

**MINUTES OF THE GENERAL EDUCATION COMMITTEE
THURSDAY, AUGUST 22, 2002
ROOM CU 7**

Dr. Jessica Sheetz-Nguyen called the meeting to order at approximately 12:33 p.m.

Voting Members in Attendance: Dr. John Hughes, Ms. Jenean Jones, Ms. Mary Panches, Mr. Clay Randolph, Dr. Jessica Sheetz-Nguyen (chair), Mr. Richard Trout, Ms. Mary Turner.

Absent Members: Dr. Jim DeChenne, Ms. Linda Knox, Ms. Connie Kuebeck.

Other Members: Dr. Brenda Harrison, Associate Vice President for Academic Affairs; Dr. Annmarie Shirazi, Dean of Planning and Institutional Effectiveness.

Welcome: Dr. Sheetz-Nguyen welcomed everyone to the meeting.

Announcements: Richard Trout informed the Committee that he is replacing Ron Scribner on the General Education Committee. The next meeting will be Thursday, September 12, 2002.

- Dr. John Hughes made the motion to approve the May 2, 2002 minutes.
- Mary Panches seconded the motion. The motion was approved unanimously.

General Education Committee Guidelines

Copies of the General Education Committee guidelines were distributed. The Committee discussed the guidelines and made changes. The guidelines will be discussed further at the next meeting.

Concern was expressed about replacing the dean's position on the General Education Committee. The office of Academic Affairs is in the process of reinstating a dean.

The Committee membership representatives will be established at the next meeting.

OSRHE Policy

Dr. Brenda Harrison displayed and discussed the Oklahoma State Regents Policy on Undergraduate Degree Requirements and Articulation. She asked the Committee to view the site for needed information. The site location is: <http://www.okhighered.org/policy/Policy-Ch2-Sec5.pdf>

Dr. Harrison displayed and informed the Committee of the location of the general education requirements. The site location is: <http://www.okccc.edu/StudentDevelopment/generaledcourselistjune6.pdf>

The Committee suggested relocating the General Education Requirements course list to the front of the employee homepage.

The office of Academic Affairs will be responsible for updating the General Education Requirements course list.

Competencies and Outcomes

Dr. Annmarie Shirazi distributed copies of the General Education Outcome Assessment Plan with a brief discussion.

Other

Dr. Shirazi distributed and discussed information regarding the Fall 2002 Course Embedded Assessment Workshops scheduled for October 23, 2002 at Texas Christian University. She asked the Committee to notify her if interested in attending.

The meeting adjourned at approximately 12:50 p.m.

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