing for the big move. The program has been promoting outside professional organizations such as OPTA to students. The PTA program will be supervising the inflatable obstacle course on November 20<sup>th</sup> for the Buddy Walk. The program has a new adjunct, Samantha Klepper, who came from OU's law school.

## **8. As May Occur**

OCCC has partnered with the University of Maryland to allow our students to complete a bachelor's degree on line.

The World Language & Culture is having an open house on the 10<sup>th</sup> of September from 11:30 through 1:00pm.

The garage sale will be October 16 and the 17<sup>th</sup> in the CU rooms. The students and volunteers will do the set ups and then box the remainder.

The print shop will soon take only electronic copies and at this time Steve Duncan said the bulk is done electronically. The new division scanner has been ordered but just has not been received yet.

Jo Ann asked if all who were slated for a trickle down computer had received them yet and Vicky Davidson, Bruce Farris, and Brent Stafford had not gotten theirs. There was comments on how slow the computers had been lately; part was low memory and system problems. Harvey Conner stated that Microsoft had several new updates that were very time consuming. A few other problems were reported.

Jo Ann reported that the division still had two openings that have not been filled. One is for Lloyd Kingsbury job, which they have interviewed for but are waiting on the process. The new office staff position which is waiting on approval so they can advertise for it will be filled as soon as possible. In the meantime, 8 hours overtime has been requested and approved.

Jo Ann informed the division that any outside employment must be reported and approved. If an employee has any changes in outside employment they must keep their Program Director aware.

Jo Ann adjourned the meeting.