

HEALTH PROFESSIONS DIVISION MEETING

May 5, 12:30pm, HPC 223

MINUTES

- Present: EMS:** Leaugeay Barnes, Harvey Conner, Bruce Farris, And Brent Stafford
- NUR:** Michaele Cole, Linda Cowan, Gina Edwards, Jackie Frock, Jen Halpin, Carol Heitkamper, Monica Holland, Peg Holleyman, Mary Holter, Karen Jordan, Rosemary Klepper, Judith Martin, Cindy Neely, Beverly Schaeffer, Terri Walker, Stephanie Wallace, Kay Wetmore, Cindy Williams,.
- OTA:** Tom Kraft, Reeca Young
- PTA:** Jennifer Ball, Vicky Davidson
- STAFF:** Dr. Jo Ann Cobble, Martie Collin, Claire Echols, Sherri Givens, Mary Gundlach, Shelly Tevis, Debbie Martinez
- OTHER:** Linda Boatright
- ABSENT:** Sarah Brown, Valerie McCartney, Robin McMurry, Debbie Myers, and Karla Schenk.
- Held office open:** Jennifer Dodson

Jo Ann Cobble called the meeting to order at 12:40pm

1. Celebration

Jo Ann congratulated the following members on their upcoming birthdays.

<u>May</u>	<u>June</u>	<u>July</u>
Mary Gundlach, 2 nd	Monica Holland, 18 th	Jenn Halpin, 9 th
Sarah Brown, 11 th	Debbie Myers, 20 th	
Valerie McCartney, 25 th	Beverly Schaeffer, 20 th	
Terri Walker, 25 th	Rosemary Klepper, 22 nd	
Cindy Williams, 30 th	Judy Martin, 24 th	
	Martie Collin, 24 th	

The members joined Jo Ann in congratulating the members on their birthdays.

2. Conferences attended/no presentation, please forward to Susan Vanschuyver

Jo Ann asked the members to send the names and dates of the conferences they have attended, specifically those where no presentations were given, to Susan Vanschuyver. She will be collecting them for the upcoming HLC site visit.

3. Graduation

Jo Ann reminded the members that Graduation is on May 8th. She reminded the members that attending graduation is a contractual requirement. If you are not able to attend, faculty are to email their Program Director and Dean. The email will be forwarded to Dr. Aquino for approval. Faculty are to take either personal leave or vacation to cover the time missed.

4. Budget for 2010

Jo Ann informed the members that there will be a budget shortfall this year. The college is expecting a 5% cut in the budget. Seventy-five percent of the cuts will come in Budget and Finance and ITS. The only initiatives that have been approved for Health Professions will be those that are in student technology. There will be no raises. If the college receives stimulus money it will go in to the contingency fund, to be used accordingly. There also will not be a raise in tuition this year.

5. Institutional Committee assignments for 2010

Jo Ann referred the members to the handout (attached) listing the committee assignments or the next academic year. She asked that the members, once the fall semester begins, let her know of any conflicts. Also if anyone is especially interested in being on a committee, please let her know.

6. Walk up copy machine

Jo Ann shared that the costs per copy for the new machine is expected to be about a penny per copy. She asked the members to email her if they intend to use the new machine and an approximate number of copies they expect to make.

7. Two pilots Fall 2009

a.) SII's

Jo Ann referred the members to the handout (attached). The handout lists the questions that will be used on SII's beginning in the Fall. The scale used will be the Likert scale. There was some question concerning 5 point or 4 point. Jo Ann stated that the exact scale to be used will be determined by Institutional Effectiveness.

b.) Faculty Advising

Jo Ann informed the members that they are starting a faculty advising program. There will be times that the faculty can volunteer to advise and assist students. They will be located in the Advising area during determined times of the year and available to assist students interested in all of the Health Professions. Since Health Professions has their own advisor, there will only be one or two faculty positions available. Please notify Jo Ann if you are interested.

8. Development Opportunity

Jo Ann referred the members to the handout (attached) that listed the presentations available in the Library. If the faculty member chooses, they may view all of the presentations and receive a certificate. Jo Ann stated that you must contact Kim Jamison before beginning the certification procedure.

9. Program Updates/Committee Reports

- Jennifer Ball reported on behalf of the Faculty Association Scholarship Committee. They are looking for new fundraising ideas. They currently have the Garage Sale and Make It – Bake It. They are considering dropping the garage sale due to lack of volunteers. They are considering a Daddy/Daughter Dance to be held in February. They are also considering a 5K run.
- Jen Halpin reported on behalf of the adhoc clicker technology committee. They are moving towards having clicker technology available campus wide. They are currently reviewing clicker providers. Whoever is chosen will have to interface with Angel. They are planning a trial run in the fall semester. She asked the faculty members to provide input.
- Rosemary Klepper informed the members that the Oklahoma Board of Nursing survey visit will occur on October 26th and October 27th with the bulk of the meetings being on October 27th.
- Vicky Davidson reported on behalf of the Faculty Association. She reminded the members of the resolutions contained in the college wide email.
- Rosemary Klepper shared that she had confirmed that the Nursing Program had 473 students in AY2008-2009. She also shared that the Nursing Pinning Ceremonies will be held on May 15th at The Rock and May 16th at Southern Hills Baptist Church.
- Jo Ann shared that the OTA and PTA pinning ceremonies will be held Saturday, May 9th at 1pm and 4pm respectively.
- Jo Ann presented Shelly Tevis the Above and Beyond Award for her work with the clinical facilities and for ensuring that EMS will continue to do clinical rotations at St. Anthony Hospital.
- Leaugeay Barnes stated that “Above and Beyond Awards” are being presented to D’Neen Barbour, Heather Patterson and Candy Rijas for their assistance with the EMS program.
- Jo Ann congratulated Division Assistant, Mary Gundlach on her upcoming retirement. Mary has worked for the college for thirty years. Jo Ann also presented Mary with retirement gifts from the division members.