

**HEALTH PROFESSIONS DIVISION MEETING**  
**Minutes, April 7, 2009, 12:30 p.m.**  
**HPC Building, Room 223**

**PRESENT:**

EMS: Leageay Barnes, Harvey Conner, Bruce Farris, Brent Stafford

NUR: Sarah Brown, Michael Cole, Linda Cowan, Gina Edwards, Jackie Frock, Jen Halpin, Carol Heitkamper, Monica Holland, Peg Holleyman, Karen Jordan, Rosemary Klepper, Judith Martin, Valerie McCartney, Debbie Myers, Cindy Neely, Beverly Schaeffer, Karla Schenk, Terri Walker, Stephanie Wallace, Kay Wetmore, Cindy Williams

OTA: Tom Kraft

PTA: Jennifer Ball, Vicky Davidson

STAFF: Dr. Jo Ann Cobble, Martie Collin, Valerie Frederick, Mary Gundlach, Shelly Tevis

ADVISOR: Claire Echols

LIBRARIAN: Linda Boatright

ABSENT: Jennifer Dodson, Sherri Givens, Mary Holter, Robin McMurry, Reeca Young

Held office  
open: Debby Martinez

Jo Ann Cobble called the meeting to order at 12:30 pm

**1. Celebrations!**

Sherri Givens, 6<sup>th</sup>  
Michael Cole, 27<sup>th</sup>  
Debby Martinez, 27<sup>th</sup>  
Linda Boatright, 30<sup>th</sup>  
Jo Ann Cobble, 30<sup>th</sup>

**2. Update: Copier Outside the Print Shop**

Usage of the copier will be charged back to the divisions. Each division will be assigned copier codes.

Student Services asked that the new student copier located outside the HP Division office be removed as students were not using it enough to pay for the lease. Jo Ann requested that we get to keep it through September because July and August are heavy months with students needing to make copies of their immunizations, etc.

**3. Supplemental Instruction, Darby Johnsen**

Darby explained that SI was founded in 1973 at the University of Missouri at Kansas City Medical School. It is designed to assist students taking challenging courses. Faculty who choose to participate in SI must commit 1 to 2 hours each week to work with their SI student leaders who have previously taken the class and demonstrated excellence in that class. These students agree to work for the professor by providing hour-long structured study sessions outside of class about 2 or 3 times each week.

**4. SII Pilot, AH and HP, Fall 2009**

The Deans worked on some new items for the students to answer on the SII's. They asked two divisions to volunteer for the pilot. There will be 15 questions instead of 5. There will be a sample provided at the next division meeting.

**5. Update: Textbook Desk Copies**

Dr. Aquino checked with Nancy Gerrity and says that faculty may donate textbooks to student organizations. The students may either give them away for free or hold a book sale to raise money for scholarships, etc.

**6. Budget**

All managers received an email stating that state departments such as public education, higher education and tech centers are being asked what they would do if they had to cut 1% from their budget. It appears nothing is going to happen this fiscal year which ends June 30th. The budget for FY 2010 has not been approved yet.

## **7. Program Updates/Committee Reports**

### **Global Education – Jo Ann Cobble**

In the Fall 2011 our campus will be hosting the Global Education Conference for two days.

### **OTA – Tom Kraft**

Due to numerous student concerns regarding Financial Aid Tom arranged for a Financial Aid Advisor to come and present to students as a whole the many Financial Aid issues. It was a huge success.

### **Benefits Committee – Jo Ann Cobble**

The committee voted to go out for bids for FY 2011 health insurance but there will be no change in insurance benefits for FY 2010.

### **IT Academic Advisory Committee – Deborah Myers**

Angel 7.4 version is going to be initiated prior to the summer semester. It will not affect the intercession classes. Most of the upgrades will be with the discussion board and grading. The IT Department is asking for suggestions for training from each division. Email any suggestions to Debby or Vicki Gibson. The pod casting has a new studio up and running. They have two new hires Johnathan Overholt is the new Sequel Server Administrator and William Johnson is the New Programmer Analyst. It is not known what they are going to do about Kathy Wullstein's old position.

### **Nursing Program – Rosemary Klepper**

The Nursing applicant pools have significantly increased. The BADNAP students are currently turning in their immunizations. In May the Traditional students will be turning their paperwork. In June the CLP will be turning in their paperwork. They will be utilizing the copier outside the division office.

### **Faculty Association Scholarship**

Several students in our division have received the scholarship.

**8. As May Occur**

All voted to have a potluck at the May division meeting.

Let Jo Ann know if you notice a multimedia station missing in any of the classrooms.

The Program Directors and Jo Ann have been working on a statement that would go into the syllabi and/or handbooks stating that a student may be removed from the program if we have written documentation that the student has been unethical, broken the law, etc.