

**MINUTES OF THE GENERAL EDUCATION COMMITTEE
WEDNESDAY, SEPTEMBER 25, 2002
COLLEGE UNION ROOM 7**

Dr. Jessica Sheetz-Nguyen called the meeting to order at approximately 3:06 p.m.

Voting Members in Attendance: Dr. John Hughes, Ms. Jenean Jones, Mr. Ray McCullar, Dr. Jessica Sheetz-Nguyen (chair), Ms. Mary Turner, Ms. Mary Williams.

Absent Members: Dr. Jim DeChenne, Ms. Linda Knox, Ms. Mary Punches, Mr. Clay Randolph, Mr. Richard Trout, Ms. Anna Wilson.

Other Members: Dr. Brenda Harrison, Associate Vice President for Academic Affairs; Dr. Annmarie Shirazi, Dean of Planning and Institutional Effectiveness.

Welcome: Dr. Sheetz-Nguyen welcomed everyone to the meeting.

Announcements: The next meeting will be Thursday, October 24, 2002.

- Ms. Mary Williams made the motion to approve the September 12, 2002 minutes.
- Dr. John Hughes seconded the motion. The motion was approved unanimously.

Fall 2002 Course Embedded Assessment Workshop

Dr. Sheetz-Nguyen reminded the Committee of the Fall 2002 Course Embedded Assessment Workshop scheduled for October 23, 2002 at Texas Christian University in Fort Worth, Texas.

She informed the Committee that if they plan to attend, to please let Donna Dilworth know by Friday, October 4.

FY 02 General Education Outcomes Report

Dr. Shirazi distributed the “Executive Summary of the FY 2002 General Education Assessment Results” and “A Summary of the FY 2002 General Education Assessment Results” with a brief discussion.

Dr. Shirazi informed the Committee that in February 2002 one hundred students were identified in two sophomore level class sections to participate in an Academic Profile test (a standardized test instrument measuring general education competencies). The results showed that OKCCC students total score was higher than the norm groups mean score for freshmen and sophomores.

Dr. Shirazi asked the Committee to review the Rubric section of the materials for further discussion on what faculty consider as acceptable scores and to think about which scores will be used for the future.

Academic Profile Course Recommendations

Dr. Harrison distributed and discussed the “Academic Profile Courses.” The list consists of courses provided by the Academic Deans that could possibly be used to test students using the Academic Profile test. The classes of these courses will be evaluated to determine if students are actually OKCCC students. Not all courses on the list will be used. The test will be administered to 400 OKCCC students in fall 2002.

Recommendation for Measurement for Competencies for Critical Thinking

The General Education Competencies to be assessed in FY 2003 are:

Competency IV

Demonstrate critical thinking; that is the ability to carefully and deliberately determine whether to accept, reject, or suspend judgment about a claim.

Competency VIII

Demonstrate an understanding of the ideas, events, and values that have shaped American history.

Recommendation for Measurement for Competencies for History

Dr. Sheetz-Nguyen informed the Committee that some History faculty members are developing a test to be administered to students to test their general education competencies. Dr. Sheetz-Nguyen will inform the Committee of the results.

The meeting adjourned at approximately 3:44 p.m.

dd