

**November 6, 2008**  
**General Education Committee Minutes**  
**Jon Inglett, Chair**

Meeting began: 12:35 p.m. Meeting adjourned: 1:15 p.m.

**Members Present:** Marybeth McCauley, Kayla Fessler, Doug Gregory, Randy Anderson, Dr. Peggy Jordan, Max Simmons, Dr. Cassie Meeks, Mary Turner, Catherine Kinyon, Robin McMurry, Yuthika Kim

**Members Absent:** Greg Gardner, Dr. Janet Perry, Ernest Gobert, Jennifer Ball

**Old Business:** Minutes approved with the following corrections:

Changed “was” to “were” in the statement “Possible ways to rewrite and/or combine outcomes was discussed.”

(motion to approve made by Max Simmons; seconded by Kayla Fessler)

**New Business:**

Jon spoke to the Deans, and no new courses will be presented to the general education committee for approval this year. The humanities department is waiting for some courses to be added to the state’s transfer matrix before submitting courses. The history department has courses listed in their curriculum that are no longer being taught. Changes from these departments may be discussed at a later date.

The general education outcomes have been collapsed from six down to five. Effective writing and speaking skills have been combined into one outcome with separate subcomponents for oral and written skills.

Jon thanked all of the people who served on the subcommittees for their hard work in pulling together the outcomes, subcomponents, and sample artifacts. At this time, the science team is still looking for artifacts from outside the science disciplines. The science outcome was discussed during the November division meeting. There should be subcomponents and artifacts for this outcome soon. More discussion may be needed for the math outcome.

There was some discussion about how to disseminate what the committee has so far. Should the outcomes be sent to program faculty first or to the whole faculty community? Dr. Meeks made a motion to submit the entire document with outcomes, subcomponents, and sample artifacts to the program faculty for discussion and meaningful, substantive input. Yuthika Kim seconded the motion. He also indicated that a watermark indicating that this is a draft document be added. Comments from faculty should go back through their respective deans. The motion was unanimously approved. Department meetings

will be on November 18 and the next General Education Committee meeting will be on November 20.

The committee next discussed subcomponents.

Social Institutions—change subcomponents from “describe” to “analyze”; change the language in the last artifact to reflect this change.

Public Speaking—it was stressed that this outcome addresses *formal* presentations using appropriate presentational aids. Thus, variables such as tone, attire, stature, eye contact, etc. will be assessed as part of the presentation.

The committee ran out of time before it could address the other three outcomes.

Kayla Fessler made a motion to adjourn the meeting. Randy Anderson seconded the motion.