

MINUTES OF THE GENERAL EDUCATION COMMITTEE SEPTEMBER 27, 2001

Ms. Jenean Jones called the meeting to order at approximately 12:38 p.m.

Members in Attendance: Dr. John Hughes, Ms. Jenean Jones, Mr. Clay Randolph, Dr. Jessica Sheetz-Nguyen, Mr. Ron Scribner, Dr. Annmarie Shirazi, Ms. Mary Turner.

Other in Attendance: Dr. Brenda Harrison.

Announcements: Jenean Jones chaired the meeting. Linda Knox informed Jenean Jones that she would not be attending today's meeting. The next meeting will be Thursday, October 11, 2001.

- Clay Randolph made the motion to approve the September 6, 2001 minutes as amended.

The fourth paragraph under General Education Competencies Assessment should read:

Annmarie said Brenda Harrison, Associate Vice President for Academic Affairs, will be **responsible** for ...

Mary Turner seconded the motion. The motion was approved unanimously.

Outcome Measurement for Competencies 1 & 3.

Annmarie Shirazi discussed Competencies 1 & 3. She asked the Committee for suggestions on how to implement the competencies to the students.

The Committee discussed reading comprehension.

It was mentioned that the labs could be used as a tool to measure competency.

Annmarie suggested designing a structured competency plan and ask the faculty for volunteers in implementing this plan to the students.

Mary Turner will get information regarding math courses relevant to the competence.

Other.

Annmarie Shirazi distributed information concerning Inter-Institutional Course-Embedded Assessment Project (ICAP). She briefly discussed the handout and asked the Committee to contact her within three or four days if they were interested.

The meeting adjourned at approximately 1:18 p.m.

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