

MINUTES OF THE GENERAL EDUCATION COMMITTEE SEPTEMBER 6, 2001

Ms. Linda Knox called the meeting to order at approximately 12:39 p.m.

Members in Attendance: Ms. Jenean Jones, Ms. Linda Knox (Chair), Ms. Mary Panches, Mr. Clay Randolph, Dr. Jessica Sheetz-Nguyen, Dr. Annmarie Shirazi, Ms. Mary Turner.

Announcements: John Hughes informed Linda Knox that he would not be attending today's meeting. The next meeting will be Thursday, September 27, 2001.

- Jessica Sheetz-Nguyen made the motion to approve the April 26, 2001 minutes.

Jenean Jones seconded the motion. The motion was approved unanimously.

General Education Courses.

Linda Knox informed the Committee that Dr. Sechrist approved the General Education Requirements list for the AA and AS degrees. A Committee member mentioned whether or not the list will be available on the website. This will be checked into.

Linda told the Committee that Barbara Cornelison asked her about the procedure for students transferring classes that don't exactly match the general education requirements list. As a result of a brief discussion from the Committee, Linda will ask Barbara to continue the usual procedures.

General Education Competencies Assessment.

Annmarie Shirazi discussed the General Education Outcome Assessment Plan (this was given to the Committee prior to the meeting). Annmarie informed the Committee that this plan will be implemented this year based on a five-year timeline.

- Mary Panches made the motion to approve the General Education Outcome Assessment Plan (the plan presented by Annmarie Shirazi).

Jessica Sheetz-Nguyen seconded the motion. The motion was approved unanimously.

Annmarie said Brenda Harrison, Associate Vice President for Academic Affairs, will be responsible for the evaluation of the General Education Outcome Assessment Plan. Annmarie will discuss the plan with Brenda.

The Committee briefly discussed measurements for the Assessment Plan. Annmarie will notify the Committee of suggested measurements.

Other:

Annmarie distributed materials concerning general education assessment.

Donna Dilworth distributed books from Dr. Sechrist concerning General Education.

Linda reminded the Committee that this is her last term for Chair.

The meeting adjourned at approximately 1:07 p.m.