

HEALTH PROFESSIONS DIVISION MEETING

MINUTES

September 1, 2009

12:30 p.m., HPC 223

- Present: EMS:** Leaugeay Barnes, Harvey Conner, Bruce Farris, Brent Stafford
- NUR:** Sarah Brown, Traci Boren, Michaele Cole, Linda Cowan, Gina Edwards, Jackie Frock, Carol Heitkamper, Monica Holland, Mary Holter, Karen Jordan, Rosemary Klepper, Judith Martin, Valerie McCartney, Robin McMurry, Debbie Myers, Cindy Neely, Beverly Schaeffer, Karla Schenk, Terri Walker, Stephanie Wallace, Jimmie Wetmore, Cindy William
- OTA:** Tom Kraft, Reeca Young
- PTA:** Jennifer Ball, Vicky Davidson
- STAFF:** Dr. Jo Ann Cobble, Martie Collin, Jennifer Dodson, Shelly Tevis, Sherri Givens
- GUEST:** Linda Boatright
- ABSENT:** Claire Echols, Jen Halpin
- Held office open:** Debbie Martinez

Jo Ann Cobble called the meeting to order at 12:30pm.

1. TRIO Student Support Services

- a. Ginelle Gordon, TRIO Administrator, Erinn Guzik, Advisor/Counselor, and Daniel French, TRIO Project Assistant, presented information to the division about TRIO SSS, what students qualify for and how it assists those students. For a student to be eligible for TRIO they must be a United States citizen or permanent resident, enrolled in classes at OCCC, and meet one of the following criteria:
 1. Be a first generation college student (neither parent completed 4 yr degree)
 2. Meet certain income standards set forth by government.
 3. Have a documented disability.

They also have to ensure the United States Department of Education that 2/3 of 160 students are both first generation and low-income. The students must also demonstrate an academic need which is determined by their office.

2. Celebration!

Vicky Davidson, 7th
Leaugeay Barnes, 15th
Jennifer Dodson, 15th
Harvey Conner, 25th
Stephanie Wallace, 28th

Jo Ann congratulated all on their September birthdays. The members expressed their congratulations as well.

3. Faculty and Professional Development Plan Meetings

- a. Jo Ann informed faculty and professional staff that the sign up sheet would be on the counter outside Jennifer Ball's office for everyone to sign up for their meeting.

4. Enrollment Update

- a. Enrollment is up 18% college-wide. In Health Professions, it's up 15-20%.

5. Site Visit Dates

- a. Jo Ann informed the group that the division had two site visits coming up. EMS is set for 9/28-9/29 and Nursing is set for 10/26-10/27. OTA's next site visit is in 2011-2012.

6. Student Support Services

- a. Jo Ann informed the group that some faculty had asked about what to do after 5pm for student counseling. Magnets with Student Support Services Counseling information were handed out to all faculty attending the meeting.

7. Division History Snippet

- a. Jo Ann reminded everyone that in 2000 there was only one full-time office position and that individual was shared by the four programs and the Dean. The total number of full time employees in the Division at that time was 19; 17 were faculty or program director positions. At the current time there are four full time office positions and there are 39 employees; 31 are faculty or program directors. We have not quite doubled the number of employees but we have quadrupled the

number of full-time office positions. Jo Ann stated that she thought this showed the College's commitment to the Division.

- b. Jo Ann stated certainly the number of faculty has not kept up with the number of students and she is looking forward to the final enrollment numbers from this semester.

8. Program Updates/Committee Reports

- a. Faculty Association Scholarship Committee-Jennifer Ball reminded everyone that the Arts Festival is this weekend and they are doing a Coke Wagon. A volunteer email will come around for people to sign up for 2 hour shifts. Garage Sale is the week after Fall Break. They looking for volunteers to work the tables and set stuff up.
- b. EMS Pilot Program-Leaugeay Barnes announced that the EMS Program has been asked to be one of nine pilot programs in the nation to test a new psychomotor competency evaluation. Jo Ann expressed her enthusiasm over this by stating that to be asked by National Registry is a great honor and has the potential to change the future of testing. She also stated that the Registry is showing how much they value the program by asking us to do this.
- c. Green Task Force- Debbie Myers stated they are looking at the feasibility of beginning a campus-wide recycling program. She stated they are welcoming suggestions for how to operate the program.
- d. Nursing Flu Clinic-Karla Schenk announced that nursing will do a flu clinic in conjunction with Oklahoma County Health Department on Monday, October 12th from 10-3pm in the CU 1 and 2. It will be free to students only.
- e. Faculty Association- Vicky Davidson reported that at their last meeting they discussed the printer outside the PrintShop. They passed a resolution statement that the printer did not really meet the original intent of what it was for. They thought they were going to get a higher speed printer and they didn't get one so the print costs are actually higher than using the PrintShop. Vicky stated that she had had difficulty getting documents through the on EFI. It was continuing to spin through when attempting to review. Harvey Conner explained that you can still send it even if it continues to spin. He stated you should scroll down to the bottom and click send. Harvey also explained that if you have a document that has multiple fonts in it, it will not print if you send it to the PrintShop through the EFI program. It will print if you email it directly to someone who works it the PrintShop.

9. As May Occur

- a. Common Area Furniture- Jo Ann announced that we are finally going to get some common area furniture in the HPC areas. We will not have any couches. They will all be loveseats and chairs. She provided samples of the fabrics that had been chosen and they will be left with Jennifer Dodson if anyone wants to see them.

- b. Shelter in place drill- Jo Ann reported that one phone in one of the classrooms was not working. You can shelter in your office if you have a window but your lights need to be out and computer monitor off with you hidden from view. If you are in the hallways, visiting and do not know where to go, you can exit, but if you are safer to shelter inside and shelter as close to your area as possible. Vicky Davidson added that security was not stopping people from coming into the building while the drill was going on.
- c. Renovation of old division office- Jo Ann announced that they do not know when they will start the renovation but they will be done by February. Those individuals housed in the division office will have to be moved temporarily.
- d. Kay Wetmore asked about vending machines in the new HPC area. Jo Ann stated that they are looking at it. Kay also asked about former employee, Lloyd Kingsbury's health. Leaugeay Barnes stated he was doing well.
- e. Cindy Neely asked about whether or not a new HP Lab Assistant. Jo Ann replied that we do not yet have someone hired.

Meeting Adjourned at 1:15pm.