

DIVISION OF BUSINESS

DIVISION MEETING

September 4, 2007

TIME AND PLACE OF MEETING

The meeting was held in room 2N2 at Oklahoma City Community College on September 4, 2007 at 12:30 p.m.

THOSE IN ATTENDANCE:

Lisa Adkins, Gyanendra Baral, Myra Decker, Jason Ferguson, Kayla Fessler, Jenean Jones, Dr. Marty Ludlum, Vijay Ramachandran, Ron Summers, Gary Tucker, Anita Williams, Shirly Crosby, Kristi Fields, and Melissa Aguigui.

Gary Tucker opened the meeting reminding faculty of the Datatel/Mineonline updates.

Vijay Ramachandran discussed the CEIB (Center for Excellence International Business). There are several items that are in the works, including 2 possible partnerships for exchange programs and 3 possible speakers. He also handed out a draft of curriculum for the Certificate of Mastery in International Business.

Anita Williams briefly discussed the freshman class, Success in College and Life, saying that she would appreciate any feedback from faculty regarding the class.

Gary reminded faculty of the following:

Outside employment forms due by 9/12/07.

Travel requests due by 9/30/07

Schedule Development Plan Meetings – Drafts due 48 hours prior to meeting.

Anita reported on faculty association reminding faculty to pay their dues. She also made mention to the Regent's Round Table, saying that she had 3 commitments from business faculty to attend.

Gary handed out copies of a preliminary report on our Business Needs Assessment Survey. He asked faculty to look over them, and suggested discussing the results at the next department meeting.

There was open discussion regarding the handling of incoming advisees by the division.

The meeting was dismissed at 1:20 p.m.