

**DIVISION OF BUSINESS  
DIVISION MEETING**

May 6, 2008

**TIME AND PLACE OF MEETING**

The meeting was held in room 2N2 at Oklahoma City Community College on May 6, 2008 at 12:30 p.m.

**THOSE IN ATTENDANCE:**

Dr. Jim Schwark, Lisa Adkins, Gyanendra Baral, Myra Decker, Kayla Fessler, Jenean Jones, Dr. Marty Ludlum, Ramachandran Vijayan, Rich Steere, Ron Summers, Gary Tucker, Anita Williams, Kristi Fields, and Melissa Aquigui.

Dr. Schwark reminded faculty of the following items:

Catalog revisions are due by Friday May 9<sup>th</sup>. Any changes can be given to Kristi

All students must have one of the new college IDs for testing in the Test Center beginning June 2<sup>nd</sup>.

Commencement will be held the evening of May 9<sup>th</sup>.

Tuition fee waiver applications are available for faculty review in the division office. Please see Lea Ann.

Dr. Schwark updated faculty on enrollment for the summer and fall semesters saying that we are 95% of where we were this time last year on summer enrollments, and 107% for fall enrollments.

Myra Decker gave a list of openings on six different committees and asked for volunteers to serve. The following people were named to represent the business division on those committees:

ADA Support – Ron Summers

Curriculum – Gary Tucker

IAPC – Was listed as needing a new representative, but Jenean Jones still has another year to serve.

Faculty Development – Myra Decker

PAC – Pending (Michael Machiorlatti was suggested)

Benefits – Ramachandran Vijayan

Dr. Schwark reported on our budget saying that it would stay the same as last year with the exception of extra money for Automotive due to tool costs, and additional funds for the addition of a business lab. He added that we were also approved for the student technology fees that we requested.

Dr. Schwark asked for reports on the search committees for Accounting, Automotive, and Business/Economics professors. All three have professors that have been offered, and have accepted the positions. Those professors are as follows:

Accounting – Tamala Zolicoffer

Automotive – Steve Tucker

Business/Economics – Dr. Germain Pichop

Gary Tucker reported on P.A.C. saying that there will be revisions made to the map/legend that guides students around campus.

Ramachandran Vijayan reported on the Global Education committee saying that the committee is discussing changing the humanities requirement so that 3 of the 6 credit hours required will be comprised of a [non western civilization course](#).

Dr. Schwark informed faculty of a conference for local businesses that will be held by Community Development and the C.I.B. This conference will feature Dr. Neal Goodman and will be held during the first week of August.

Ramachandran Vijayan reported that we are still waiting on a decision regarding the C.I.B. hosting the 2009 World Trade Conference. He asked that rooms be booked pending that decision.

The meeting was dismissed at 1:20 p.m.