



in this state and resided in the state with a parent or guardian for at least two years prior to graduation from high school or successful completion of the GED test. They must satisfy the admissions standards as determined by the State Regents. Any student who meets the criteria shall not be disqualified on the basis of the student's immigration status from any scholarships or financial aid provided by the State of Oklahoma.”

#### **IV. Odds and Ends/As May Occur**

- a. Outside Employment Forms and Online Office Hour (2 hours per week allowed) Forms were distributed. Once the forms are completed, return to Mary Ann or Shelly.
- b. ID Updates: All faculty and staff need to update their Identification Card each semester. This is done through Admissions.
- c. HPS Update/Procedure: A draft procedure on use of the new Human Patient Simulator will be ready soon. Faculty will have the opportunity to review and make comments.
- d. Travel Requests for meetings/conferences are due in Jo Ann Cobble's office by 9-10-04.
- e. Academic Assessment for Fiscal Year 2005 will continue on campus as the Assessment Committee continues its work.
- f. Request/new refrigerator: If anyone is interested in contributing to the purchase of a new one please email JoAnn.
- g. A division roster was distributed and faculties were asked to note any changes needed. An updated roster will be distributed once it is finalized.
- h. Enrollment for the Division of Health Professions has increased by at least 4%. College wide enrollment is up 7% over last fall.
- i. College Committee appointments for Fiscal Year '05 were distributed.
- j. Congratulations to the EMS Program – The latest pass rates show 14 out of the last 15 graduates passed the National Registry first time. The 15<sup>th</sup> has not yet taken the exam.
- k. The June, Nursing Program pass rate was 89%.
- l. Jo Ann stated that two Cooperative Education liaison appointments are available. One is for Surgical Technology and the other is for Medical Assistant. She asked for volunteers.

- m. New faculty members Gina Edwards and Linda Cowan will be mentored by Beverly Schaeffer and Judy Ogans.

*Meeting adjourned*

**Next meeting will be September 7, 2003 at 12:30p.m.**

Respectfully submitted by: Shelly Tevis