

DIVISION OF BUSINESS
DIVISION MEETING
December 7, 2004

TIME AND PLACE OF MEETING

The meeting was held in room 2N2 at Oklahoma City Community College on December 7, 2004 at 12:30 p.m.

THOSE IN ATTENDANCE:

Dr. Jim Schwark, Lisa Adkins, John Boyd, Myra Decker, Kayla Fessler, Larry Grummer, Jenean Jones, Dr. Marty Ludlum, Joe Ramsey, V.J. Ramachandran Ron Summers, Anita Williams, Gary Tucker, Kristi Fields, Jason Ferguson, Rich Steere, Linda Coggeshall, Linda Faye, Julie Young and Dr. Charles Marshall.

The meeting was opened with a 20 minute presentation from Linda Faye on Student Employment Services.

Dean Schwark reminded faculty that grades are due December 21st at 12:00 p.m.

Dean Schwark talked about a new program called Smarthinking, saying that it is a new online supplemental tutorial program in which students will have the opportunity to take advantage of 10 hours of online tutoring. He said that there are several subjects that students can get help in, and gave specific mention to Economics and Accounting. The faculty were given a handout with more information on Smarthinking.

Dean Schwark told the division that the State Regents have approved a significant increase in tutorial funding that will be beneficial for our Accounting Lab.

Dean Schwark asked faculty to be sure and hold classes through the date of December 18th, and to please remind adjunct faculty to do the same.

Dean Schwark told faculty that he and the Division of Business staff will be here through December 23rd, and will return from the holiday break on January 3rd.

Dean Schwark asked for committee reports.

Gary Tucker talked about PAC saying that most talk was of a \$500,000,000.00 bond issue. He also said that between December 17th and January 13th that the heat in the main building will be reduced as at least one of the heaters will be inoperable while they work on the roof.

Lisa Adkins gave a report from the Disability Accommodation Committee saying that she expressed the Business faculty's concern about the being responsible for setting up their own web pages, and that the committee is now looking into hiring someone that will do that for faculty in the event that they do not want to set up their own.

Anita Williams talked about IAPC saying that she and Dean Schwark are responsible for writing the Academic Integrity Procedure, and asked that any input on this issue be e-mailed to her.

Dean Schwark said that this would be different than Academic Dishonesty because this will be one for students, faculty, and staff.

Kayla Fessler reminded the division that the charity that we will be contributing to this year is Coats for Kids, and that she will be collecting the checks so that they can all be sent together.

Dean Schwark talked about ACBSP saying that the target date for sending the self study is December 15th, and that it will definitely be sent before faculty leave for the holiday break.

John Boyd said that our site visit will be February 20th-23rd.

Dean Schwark said that all faculty should have been given a vision and mission statement as well as a long range plan. He asked faculty to look over those and send any comments to him.

Linda Coggeshall said that the Master Advisor Workshop will be on January 10th, and that the National Academic Advising Association will be holding their regional conference at the Westin in Oklahoma City March 3-5, 2005.

Dean Schwark talked about ACBSP once more saying that once we are accredited we will be the only accredited school in Oklahoma to offer the Aviation Management program.

Dean Schwark announced and congratulated V.J. Ramachandran as our NISOD Recipient.

Dean Schwark dismissed the meeting at 1:15 p.m.